


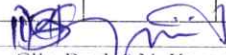
**LAW REFORM COMMISSION**  
**PROCUREMENT PLAN (SBA Budget)**  
**Source of Funding: GOL National Budget**  
**Fiscal year: 2024 (January – December)**


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**IMPLEMENTATION DATES**

	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUS. REGISTRATION CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/ BOQ /DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL- BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY . INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS	
PLANNED	1.	IFBNO.LRC/SBA/RB/001/2024	Petroleum Products (Diesel & gasoline)	G4661	4,825.396 gals @ US \$5.67.00	27,360.00	RB	06/03/2024	06/10/2024	06/14/2024	06/21/2024	07/05/2024	07/10/2024	07/12/2024	07/19/2024	N/A	12/15/2024	12/30/2024		
UPDATE																				
ACTUAL																				
PLANNED	2.	IFBNO.LRC/SBA/RFQ/002/2024	Printing. & Binding. Services	C1812	Assorted	7,500.00	RFQ	06/3/2024	06/10/2024	06/14/2024	06/21/2024	06/28/2024	07/02/2024	07/04/2024	07/11/2024	N/A	12/15/2024	12/30/2024		
UPDATE																				
ACTUAL																				
PLANNED	3	IFB NO.LRC/SBA/RFQ/003/2024	Security Guard Services	N8010	1 Firm	9,000.00	RFQ	06/03/2024	06/10/2024	06/14/2024	06/21/2024	06/28/2024	07/02/2024	07/04/2024	07/11/2024	N/A	12/15/2024	12/30/2024		
UPDATE																				
ACTUAL																				
PLANNED	4.	IFB NO.LRC/SBA/RFQ/04/2024	Publication of IFB/REO /IPQ	M7310	3 Firm	4,444.00	RFQ	06/03/2024	06/10/2024	06/14/2024	06/21/2024	06/28/2024	07/02/2024	07/04/2024	07/11/2024	N/A	12/15/2024	12/30/2024		
<b>TOTAL</b>						<b>48,304.00</b>														

Signed:   
 Rachel G. Saywah  
 Supervisor/ Procurement Unit

Approved by:   
 Clr. Boakan N. Kanneh  
 Head of Entity/ Chairman Proc. Committee

  
 6/24/24



**LAW REFORM COMMISSION**  
**PROCUREMENT PLAN (SBA Budget)**  
**Source of Funding: GOL National Budget**  
**Fiscal year: 2024 (January – December)**

	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB NO. LRC/SBA/RB/001/2024	Petroleum Products ( Diesel & Gasoline)	This Budget \$27,360.00 will be used to acquire fuel only in coupons (Diesel, Oil, etc) at an estimated unit cost of US\$5.67.00 (\$4,825.396/5.67 = 652.02 gallons, it will be applied to the purchase of fuel and Lubricants for Vehicles.
2.	IFB NO. LRC/SBA/RFQ/002/2024	Printing and Binding , Services	This Contract package comes from the budget line Printing Binding and Publications serves will be applied to printing and Codification of Laws/ Legations.
3.	IFB NO. LRC/SBA/RFQ/003/2024	Security Guard Services	This Budget \$9,000.00 comes from Guard and Security Services it is planned to hire a private Liberian Security firm required to assign two guards each, on three shifts.
4.	IFB NO. LRC/SBA/RFQ/004/2024	Publication/ of IFB/REO/IPQ	This Contract package comes from the budget line Adverting and Publications services will be applied to publications services as the need arises.
5.		Electricity	This Budget \$9,000.00 comes from Electricity it is planned to pay electricity bills to the Liberia Electricity Corporation (LEC) only.
6.		Office Building Lease	This Budget \$45,000 comes from Offices Building Rental and Lease it will be applied to annual payment toward the lease of office building located Sekou Toure Avenue, Mamba Point, Monrovia, Liberia.
		Water and Sewage	This Budget \$3,000.00 comes from Water and Sewage it is planned to pay Sewage bills to the Liberia Water and Sewage Corporation (LWSC) only.

Signed: \_\_\_\_\_

*Matei*  
 Rachel G. Saywah  
 Supervisor/ Procurement Unit

Approved by: \_\_\_\_\_

*Boakai N. Kanneh*  
 Cllr. Boakai N. Kanneh  
 Head of Entity/ Chairman Proc. Committee

Date: \_\_\_\_\_

*06/19/2024*

*W. G. O.*  
*01/24/24*

