



REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION

EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.ppcc.gov.lr EMAIL: info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/0247/24'**

May 21, 2024

Dr. Alfredson W. Taikerweyah

PRESIDENT

Bong County Technical College

Gboveh Hill, Gbarnga Bong County

Republic of Liberia

Dear Dr. Taikerweyah:

Subj: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2024**

We present our compliments and wish to acknowledge receipt of your communication which sought the approval of the Commission for the Bong County Technical College Draft Procurement Plan. Following thorough review, the Commission hereby approves the BCTC's draft procurement plan for fiscal year 2024 in accordance with **Section 40 (3)** of the PPCA, 2010, and informs the BCTC that the procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved procurement plan.

The Commission counsels that you observe **Section 40 (5) of the PPCA, 2010**, which states *"each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission."*

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such, a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,

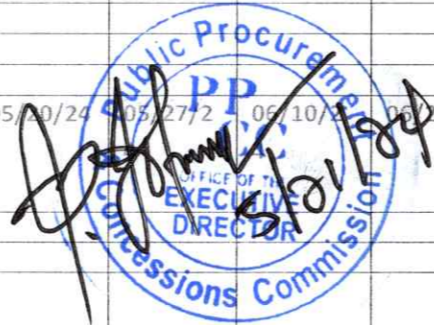


Scott Johnson (Hon).
CHIEF EXECUTIVE OFFICER



Bong County Technical College
PROCUREMENT PLAN (SBA Core budget)
Source of Funding: GOL National Budget
Fiscal year: 2024

1	2	3	4	4	5	5	6	6	7	7	8	8	9	9	10	10	11	11	12	12	13	13	14	14	15	15	16	16	17	17	18	18	19	19	20	20
BASIC DATA													IMPLEMENTATION DATES																							
ITEM NO	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	QTY	ESTIMATE D COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REMARKS																		
PLANNED	1	IFB No. BCTC/SBA/NCB/001/24	Cleaning Materials	G-4773	Assorted	24,000.00	NCB	05/20/24	05/27/24	06/10/24	06/20/24	07/22/24	07/29/24	08/01/24	08/15/24	08/29/24	09/12/24	10/02/24																		
UPDATE																																				
ACTUAL																																				
PLANNED	2	IFB No. BCTC/SBA/NCB/002/24	Stationery & Supplies	G-4761	Assorted	30,000.00	NCB	05/20/24	05/27/24	06/10/24	06/20/24	07/22/24	07/29/24	08/01/24	08/15/24	08/29/24	09/12/24	10/02/24																		
UPDATE																																				
ACTUAL																																				
PLANNED	3	IFB No. BCTC/NCB/003/24	Repair & maint - Civil	F-4100	1 Firm	180,000.00	NCB	05/20/24	05/27/24	06/10/24	06/20/24	07/22/24	07/29/24	08/01/24	08/15/24	08/29/24	09/12/24	10/02/24																		
UPDATE																																				
ACTUAL																																				
PLANNED	4	IFB No. BCTC/SBA/NCB/004/24	Educational Materials & Supplies	G-4761	Assorted	186,619.00	NCB	05/20/24	05/27/24	06/10/24	06/20/24	07/22/24	07/29/24	08/01/24	08/15/24	08/29/24	09/12/24	10/02/24																		
UPDATE																																				
ACTUAL																																				
SUBTOTAL						420,619.00																														



Prepared by: Tom S. Nyarwapolu
 Director of Procurement

Handwritten signature and date:
 May 20, 2024

Approved by: Dr. Alfredson W. Takerweyah
 President/Proc. Committee Head

Date: May 2, 2024



Bong County Technical College
PROCUREMENT PLAN (SBA Core budget)
Source of Funding: GOL National Budget
Fiscal year: 2024

ITEM NO	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BASIC DATA				IMPLEMENTATION DATES												REMARKS	
			Business Activity Code	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT			
PLANNED	5	IFB No. BCTC/SBA/RFQ/001/24	Scratch Cards	J-6190	1 Firm	9,600.00	RFQ	05/20/24	05/27/24	06/10/24	06/20/24	07/22/24	07/29/24	08/01/24	08/15/24	08/29/24	09/12/24	10/02/24		
UPDATE																				
ACTUAL																				
PLANNED	6	IFB No. BCTC/SBA/NCB/005/24	Drugs and Medical Supplies	G-4772	Assorted	30,000.00	NCB	05/20/24	05/27/24	06/10/24	06/20/24	07/22/24	07/29/24	08/01/24	08/15/24	08/29/24	09/12/24	10/02/24		
UPDATE																				
ACTUAL																				
PLANNED	7	IFB No. BCTC/SBA/NCB/006/24	Printing & Binding	C-1812	1 Firm	23,400.00	NCB	05/20/24	05/27/24	06/10/24	06/20/24	07/22/24	07/29/24	08/01/24	08/15/24	08/29/24	09/12/24	10/02/24		
UPDATE																				
ACTUAL																				
PLANNED	8	IFB No. BCTC/SS/RB/001/24	Electricity	D-3510	1 Firm	18,000.00	SS	05/20/24	05/27/24	06/10/24	06/20/24	07/22/24	07/29/24	08/01/24	08/15/24	08/29/24	09/12/24	10/02/24		
UPDATE																				
ACTUAL																				
SUB TOTAL						81,000.00														



Prepared by: [Signature]
 Tom S. Nyamwopolu
 Director of Procurement

[Signature]
 May 20, 2024

Approved by: [Signature]
 Dr. Alfredson W. Tdirerweyah
 President/Proc. Committee Head

Date: May 2, 2024



Bong County Technical College
PROCUREMENT PLAN (\$BA Core budget)
Source of Funding: GOL National Budget
Fiscal year: 2024

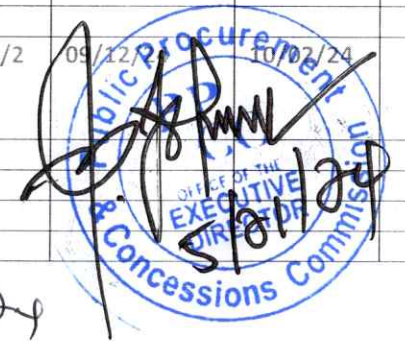
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PLANNED	9	IFB No. BCTC/NCB/006/24	Laboratory Consumables	G-4773	Assorted	16,800.00	NCB	05/20/24	05/27/24	06/10/24	06/20/24	07/22/24	07/29/24	08/01/24	08/15/24	08/29/24	09/12/24	10/02/24			
UPDATE																					
ACTUAL																					
PLANNED	10	IFB No. BCTC/NCB/007/24	Internet Service Provider	G-4761	Assorted	18,000.00	NCB	05/20/24	05/27/24	06/10/24	06/20/24	07/22/24	07/29/24	08/01/24	08/15/24	08/29/24	09/12/24	10/02/24			
UPDATE																					
ACTUAL																					
PLANNED	11	IFB No. BCTC/RFQ/00/24	Workshops, Conferences & Seminars	F-4100	1 Firm	5,000.00	RFQ	05/20/24	05/27/24	06/10/24	06/20/24	07/22/24	07/29/24	08/01/24	08/15/24	08/29/24	09/12/24	10/02/24			
UPDATE																					
ACTUAL																					
PLANNED	12	IFB No. BCTC/NCB/008/24	Transport Equipment	G-4761	Assorted	70,000.00	NCB	05/20/24	05/27/24	06/10/24	06/20/24	07/22/24	07/29/24	08/01/24	08/15/24	08/29/24	09/12/24	10/02/24			
UPDATE																					
ACTUAL																					
SUB TOTAL						109,800.00															
GRAND TOTAL						654,799.00															

Prepared by: Tom S. Nyemwepolu
 Director of Procurement

Tom S. Nyemwepolu
 May 20, 2024

Approved by: Dr. Alfredson W. Tankerweyeh
 President/Proc. Committee Head

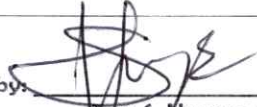
Date: May 2, 2024





Bong County Technical College
PROCUREMENT PLAN (SBA Core budget)
Source of Funding: GOL National Budget
Fiscal year: 2024

Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB No. BCTC/SBA/NCB/001/24	Cleaning materials	This is intended to purchase tide soap, disinfectants, tissue, napkins, brooms, commode brushes, cleaning towels, air freshener, insect spray, etc.
2.	IFB No. BCTC/SBA/NCB/002/24	Stationary & supplies	The following items to be procure include: Assorted A4 Sheets, Legal sheets, Ball pen, steno pad, Manila Folder, Brown envelopes, Box files, Assorted cartridges etc.
3.	IFB No. BCTC/SBA/NCB/003/24	Repair & Maint. -Civil	This package is intended to underwrite the cost of additional architectural works on the College complex intended to complete the structure and bring it to its standard of design according to the architectural plans.
4.	IFB No. BCTC/SBA/NCB/004/24	Educational Materials & supplies	This contract package is intended to procure needed learning materials for use in the library along with student record books, teacher Roll book and teacher Plan books, white board, white board markers, projectors, laptops, desktop for teacher lounge, etc
5.	IFB No. BCTC/SBA/RB/001/24	Scratch Cards	This budget line is intended to provide communication service to staff of the College and to provide internet service to run the internet connectivity of the College.
6.	IFB No. BCTC/SBA/NCB/005/24	Drugs and Medical Supplies	This budget package is intended to procure drugs for the mini clinic and to aid to the students doing nursing who are also doing internship or affiliation.
7.	IFB No. BCTC/SBA/NCB/006/24	Printing and binding	This package will defray the cost assorted printing and binding materials and publication to include, staff handbooks for 100 staff and faculty, call cards, LPO books, receipt books and printing and binding of bid documents etc.

Prepared by: 
 Tom S. Nyanwapolu
 Director of Procurement

Approved by: 
 Dr. Alfredson W. Taiherweyah
 President/Proc. Committee Head

Date: May 2, 2024


 May 20, 2024

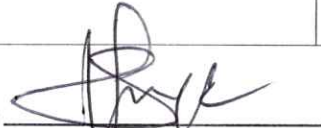





Bong County Technical College
PROCUREMENT PLAN (\$BA Core budget)
Source of Funding: GOL National Budget
Fiscal year: 2024

8.	IFB No. BCTC/SS/RB/001/24	Electricity	This line is intended to provide electricity to the entire facility of the College main building for a period of one year.
9	IFB No. BCTC/NCB/006/24	Laboratory Consumables	For the procurement of laboratory materials and equipment for use by the various laboratories of the College.
10	IFB No. BCTC/NCB/007/24	Internet Service Provider	This budget line is for the upkeep and maintenance of the internet service of the College for use by the students and staff of the College.
11	IFB No. BCTC/RFQ/00/24	Workshops, Conferences & Seminars	This line is intended to provide to training opportunities for faculties and staff of the Bong County Technical
12	IFB No. BCTC/NCB/008/24	Transport Equipment	This line is intended to procure two vehicles for the College. One will be used by the President of the College and other for utility.

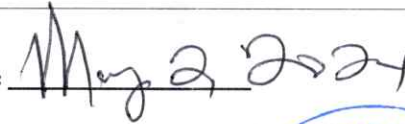
Prepared by:


 Tom S. Nyanwapolu
 Director of Procurement

Approved by:


 Dr. Alfredson W. Taiherweyah
 President/Proc. Committee Head

Date:




 May 20, 2024





**Bong County Technical College
PROCUREMENT PLAN (Non SBA Core budget)
Source of Funding: GOL National Budget
Fiscal year: 2024**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	
	ITEM NO	PACKAGE NUMBER (CODE)	BASIC DATA		QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	Remarks	
			ONTRACT PACKAGE	Business Activity Code																
PLANNED	1	IFB No. BCTC/RB/001/24	Petroleum Products	G-4661	8,676 @ \$5.00 Gallons	43,380.00	RB	05/20/24	05/27/24	06/10/24	06/20/24	07/22/24	07/29/24	08/01/24	08/15/24	08/29/24	09/12/24	10/02/24		
UPDATE																				
ACTUAL																				
SUB TOTAL						43,380.00														

Prepared by:
Tom N. Nyanwapolu
 Director of Procurement

Approved by:
Dr. Alfredson W. Taikerweyah
 President/Proc. Committee Head

Date: May 2, 2024

May 20, 2024





Bong County Technical College
PROCUREMENT PLAN (Non SBA Core budget)
Source of Funding: GOL National Budget
Fiscal year: 2024

Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB No. BCTC/RB/001/23	Petroleum Products	This contract package will allow the College to procure 8,676 gallons of petroleum products at the cost of US\$5.00 per gallon for use by the vehicles and the only generator of the College. This is quite insufficient to run the College for a calendar year.

Prepared by:


Tom S. Nyantapota
Director of Procurement

Approved by:

Dr. Roland C. Massaquoi
President/Proc. Committee Head

Date:

May 2, 2024


May 20, 2024



BUDGET FISCAL YEAR 2024
[335100, BONG COUNTY TECHNICAL COLLEGE]

A. DETAILED BUDGET ESTIMATE AND SPENDING PLAN PROJECTIONS

FISCAL YEAR
SECTOR NAME
SPENDING ENTITY NAME
Budget Classification
Totals:

2024
07-Education
BONG COUNTY TECHNICAL COLLEGE
Recurrent Recurrent budget ceiling from BCC:
1,511,799

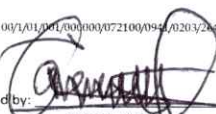
Row Labels


BCTC :335 : Bong County Technical College

FY2023 BUDGET	Unit Description	Unit Cost	Quantity Required	FY2024 Budget Request	Total Spending plan	January	February	March	April	May	June	July	August	September	October	November	December
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1,511,799

3350100/1/01/001/000000/072100/0941/0200/221401 : Fuel and Lubricants - Vehicles	28,980	1	2,415	12	28,980	28,980	-	-	2,898	2,898	2,898	2,898	2,898	2,898	2,898	2,898	2,898
3350100/1/01/001/000000/072100/0941/0200/221402: Fuel and Lubricants - Gener.	14,400	1	1,200	12	14,400	14,400	-	-	1,440	1,440	1,440	1,440	1,440	1,440	1,440	1,440	1,440
3350100/1/01/001/000000/072100/0941/0200/221601 : Cleaning Materials and service	24,000	1	2,000	12	24,000	24,000	-	-	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400	2,400
3350100/1/01/001/000000/072100/0941/0200/221602 : Stationery	30,000	1	2,500	12	30,000	30,000	-	-	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,000
3350100/1/01/001/000000/072100/0941/0200/221603 : Printing, Binding, Publication	23,400	1	1,950	12	23,400	23,400	-	-	2,340	2,340	2,340	2,340	2,340	2,340	2,340	2,340	2,340
3350100/1/01/001/000000/072100/0941/0200/221805 : Drugs and Medical Consumables	33,000	1	2,750	12	33,000	33,000	-	-	3,300	3,300	3,300	3,300	3,300	3,300	3,300	3,300	3,300
3350100/1/01/001/000000/072100/0941/0200/221801 : Laboratory Consumables	16,800	1	1,400	12	16,800	16,800	-	-	1,680	1,680	1,680	1,680	1,680	1,680	1,680	1,680	1,680
3350100/1/01/001/000000/072100/0941/0200/221901 : Educational Materials and Supp	186,619	1	15,552	12	186,619	186,619	-	-	18,662	18,662	18,662	18,662	18,662	18,662	18,662	18,662	18,662
3350100/1/01/001/000000/072100/0941/0200/221208 : Internet Provider Services	18,000	1	1,500	12	18,000	18,000	-	-	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800
3350100/1/01/001/000000/072100/0941/0200/221501 : Repair & Maintenance-civil	180,000	1	90,000	2	180,000	180,000	-	-	-	-	-	90,000	-	-	90,000	-	-
3350100/1/01/001/000000/072100/0941/0200/221201 : Electricity	18,000	1	1,500	12	18,000	18,000	-	-	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800	1,800
3350100/1/01/001/000000/072100/0941/0200/222102 : Workshops, Conferences, Siminars	5,000	1	2,500	2	5,000	5,000	-	-	-	2,500	-	-	-	2,500	-	-	-
3350100/1/01/001/000000/072100/0941/0200/231151 : Transport Equipment	70,000	1	35,000	2	70,000	70,000	-	-	-	-	-	70,000.00	-	-	-	-	-
3350100/1/01/001/000000/072100/0941/0203/221209 : Scratch- Cards	9,600	1	800	12	9,600	9,600	-	-	960	960	960	960	960	960	960	960	960
Total FOR GOODS AND SERVICES	657,799																
3350100/1/01/001/000000/072100/0941/0200/211101 : Basic Salary - Civil Service	684,000	1	57,000	12	684,000	684,000	57,000	57,000	57,000	57,000	57,000	57,000	57,000	57,000	57,000	57,000	57,000
3350100/1/01/001/000000/072100/0941/0203/204187 : Transfer to Tuition Free Policy	170,000	1	85,000	2	170,000	170,000	-	-	85,000.00	-	-	-	85,000.00	-	-	-	-

Prepared by: 
Ciatta A. Yeleski
Senior Accountant

Verified by: 
David K. Mator, Jr.
Comptroller

Approved by: 
Dr. Alfredson W. Taiwreyah, Sr.
President