



REPUBLIC OF LIBERIA  
**PUBLIC PROCUREMENT & CONCESSIONS COMMISSION**  
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) EMAIL: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/0229/24'**

May 10, 2024

Hon. George B. Kpenneh, Sr.  
**DIRECTOR**  
Kakata Rural Teacher Training Institute  
Kakata City, Margibi County  
Republic of Liberia

Dear Hon. Kpenneh:

Subj: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2024**

We present our compliments and wish to acknowledge receipt of your communication which sought the approval of the Commission for the Kakata Rural Teacher Training Institute Draft Procurement Plan. Following thorough review, the Commission hereby approves the KRTTI's draft procurement plan for fiscal year 2024 in accordance with **Section 40 (3)** of the PPCA, 2010, and informs the KRTTI that the procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved procurement plan.

The Commission counsels that you observe **Section 40 (5) of the PPCA, 2010**, which states "*each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission.*"

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such, a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,

  
Roger Scott Johnson (Hon.)  
**CHIEF EXECUTIVE OFFICER**

**KAKATA RURAL TEACHER TRAINING INSTITUTE (KRTTI)  
KAKATA, MARGIBI COUNTY – LIBERIA**

**PROCUREMENT, SPENDING AND CASH PLAN**

**2024**

**PREPARED AND SUBMITTED BY: PROCREMENT OFFICER /KRTTI  
APPROVED: George B. Kpenneh Sr.  
DIRECTOR / KRTTI**

**DATE: APRIL 15, 2024**

**Kakata Rural Teacher Training Institute  
(KRTTI)  
PROCUREMENT PLAN (SBA)  
Source Funding: GOL Fiscal Year: 2024**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20		
	ITEM NO.	BASIC DATA						IMPLEMENTATION DATES													REMARKS
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business- Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/T ECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARDED & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT			
PLANNED	1.	IFB No: KRTTI /SBA/RFQ/001/2024	Scratch Cards	J-6190	2,400 Pcs. @ \$5.00	\$12,000.00	RFQ	4/15/2024	4/20/2024	4/26/2024	5/6/2024	5/14/2024	5/22/2024	5/30/2024	6/7/2024	N/A	10/14/2024	12/31/2024			
UPDATE																					
ACTUAL																					
PLANNED	2	IFB No :KRTTI /SBA/RB/001 /2024	Petroleum Product (diesel & gasoline	G-4661	5,988.02 Gal @ \$5.01	\$30,000.00	RB	4/15/2024	4/20/2024	4/26/2024	6/1/2024	6/7/2024	6/14/2024	6/28/2024	7/5/2024	N/A	10/14/2024	12/31/2024			
UPDATE																					
ACTUAL																					
PLANNED	3	IFB No: KRTTI SBA/NCB/001/2024	Building Materials	G-4663	Firm	\$77,000.00	NCB	4/15/2024	4/20/2024	4/26/2024	6/1/2024	6/7/2024	6/14/2024	6/28/2024	7/5/2024	N/A	10/14/2024	12/31/2024			
UPDATE																					
ACTUAL																					
SUB. TOTAL						\$119,000.00															

Prepared by: ABKaru Date April 26, 2024

Procurement Director/ Manager

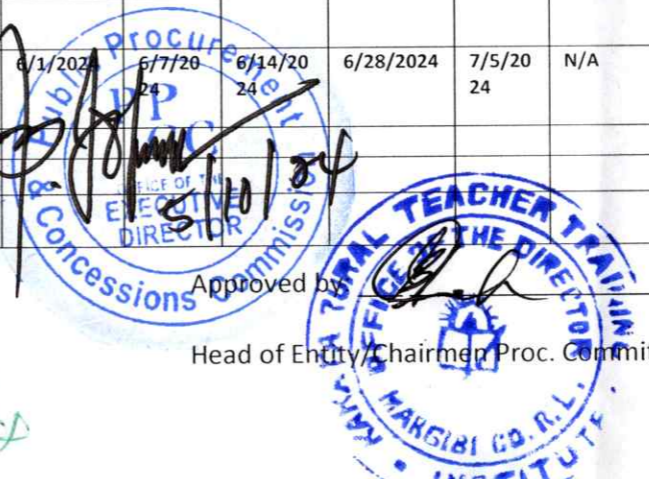
*[Handwritten Signature]*  
May 9, 2024

*[Handwritten Signature]*  
5/10/24

Approved by

Head of Entity/Chairman Proc. Committee

Date: April 26, 2024



**Kakata Rural Teacher Training Institute  
(KRTTI)  
PROCUREMENT PLAN (SBA)  
Source Funding: GOL Fiscal Year: 2024**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20		
	ITEM NO.	BASIC DATA							IMPLEMENTATION DATES												REMARKS
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business-Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/T ECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARDED & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT			
PLANNED	4	IFB No: KRTTI /SBA/RFQ/002/2024	Vehicle Spare Parts	G-4530	Assorted	\$10,000.00	RFQ	4/15/2024	4/20/2024	4/26/2024	5/6/2024	5/14/2024	5/22/2024	5/30/2024	6/7/2024	N/A	10/14/2024	12/31/2024			
UPDATE																					
ACTUAL																					
PLANNED	5	IFB No :KRTTI /SBA/RFQ/003 /2024	Cleaning Material	G-4773	Assorted	\$10,000.00	RFQ	4/15/2024	4/20/2024	4/26/2024	5/6/2024	5/14/2024	5/22/2024	5/30/2024	6/7/2024	N/A	10/14/2024	12/31/2024			
UPDATE																					
ACTUAL																					
PLANNED	6	IFB No: KRTTI SBA/RFQ/004/2024	Guard & Security Services	N-8010	Firm	\$3,000.00	RFQ	4/15/2024	4/20/2024	4/26/2024	5/6/2024	5/14/2024	5/22/2024	5/30/2024	6/7/2024	N/A	10/14/2024	12/31/2024			
UPDATE																					
ACTUAL																					
SUB. TOTAL						\$23,000.00															

Prepared by: AB Kal

Date: April 26, 2024

Procurement Director/ Manager

*[Handwritten Signature]*  
May 9, 2024

*[Handwritten Signature]*  
5/20/24

Approved by:



Head of Entity/Chairmen Proc. Committee

Date: April 26, 2024



**Kakata Rural Teacher Training Institute  
(KRTTI)  
PROCUREMENT PLAN (SBA)  
Source Funding: GOL Fiscal Year: 2024**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20		
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BASIC DATA				IMPLEMENTATION DATES													REMARKS
				Business-Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/T ECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARDED & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT			
PLANNED	7	IFB No: KRTTI /SBA/RFQ/005/2024	Vehicle Rental	H-4922	Firm	\$5,000.00	RQQ	4/15/2024	4/20/2024	4/26/2024	5/6/2024	5/14/2024	5/22/2024	5/30/2023	6/7/2024	N/A	10/14/2024	12/31/2024			
UPDATE																					
ACTUAL																					
PLANNED	8	IFB No :KRTTI /SBA/RFQ/006 /2024	Agricultural Supplies	G-4773	Assorted	\$3,000.00	RFQ	4/15/2024	4/20/2024	4/26/2024	5/6/2024	5/14/2024	5/22/2024	5/30/2024	6/7/2024	N/A	10/14/2024	12/31/2024			
UPDATE																					
ACTUAL																					
PLANNED	9	IFB No: KRTTI SBA/RFQ/007/2024	Advertising & Publication	M-7310	Farm	\$3,000.00	RFQ	4/15/2024	4/20/2024	4/26/2024	5/6/2024	5/14/2024	5/22/2024	5/30/2024	6/7/2024	N/A	10/14/2024	12/31/2024			
UPDATE																					
ACTUAL																					
SUB. TOTAL						\$11,000.00															

Prepared by: AB Kar  
Procurement Director/ Manager

Date: April 26, 2024

*Handwritten signature and date: May 9, 2024*

*Handwritten signature: Shweta*

Approved by: \_\_\_\_\_  
Head of Entity/Chairmen Proc. Committee



Date: April 26, 2024

**Kakata Rural Teacher Training Institute  
(KRTTI)  
PROCUREMENT PLAN (SBA)  
Source Funding: GOL Fiscal Year: 2024**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
	ITEM NO.	BASIC DATA				IMPLEMENTATION DATES														REMARKS
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business-Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/T ECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARDED & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT		
PLANNED	10	IFB No: KRTTI /SBA/RFQ/007/2024	Repair & Main. Generator	G-3314	Firm	\$10,000.00	RFQ	4/15/2024	4/20/2024	4/26/2024	5/6/2024	5/14/2024	5/22/2024	5/30/2024	6/7/2024	N/A	10/14/2024	12/31/2024	Move up	
UPDATE																				
ACTUAL																				
PLANNED	11	IFB No :KRTTI /SBA/RFQ/008 /2024	Repair & Main. Equip.	C-3312	Assorted	\$5,000.00	RFQ	4/15/2024	4/20/2024	4/26/2024	5/6/2023	5/14/2024	5/22/2024	5/30/2024	6/7/2024	N/A	10/14/2024	12/31/2024		
UPDATE																				
ACTUAL																				
PLANNED	12	IFB No: KRTTI SBA/RFQ/009/2024	Uniforms Specialized Cloth	C-4771	Assorted	\$15,149.00	RFQ	4/15/2024	4/20/2024	4/26/2024	5/6/2024	5/14/2024	5/22/2024	5/30/2024	6/7/2024	N/A	10/14/2024	12/31/2024		
UPDATE																				
ACTUAL																				
SUB. TOTAL						\$30,149.00														

Prepared by: ABK

Date: April 26, 2024

Procurement Director/ Manager

*Handwritten signature and date:*  
May 8, 2024

*Handwritten signature and date:*  
Approved by: [Signature]  
Date: April 26, 2024

Head of Entity/Chairmen Proc. Committee



**(KRTTI) Kakata Rural Teacher Training Institute**

**PROCUREMENT PLAN (Non SBA)  
Source Funding: GOL Fiscal Year: 2024**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
	ITEM NO.	BASIC DATA					IMPLEMENTATION DATES													REMARKS
		PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business-Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/T ECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT		
PLANNED	1	IFB No: KRTTI //NCB/001/2024	Stationery	G-4761	Assorted	\$30,000.00	NCB	4/15/2024	4/20/2024	4/26/2024	6/1/2024	6/7/2024	6/14/2024	6/28/2023	7/5/2024	N/A	10/14/2024	12/31/2024		
UPDATE																				
ACTUAL																				
PLANNED	2	IFB No:KRTTI RFQ/001 /2024	Drug & Medical Consumables	G-4772	Assorted	8,000.00	RFQ	4/15/2024	4/20/2024	4/26/2024	5/6/2023	5/14/2024	5/22/2024	5/30/2024	6/7/2024	N/A	10/14/2024	12/31/2024		
UPDATE																				
ACTUAL																				
PLANNED	3	IFB No: KRTTI SBA/RB/002/2024	Food Stuff	G-4711	Assorted	\$125,000.00	RB	4/15/2024	4/20/2024	4/26/2024	6/1/2023	6/7/2024	6/14/2024	6/28/2024	7/5/2024	N/A	10/14/2024	12/31/2024		
UPDATE																				
ACTUAL																				
SUB. TOTAL						\$163,000.00														

*Handwritten in green: "Recd May 9, 2024"*

Prepared by: AB Kar  
Procurement Director/ Manager

Date April 26, 2024

*Handwritten signature: "A. J. ..."*  


Approved by: [Signature]  
Head of Entity/Chairmen Proc. Committee



Date: April 26, 2024

**Kakata Rural Teacher Training Institute  
(KRTTI)  
PROCUREMENT PLAN (Non SBA)  
Source Funding: GOL Fiscal Year: 2024**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20		
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BASIC DATA				IMPLEMENTATION DATES														REMARKS
			Business-Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/T ECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT				
PLANNED	4	IFB No: KRTTI //RFQ/002/2024	Generator or Spare Parts.	G-4530	Firm	\$10,000.00	RFQ	4/15/2024	4/20/2024	4/26/2024	5/6/2024	5/14/2024	5/22/2024	5/30/2023	6/7/2024	N/A	10/14/2024	12/31/2024			
UPDATE																					
ACTUAL																					
PLANNED	5	IFB No:KRTTI //NCB/002/2024	Furniture & Fixtures	G-4659	Assorted	\$15,000.00	NCB	4/15/2024	4/20/2024	4/26/2024	6/1/2023	6/7/2024	6/14/2024	6/28/2024	7/5/2024	N/A	10/14/2024	12/31/2024			
UPDATE																					
ACTUAL																					
PLANNED	6	IFB No: KRTTI SBA/NCB/003/2024	Equipment & Household Martials	C-4769	Assorted	\$15,000.00	NCB	4/15/2024	4/20/2024	4/26/2024	6/1/2023	6/7/2024	6/14/2024	6/28/2024	7/5/2024	N/A	10/14/2024	12/31/2024			
UPDATE																					
ACTUAL																					
SUB. TOTAL						\$40,000.00															

SBA TOTAL: \$183,149.00

NON SBA TOTAL: \$203,000.00

GRAND TOTAL: \$386,149.00

Prepared by: AB/KG1

Date: April 26, 2024

Approved by: [Signature]

Date: April 26, 2024

Procurement Director/ Manager

Head of Entity/Chairmen Proc. Committee

*Handwritten in green:*  
May 9, 2024





KAKATA RURAL TEACHER TRAINING INSTITUTE  
(SBA) Explanatory Note  
Budget Period / Fiscal Year: 2024

Items	Contract Code	Contract Packages	Description NOTE TO PROCUREMENT PLANE – 2024
1.	IFB No: KRTTI/SBA/RFQ/001/2024	Scratch Cards	This contract package, scratch card was contracted to service provider for the use of the KRTTI office. The amount of 2,400 pieces (Orange & Lone Star).
2.	FIB No: KRTTI/SBA/RB/001 2024	Petroleum Products (diesel & gasoline)	This contract package is funded from the budget line fuel and lubricants vehicles and generators which is intended to procure the amount of 5,988'02 (five thousand nine hundred eighty-eight point zero two gallons' worth of fuel and gasoline for entity at the rate of \$5.02.
3.	FIB No: KRTTI/SBA/NCB/001/2024	Repair & Maintenance - Civil	This contract package is funded from the budget line repair & maintenance civil which for work on four (4) building on the entity facilitates to purchase materials such as door, zinc, ceiling tide, oil pint, water pint, wood 2x2, 2x3, 2x6, 2x8, cylinder, etc.

Signs: *AKK*

Procurement Division

*WES*  
May 8, 2024

Date April 26, 2024

Approved: *[Signature]*

Date April 26, 2024

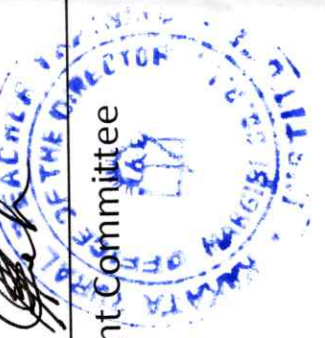
Chairmen Procurement Committee



KAKATA RURAL TEACHER TRAINING INSTITUTE  
 NOTE TO PROCUREMENT PLANE – 2024  
 (SBA) Explanatory Note  
 Budget Period / Fiscal Year: 2024

Items	Contract Code	Contract Packages	Description
4.	IFB No: KRRTI/SBA/RFO/ 002/2024	Repairs spare parts	This contract package is funded from the budget line repair & maintenance vehicle which is intended to procure the following spare parts for vehicle which include: filters, tires batteries break fluids oil 15-w 40. Tool box,
5.	FIB No: KRRTI/SBA/RFO/003 2024	Cleaning Material	This contract package is funded from the budget line cleaning material and service which is intended to purchase the following items: Clorox-20ctns, Deitol-15ctn, washing soap- 50ctns, Tide Soap – 60ctns, Tissue- 40sacks, Spry Gone- 10ctns.
6.	FIB No: KRRTI/SBA/RFO/ 004/2024	Guard & security services	This contract package is funded from the budget line is higher security for the entity facilitates.

Date April 26, 2024



Approved: \_\_\_\_\_ Date April 26, 2024

Chairman Procurement Committee

*Abba Kar*

Procurement Division

*May 9, 2024*

**KAKATA RURAL TEACHER TRAINING INSTITUTE  
NOTE TO PROCUREMENT PLANE – 2024**

(SBA) Explanatory Note

Budget Period / Fiscal Year: 2024

Items	Contract Code	Contract Packages	Description
7.	IFB No: KRRTTI/SBA/RFQ/ 005/2024	Vehicle Rental	This contract package is funded from the budget line domestic travel which is intended for Director, Academic dean, and Trainer to administer the seven County to recued students namely: Margibi, Rivercess, Bassa, Montserrado, Cape Mount, Gbarpolu and Bomi,
8.	FIB No: KRRTTI/SBA/RFQ/006/ 2024	Agricultural Supplies	This contract package is funded from the budget line Agricultural Supplies which is intended to purchase agricultural tool such as Wheel Barry, watering cane, sees cutlass, rake, rain boots etc.
9.	FIB No: KRRTTI/SBA/RFQ/ 007/2024	Advertising & Publican	This contract package is funded from the budget line Advertising & publican which is intended for Advertisements and Printing of test book etc. etc.

Signs: As Kar

Procurement Division

Date April 26, 2024

Approved: \_\_\_\_\_

Chairman Procurement Committee



Date April 26, 2024

*WESLEY*  
*May 9, 2024*



**KAKATA RURAL TEACHER TRAINING INSTITUTE**  
**NOTE TO PROCUREMENT PLANE – 2024**  
**(SBA) Explanatory Note**  
**Budget Period / Fiscal Year: 2024**

Items	Contract Code	Contract Packages	Description
10.	IFB No: KRRTTI/SBA/RFQ/007/2024	Repair and Maintenance Generator	This contract package is funded from the budget line repair & generator which is intended to purchase fuel filter oil filter, air filter engine oil.
11.	FIB No: KRRTTI/SBA/RFQ/008/2024	Repair and Maintenance Equipment	This contract package is funded from the budget line repair and maintenance equipment intended to purchase spare parts for laptop photo copy and printer.
12.	FIB No: KRRTTI/SBA/RFQ/009/2024	Uniform specialized cloth	This contract package is funded from the budget line uniform specialized cloth are: purchasing of security uniform, dieticians uniform.

Signs: AB Khan  
 Procurement Division

Date May 26, 2024

Approved: \_\_\_\_\_

Chairmen Procurement Committee

Date 26/04/24



*Handwritten in green:*  
May 9, 2024

**KAKATA RURAL TEACHER TRAINING INSTITUTE(KRTTI)**

**NOTE TO PROCUREMENT PLANE – 2024**

(Non SBA) Explanatory Note

Budget Period / Fiscal Year: 2024

Items	Contract Code	Contract Packages	Description
1.	IFB No: KRTTI/SBA/NCB/ 001/2024	Stationery and Education Materials	This contract package is funded from the budget line stationery which is intended to purchase the following items A- 4 sheet, Ledger sheet, paper clip, assorted pens, plane ledger book, A-4 folder, staple machine stipple pin, prime maker Cartridge 737, 85A 30A, poster sheet etc.
2.	FIB No: KRTTI/SBA/RFO/001/ 2024	Drugs and medical consumable	This contract package is funded from the budget line drugs and medical consumable which is intended to purchases the following: Aspirin (300mg) 10 cats., Doxycycline(100mg)-50ctns, Erythromycin(250mg)-75ctns, Ibuprofen(200mg) 100ctns, Flayglyl(250mg) 50ctns, BP Cuff 25pcs, pcm(500mg)
3.	FIB No: KRTTI/SBA/RB/ 001/2024	Food Items	This contract package is funded from the budget line food items intended. Purchase food related items for feeding of students on the campus. The total amount \$10,000.00 United States Dollars was allotted for local food items such as: cassava leaf, Palm nut, potatoes green, eggplant, okra, bitter bull beans, and cabbage.

Signs: AB Kar

Procurement Division

Date April 26, 2024 Approved: [Signature]

Date April 26, 2024

Chairman Procurement Committee



# KAKATA RURAL TEACHER TRAINING INSTITUTE(KRTTI)

NOTE TO PROCUREMENT PLANE – 2024  
(Non SBA) Explanatory Note  
Budget Period / Fiscal Year: 2024

Items	Contract Code	Contract Packages	Description
4.	IFB No: KRTTI/SBA/RFQ/ 002/2024	Machinery and other Equipment	This contract package is funded from the budget line machinery and other Equipment intended to purchase the following: Grass Cutter, Power Saw, Water Pump etc.
5.	FIB No: KRTTI/SBA/NCB/002/ 2024	Furniture & fixtures	This contract package is funded from the budget line of furniture & fixtures intended to purchase: office desk, chair, cabinet etc., etc .
6.	FIB No: KRTTI/SBA/NCB/ 003/2024	Equipment and Household Materials	This contract package is funded from the budget line of intended to Purchase equipment and household materials such as: Air condition, Ice box, freezer etc.

Signs: Ashtar

Procurement Division

Date April 26, 2024

Approved: \_\_\_\_\_

Date 26/04/24

Chairmen Procurement Committee



*Handwritten signature*  
May 9, 2024

Row Labels	Draft Budget 2024	Legislative Adjustments	TRANSFERS R (+/-)	REVISED APPROPRIATION	Jan.	Feb.	Mar.	Qty. 1 Allot to Date	Apr.	May	Jun	Qty. 2 Allot to Date	Jul	Aug	Sep	Qty. 3 Allot to Date	Oct	Nov	Dec	Qty. 4 Allot to Date	Total Allotment to Date	Balance in Appropriation
<b>COMPENSATION OF EMPLOYEES</b>	624,000	-	-	624,000	52,000	52,000	52,000	156,000	52,000	52,000	52,000	156,000	52,000	52,000	52,000	156,000	52,000	52,000	52,000	156,000	624,000	-
328010010100100000007180009500903221101 : Basic Salary - Civil Service	624,000	-	-	624,000	52,000	52,000	52,000	156,000	52,000	52,000	52,000	156,000	52,000	52,000	52,000	156,000	52,000	52,000	52,000	156,000	624,000	-
<b>COMPENSATION OF EMPLOYEES</b>	12,000	-	-	12,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	12,000	-
328010010100100000007180009500903221401 : Fuel and Lubricants - Vehicles	25,000	-	-	25,000	8,250	8,250	8,250	8,250	8,250	8,250	8,250	8,250	8,250	8,250	8,250	8,250	8,250	8,250	8,250	8,250	25,000	-
328010010100100000007180009500903221402 : Fuel and Lubricants - Gener.	5,000	-	-	5,000	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	2,500	5,000	-
328010010100100000007180009500903221501 : Repair and Maintenance-Civil	77,000	-	-	77,000	31,000	31,000	31,000	31,000	31,000	31,000	31,000	31,000	31,000	31,000	31,000	31,000	31,000	31,000	31,000	31,000	77,000	-
328010010100100000007180009500903221502 : Repair and Maintenance - Veh.	10,000	-	-	10,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	10,000	-
328010010100100000007180009500903221601 : Cleaning Materials and service	10,000	-	-	10,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	10,000	-
328010010100100000007180009500903221602 : Stationery	20,000	-	-	20,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	8,000	20,000	-
328010010100100000007180009500903221805 : Drugs and Medical Consumables	8,000	-	-	8,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	8,000	-
328010010100100000007180009500903222103 : Food and Catering Services	115,000	-	-	115,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	115,000	-
328010010100100000007180009500903222113 : Guard and Security Services	3,000	-	-	3,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	3,000	-
328010010100100000007180009500903223211 : Machinery and other Equipment	10,000	-	-	10,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	10,000	-
328010010100100000007180009500903232221 : Furniture and Fixtures	15,000	-	-	15,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	15,000	-
328010010100100000007180009500903221105 : Domestic Travel-Daily Subsistence	5,000	-	-	5,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	5,000	-
328010010100100000007180009500903221807 : Agricultural Supplies and Inputs	3,000	-	-	3,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	3,000	-
328010010100100000007180009500903221901 : Educational Materials and Supplies	10,000	-	-	10,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	10,000	-
328010010100100000007180009500903222104 : Equipment and Household Materials	15,000	-	-	15,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	15,000	-
328010010100100000007180009500903222108 : Advertising and Publication Relations	3,000	-	-	3,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000	3,000	-
328010010100100000007180009500903221503 : Repairs and Maintenance- Generator	10,000	-	-	10,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	10,000	-
328010010100100000007180009500903221504 : Repairs and Maintenance- Machinery, and Equipment	5,000	-	-	5,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	5,000	-
328010010100100000007180009500903222109 : Operational Expenses	15,149	-	-	15,149	5,149	5,149	5,149	5,149	5,149	5,000	4,500	5,000	5,000	4,500	4,500	4,500	4,500	4,500	4,500	4,500	15,149	-
328010010100100000007180009500903221804 : Uniforms and Specialized Cloth	5,000	-	-	5,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	2,000	5,000	-
328010010100100000007180009500903222105 : Entertainment Representation and Gifts	10,000	-	-	10,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	10,000	-
<b>Sub Total</b>	391,149	-	-	391,149	155,899	155,899	155,899	155,899	134,250	134,250	134,250	134,250	134,250	91,250	91,250	91,250	91,250	91,250	91,250	91,250	391,149	-
<b>Grand Total</b>	1,015,149	-	-	1,015,149	207,899	207,899	207,899	311,899	52,000	186,250	52,000	290,250	52,000	143,250	52,000	247,250	52,000	61,250	52,000	165,250	1,015,149	-

Prepared by: *[Signature]* 05/03/24  
Director and Accountant (METS)

Verified by: *[Signature]*  
Inspector (METS)

Approved by: *[Signature]*  
Director (METS)

