



REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION

EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.ppcc.gov.lr EMAIL: info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/0248/24'**

May 21, 2024

Hon. Arthur S. Massaquoi
DIRECTOR GENERAL
Bureau of State Enterprises
Capitol Bye-pass-Old Gender Ministry
Monrovia, Liberia

Dear Hon. Massaquoi:

Subj: **APPROVAL OF SPECIAL PROJECT PROCUREMENT PLAN FOR FISCAL YEAR 2024**

We present our compliments and wish to acknowledge receipt of your communication which sought the approval of the Commission for the Bureau of State Enterprises (BSE) Special Project Procurement Plan. Following thorough review, the Commission hereby approves the BSE's special project procurement plan for fiscal year 2024 in accordance with **Section 40 (3)** of the PPCA, 2010, and informs the BSE that the procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved procurement plan.

The Commission counsels that you observe **Section 40 (5) of the PPCA, 2010**, which states **"each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission."**

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such, a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately, public confidence in our procurement and concessions processes.

Sincerely yours,


Roger Scott Johnson (Hon.)
CHIEF EXECUTIVE OFFICER

BUREAU OF STATE ENTREPRISES
 SPECIAL PROJECT PROCUREMENT PLAN (A)
 SOURCE OF FUNDING: GOL
 Fiscal year: 2024

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
ITEM NO.	BASIC DATA							IMPLEMENTATION DATES										
	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code (s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	
PLANNED	4	IFB NO./BSE/SBA/R FQ//003/2024	Office Supplies	G4659	Assorted	1,500.00	RFQ	04/15/24	04/18/24	04/26/24	05/20/24	06/3/24	06/14/24	07/8/24	07/19/24	N/A	12/15/24	12/30/24
UPDATE																		
ACTUAL																		
PLANNED	5	IFB NO./BSE/SBA/R FQ//003/2024	Catering Service	H5621	1Firm	1,500.00	RFQ	04/15/24	04/18/24	04/26/24	05/20/24	06/3/24	06/14/24	07/8/24	07/19/24		12/15/24	12/30/24
UPDATE																		
SUB-TOTAL						\$ 23,670.00												

Prepared by: Wilton D. Sesay
 Wilton D. Sesay
 Procurement Director

Approved by: Arthur S. Massaquoi
 Arthur S. Massaquoi
 Chairman, Procurement Committee

Date: 07/15/2024

WSD
 May 20, 2024



BUREAU OF STATE ENTREPRISES
 SPECIAL PROJECT PROCUREMENT PLAN (SBA)
 SOURCE OF FUNDING: GOL
 Fiscal year: 2024

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
ITEM NO.	BASIC DATA							IMPLEMENTATION DATES										
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PLANNED	1	IFB NO.BSE/SBA/RB/001/2024	Generator	G4659	1 Firm	18,720.00	RB	04/15/24	04/18/24	04/30/24	05/20/24	06/3/24	06/14/24	07/8/24	07/19/24	07/27/24	12/15/24	12/30/24
UPDATE																		
ACTUAL																		
PLANNED	2	IFBNO.BSE/SBA/RFQ/001/2024	Printing & Binding	C1812	1 Firm	1,200.00	RFQ	04/15/24	04/18/24	04/26/24	05/20/24	06/3/24	06/14/24	07/8/24	07/19/24	N/A	12/15/24	12/30/24
UPDATE																		
ACTUAL																		
PLANNED	3	IFB NO./BSE/SBA/RFQ/002/2024	Scratch Cards	J6190	Assorted	750.00	RFQ	04/15/24	04/18/24	04/26/24	05/20/24	06/3/24	06/14/24	07/8/24	07/19/24	N/A	12/15/24	12/30/24
UPDATE																		
ACTUAL																		
SUB - TOTAL						\$ 20,670												

Prepared by: Wilton D. Sesay
 Wilton D. Sesay
 Procurement Director

Wilton D. Sesay
 May 20, 2024

Approved by: Arthur S. Massaquoi
 Arthur S. Massaquoi
 Chairman, Procurement Committee

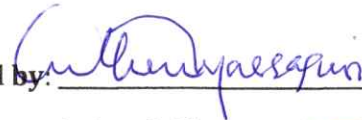
Date: 07/15/2024


 The seal is circular with the text "Office of the Executive Director" and "Procurement Commission" around the perimeter. In the center, there is a signature and the date "5/21/24".

BUREAU OF STATE ENTREPRISES
 PROCUREMENT PLAN (SBA)
 EXPLANATORY NOTES
 FISCAL YEAR: 2024

1	IFB NO.BSE/SBA/RB/001/2024	Generator	This contract package is taken from the budget line Electrification and will be used to procure 50KVA generator for the BSE
2	IF BNO.BSE/SBA/RFQ/001/2024	Printing & Binding	This package is taken from the budget line printing & Binding and it is intended to hire a firm to print Reports and fliers to create awareness for the BSE, etc.
3	IFBNO.BSE/SBA/RFQ/002/2024	Communication	This contract package is taken from the budget line Scratch Cards and will be used to procure scratch cards for Analysts for the BSE

Prepared by: 
 Wilton D. Sesay
 Procurement Director

Approved by:  Date: 07/15/2024
 Arthur S. Massaquoi
 Chairman Procurement Committee


 May 20, 2024

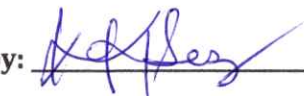
BUREAU OF STATE ENTREPRISES


 5/21/24

BUREAU OF STATE ENTREPRISES
PROCUREMENT PLAN (SBA)
EXPLANATORY NOTES
FISCAL YEAR: 2024

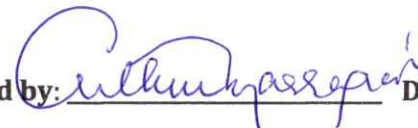
4	IFB NO./BSE/SBA/RFQ//003/2024	Catering	This contract package is taken from the budget line Catering purpose for the BSE staff during the process
5	IFB NO./BSE/SBA/RFQ//003/2024	Office Supplies	This package is taken from the budget line office supplies and will be used to procure furniture and fixture for the BSE Analyst sections of the BSE.

Prepared by:



Wilton D. Sesay
Procurement Director

Approved by:



Date: 07/15/2024

Arthur S. Massaquoi
Chairman Procurement Committee

WSD
May 20, 2024



Public Procurement
PPC
OFFICE OF THE
EXECUTIVE
DIRECTOR
Procurement Concessions Commission