



REPUBLIC OF LIBERIA  
**PUBLIC PROCUREMENT & CONCESSIONS COMMISSION**

EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.ppcc.gov.lr EMAIL: info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/0350/24'**

June 27, 2024

Dr. James S. Dolo

**OFFICER-IN-CHARGE**

Central Agricultural Research Institute

Suacoco, Bong County

Republic of Liberia

Dear Dr. Dolo:

Subj: **RECEIPT AND APPROVAL OF ANNUAL PROCUREMENT PLAN FOR FISCAL YEAR 2024**

We present our compliments and wish to acknowledge receipt of your communication which sought the approval of the Commission for the Central Agricultural Research Institute (CARI) Annual Procurement Plan. Following a thorough review, the Commission hereby approves the CARI's annual procurement plan for the fiscal year 2024 in accordance with **Section 40 (3)** of the PPCA, 2010, and informs the CARI that the procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP) and that the MFDP will process allotments in keeping with the approved procurement plan.

The Commission counsels that you observe **Section 40 (5) of the PPCA, 2010**, which states "**each Procuring Entity, shall, quarterly and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission.**"

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such, a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality, and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,  
  
Bodger Scott Johnson (Tron),  
**CHIEF EXECUTIVE OFFICER**

# Public procurement and concessions commission (PPCC)

## Memorandum

To: Hon. Bodger Scott Johnson  
Executive Director (CEO) PPCC

From: Patrick S. Clinton  
Compliance Officer

Thru: Mr. Himmie E. Langford  
Director / CMD

Date: June 26, 2024

### SUBJ. REQUEST FOR APPROVAL OF PROCUREMENT PLAN FOR FISCAL YEAR 2024 /CARI

The Central Reach Institute has submitted an annual procurement plan to the commission for approval for the fiscal period 2024 consistent with section 40(3) of the PPCA of 2010. In support of the request, the MIA, submitted the following documents for review:

- Copy of the procurement plan(SBA )for 2024
- Copy of the budget GOL
- Copy of the procurement notes
- Copy of the listing of the procurement committee members and unit
- Copy of the cash plan for fiscal period 2024

### Observation

It is hereby observed that the procurement plan is in line with Section 2010 of the PPCA.  
for fiscal period 2024

### Conclusion

That the Procurement plan is found to be in line with section 40(3) and 72 of the amended and restated PPCA of 2010.

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June 27, 2024  
Time: 9:51 AM

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