



INDENPEDENT INFORMATION COMMISSION
Non-SBA PROCUREMENT PLAN - CORE BUDGET
Source of Funding: Government of Liberia

Fiscal Year: 2024



1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA																		
ITEM No	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOID RAWINGS	PREP. OF BID DOCUMENT	APPROVAL - BID DOCTECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/ PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
PLANNED	1	IFB No. IIC/RB/001/12 024	Computer & Accessories	G4761	Assorted	11,457.00	RB	6/17/2024	6/19/2024	6/21/2024	6/24/2024	7/22/2024	7/29/2024	7/31/2024	7/12/2024	N/A	12/27/2024	12/31/2024
UPDATE																		
PLANNED	2	IFB No. IIC/RB/001/12 024	Stationeries	G4761	Assorted	2,000.00	RFQ	6/17/2024	6/19/2024	6/21/2024	6/24/2024	7/1/2024	7/4/2024	7/9/2024	N/A	12/27/2024	12/31/2024	
UPDATE																		
PLANNED	3	IFB No. IIC/RB/002/12 024	Cleaning Materials	G4773	Assorted	3,500.00	RFQ	6/17/2024	6/19/2024	6/21/2024	6/24/2024	7/1/2024	7/4/2024	7/9/2024	N/A	12/27/2024	12/31/2024	
UPDATE																		
PLANNED	4	IFB No. IIC/RB/003/12 024	Scratch Cards	J6190	670 Pcs	3,350.00	RFQ	6/17/2024	6/19/2024	6/21/2024	6/24/2024	6/28/2024	7/1/2024	7/3/2024	N/A	12/27/2024	12/31/2024	
UPDATE																		
PLANNED	5	IFB No. IIC/RB/004/12 022	Internet Connectivity	J6120	1 Firm	2,093.00	RFQ	6/17/2024	6/19/2024	6/21/2024	6/24/2024	6/28/2024	7/1/2024	7/3/2024	N/A	12/27/2024	12/31/2024	
UPDATE																		
PLANNED	6	IFB No. IIC/RB/005/12 024	Generator	G4659	1 Pc	8,000	RFQ	6/17/2024	6/19/2024	6/21/2024	6/24/2024	7/8/2024	7/16/2024	7/18/2024	N/A	12/27/2024	12/31/2024	
UPDATE																		
PLANNED	7	IFB No. IIC/RB/006/12 024	Air Conditioners	G4759	5 Pcs	2,591	RFQ	6/17/2024	6/19/2024	6/21/2024	6/24/2024	7/8/2024	7/12/2024	7/16/2024	N/A	12/27/2024	12/31/2024	
UPDATE																		
PLANNED	8	IFB No. IIC/RB/002/12 024	Vehicle	G4510	2 units	51,500.00	RB	6/17/2024	6/19/2024	6/21/2024	6/24/2024	7/8/2024	7/12/2024	7/16/2024	N/A	12/27/2024	12/31/2024	
UPDATE																		
PLANNED	9	IFB No. IIC/RB/007/12 024	Office Furniture	G4659	Assorted	8,000.00	RFQ	6/17/2024	6/19/2024	6/21/2024	6/24/2024	6/28/2024	7/1/2024	7/3/2024	N/A	12/27/2024	12/31/2024	
UPDATE																		
PLANNED	10	IFB No. IIC/SS/001/12 024	Office building Rental & Lease	L6810	1 Firm	15,000.00	SS	6/19/2024	6/21/2024	6/24/2024	N/A	N/A	N/A	7/30/2024	N/A	12/27/2024	12/31/2024	

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UPDATE ACTUAL	UPDATE ACTUAL	UPDATE ACTUAL	UPDATE ACTUAL	UPDATE ACTUAL	UPDATE ACTUAL	UPDATE ACTUAL	UPDATE ACTUAL	UPDATE ACTUAL	UPDATE ACTUAL	UPDATE ACTUAL	UPDATE ACTUAL	UPDATE ACTUAL	UPDATE ACTUAL	UPDATE ACTUAL	UPDATE ACTUAL	UPDATE ACTUAL	UPDATE ACTUAL	UPDATE ACTUAL										
PLANNED	11	IFB No. IIC/RFO/008/2024	Air Tickets	N7911	1 Firm	4,000.00	RFQ	6/17/2024	6/19/2024	6/21/2024	6/24/2024	6/28/2024	7/1/2024	7/3/2024	7/5/2024	N/A	12/27/2024	12/31/2024										
UPDATE ACTUAL																												
Grand TOTAL																	111,491.00											

Prepared By: 
 Joseph F. Kollie,
 Procurement Director

Date: 12/16/24

Approved By: 
 Hon. Joseph T. Hodges
 Head of Entity/Commissioner

Date: 12/16/24


 7/1/24









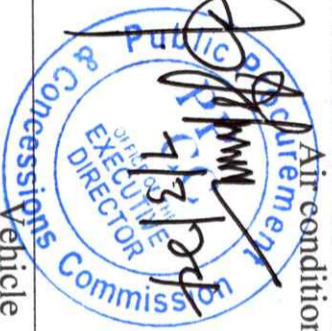
Republic of Liberia INDEPENDENT INFORMATION COMMISSION



NON-SBA PROCUREMENT PLAN EXPLANATORY NOTES FISCAL YEAR: 2024

Item No.	Contract Package Code	Contract Package	Content of Contract Package
1	IFB No. IIC/RB/001/2024	Computer and accessories  	This contract package is drawn from the Budget line Other Office Materials and Consumable and will be used to procure computers and accessories which include computers, printers, cartridges, ink, etc at an estimated cost of US\$ 11,457.00.
2	IFB No. IIC/RFO/001/2024		This contract package is drawn from the Budget line Other Office Materials and Consumable and will be used to procure assorted stationeries which include A4 Sheet, Legal Sheet, Flip charts, Pens, Markers, etc at an estimated cost of US\$ 2,000.00
3	IFB No. IIC/RFO/002/2024	Cleaning Materials 	This contract package is drawn from the Budget line Cleaning Materials and Services and will be used to procure assorted cleaning materials which include tissues, Clorax, rinse, detox, hand soap, sanitizer, mop, etc, at an estimated cost of US\$ 3,500.00

4	IFB No. IIC/RFQ/003/2024	Scratch Cards	Represents the total cost of acquiring scratch cards for communication needs and operational purposes, the amount of US\$3,350.00 is being deducted from the Budget line item Workshop, Conferences, Symposia and seminars MTN/Lonestar 335 pcs per annual @ 5.00 USD Orange 335 pcs per annual @ 5.00 USD
5	IFB No. IIC/RFQ/004/2024	Internet Connectivity	This is to procure internet modems and routers for staffers at the IIC. The budget line Internet Provider Services US\$2,093.00 will be used for this package.
6	IFB No. IIC/RFQ/005/2024	Generator	This contract package is drawn from the Budget line Machinery and Equipment and will be used to procure 1pc Generator for IIC use at an estimated cost of US\$ 8,000.00
7	IFB no.IIIC/RFQ/006/2024	Air conditioner	This contract package is drawn from the Budget line Machinery and Equipment and will be used to procure 5 pcs Air Conditioners for IIC use at an estimated cost of US\$ 2,591.00
8	IFB No. IIC/RB/002/2024	Vehicle	Refers to the total cost of procuring two (2) vehicles for IIC. The budget line item Transport Equipment Vehicle at an estimated cost of US\$51,500.00 is expected to be utilized in implementing this procurement.
9	IFB No. IIC/RFQ/007/2024	Office Furniture	Refers to the total cost of procuring furniture for use by the IIC.



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			These items include executive chairs, semi-executive chairs, visitor chairs, desks and etc. The budget line Furniture & Fixture US\$8,000.00 is expected to be utilized in implementing this procurement.
10	IFB No. IIC/SS/001/2024	Office building Rental & Lease	This contract package refers to the total cost of 15,000.00 from the budget line Office building Rental & Lease. This amount will be used to rent or lease building for Commission Operation.
11	IFB No. IIC/RFQ/008/2024	Air Ticket	Refers to the total cost of US\$4,000.00 procuring Air Tickets for foreign travels by senior staff of the IIC. And it drawn from the Budget line Foreign Means of Travel .


 7/11/24

