



REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION

EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.ppcc.gov.lr EMAIL: info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/267/'24**

May 31, 2024

Hon. Galakpai W. Kortimai
DIRECTOR GENERAL
General Services Agency
Republic of Liberia

Dear Hon. Kortimai:

Subject: **RECEIPT AND APPROVAL OF THE GENERAL SERVICES AGENCY SPECIAL PRESIDENTIAL PROJECT PROCUREMENT PLAN FOR FISCAL YEAR 2024.**

We present compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the General Services Agency (**GSA**) submission of its Special Presidential Project Procurement Plan. The Commission has received and approves the **GSA** Special Project Procurement Plan for Fiscal Year 2024 in accordance with **Section 40** (3) of the PFA, 2010, and informs the **GSA** that this Procurement Plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission counsels that you observe Section 40(5) of the PFA, 2010 which states "each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission."

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PFA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards,

Yours Sincerely,

Bedger Scott Johnson
CHIEF EXECUTIVE OFFICER



Procurement Plan for Goods, Works and Non-Consulting Services -

Name of Entity: General Services Agency
 PROCUREMENT PLAN (SPECIAL PRESIDENTIAL PROJECT)
 Source of Funding: Government of Liberia

Budget Period/Fiscal year: 2024

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA										IMPLEMENTATION DATES									
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION /PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS	
PLANNED	1	IFB#:GSA/SS/001/2	Building Materials	G4663	Assorted	11,205	SS	5/22/24	5/24/24	5/27/24	N/A	N/A	N/A	N/A	5/30/24	N/A	12/13/24	12/30/24	
UPDATE																			
ACTUAL																			
PLANNED	2	IFB#:GSA/SS/002/2	Assorted furniture	G4669	Assorted	10,274.40	SS	5/22/24	5/24/24	5/27/24	N/A	N/A	N/A	N/A	5/30/24	N/A	12/13/24	12/30/24	
UPDATE																			
ACTUAL																			
PLANNED	3	IFB#:GSA/SS/003/2	Assorted Electronic materials	G4759	Assorted	11,025	SS	5/22/24	5/24/24	5/27/24	N/A	N/A	N/A	N/A	5/30/24	N/A	12/13/24	12/30/24	
UPDATE																			
ACTUAL																			
SUB-TOTAL						32,504.40													

Prepared by: *Dincea Ward*

Approved by: _____

Date: *5/22/24*

ASCSO
May 24, 2024



Name of Entity: General Services Agency

Procurement Plan Explanatory Note (Presidential Special Project)

Fiscal Year: 2024

Items no	contract code	package	Contract package	Content of contract package
1.	IFB#:GSA/SS/001/24		Assorted Building Materials	This contract package is from the Special Presidential Project budget line –item Repair and Maintenance Civil which is intended to procure assorted building materials such as: Electrical materials, general building materials and plumbing materials for the Ellen Johnson Multi-purpose Ministerial complex
2.	IFB#:GSA/SS/002/24		Assorted furniture	The cost of US 10,274.40 is drawn from the budget line-item assorted furniture under the special presidential project for the Ellen Johnson Sirleaf Ministerial Complex. The procurement of this package is intended to purchase furniture for the Ellen Johnson Sirleaf Ministerial complex Multipurpose Conference Hall.
3.	IFB#:GSA/SS/003/24		Assorted Electronic Materials Lot # 1	This contract package is from the special presidential budget Lot #1 line –item assorted Electronic materials for the Ministerial Complex such as, Smart television, air conditioner etc.,
4.	IFB#:GSA/SS/004/24		Assorted Electronic materials Lot #2	This contract package is from the special presidential budget Lot #2 line –item assorted Electronic materials for the Ministerial Complex such as, conference line mic, wireless mic 4 in 1, single base woofer, speakers and speaker wire etc.

Mary 24, 2024

