



REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.ppcc.gov.lr EMAIL: info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/0379/24'**

July 5, 2024

Hon. Abraham Billy

DIRECTOR GENERAL

Agricultural & Industrial Training Bureau
Paynesville, MVTC Compound
Monrovia, Liberia

Dear Hon. Billy:

Subj: **RECEIPT AND APPROVAL OF ANNUAL PROCUREMENT PLAN FOR FISCAL YEAR 2024**

We present our compliments and wish to acknowledge receipt of your communication which sought the approval of the Commission for the Agricultural & Industrial Training Bureau (AITB) Annual Procurement Plan. Following a thorough review, the Commission hereby approves the AITB's annual procurement plan for the fiscal year 2024 in accordance with **Section 40 (3)** of the PPCA, 2010, and informs the AITB that the procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP) and that the MFDP will process allcmtments in keeping with the approved procurement plan.

The Commission counsels that you observe **Section 40 (5) of the PPCA, 2010**, which states "*each Procuring Entity, shall, quarterly and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission.*"

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such, a Procuring Entity will not be required to request the use of said approved method again.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality, and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,


Roger Scott Johnson (Hon.)
CHIEF EXECUTIVE OFFICER



Inter-Office Memo

To: Bodger Scott Johnson
Executive Director/CEO

Thru: Himmie E. Langford
Director, CMD

From: Alfred T. Jellue, Jr.
Compliance Manager

Subj: Request for Final Approval of the Agricultural & Industrial Training Bureau
(AITB) Annual Procurement Plan Fiscal Year 2024

Date: July 5, 2024

In compliance with Section 40(2,3) of the Amended and Restated Procurement Law of Liberia (PPCA, 2010), the Agricultural & Industrial Training Bureau (AITB) has written the Commission to seek its "No Objection" for the approval of its annual procurement plan for the fiscal year 2024.

After a full review, it was observed that AITB's request has satisfied the legal provision of the PPCA and its accompanying regulation.

AITB submitted the below documents to facilitate the review process:


- Transmittal Letter
- Procurement Committee and Unit Listing
- SBA Annual Procurement Plan FY 2024
- Explanatory Notes
- Approved Fiscal Budget FY 2024
- Copy of Approved Budget Ceiling FY 2024
- Approved Spending Plan FY 2024
- Contract Award Information FY 2023

Recommendation

Based on the aforementioned, it is hereby recommended that:

- The Commission grants the AITB's final approval of its Annual Procurement Plan to carry out its procurement activities.

Regards,


July 5, 2024
Time: 1:14pm



REPUBLIC OF LIBERIA
AGRICULTURAL & INDUSTRIAL
TRAINING BUREAU (AITB)



TECHNICAL ADMINISTRATIVE SECRETARIAT OF THE NATIONAL COUNCIL FOR VOCATIONAL
/TECHNICAL EDUCATION & TRAINING (NCVTET)
PAYNESVILLE, MVTC CAMPUS P. O. Box 10-9016, 1000 Monrovia 10, LIBERIA, WEST AFRICA
Cell: +231 (0) 776-501-443 / 886-451-651 Email: agriindutrainbu18@gmail.com

June 20, 2024

Mr. Bodger Scott Johnson
Executive Director
Public Procurement and Concessions Commission
Republic of Liberia
Executive Mansion Grounds, Capitol Hill
Monrovia, Liberia

Dear Mr. Johnson:

Re: Submission of FY 2024 Procurement Plans for Review and Approval

Greetings.

I write to submit our FY 2024 Procurement Plans for your review and approval, as mandated by Section 40 of the Public Procurement and Concessions Act of 2010.

Sincerely yours,

Abraham Billy
Director General

Received:
Theophilus S. B. Kollie
June 20, 2024
Time: 1:43pm

MOTTO: COMPLIANCE FOR EXCELLENT





REPUBLIC OF LIBERIA
AGRICULTURAL & INDUSTRIAL TRAINING BUREAU (AITB)

TECHNICAL/ADMINISTRATIVE SECRETARIAT OF THE NATIONAL COUNCIL
FOR VOCATIONAL/TECHNICAL EDUCATION & TRAINING (NCVTET)
Paynesville, MVTC Campus
P.O. Box 10 – 9016
1000 Monrovia, 10 Liberia, West Africa



June 20, 2024

DIRECTOR
Public Procurement & Concessions Commission
Capitol Hill
Monrovia, Liberia

Dear Sir/Madam:

We present our compliments and write to submit to you, the Agricultural & Industrial Training Bureau's Procurement Plan for the Fiscal Year, January 1 - December 31, 2024.

We are also pleased to attach herewith copies of our Core Budget Cash Plan for FY-2024 as being required by the Public Finance Management (PFM) Act of 2009, Section 17, to facilitate your entity executes its statutory mandate of regulating our procurement related activities.

We are delighted to submit the names and/or members of our Procurement Committee as well as members of the Procurement Unit for your perusal. They are as follows:

<u>Name</u>	<u>AITB's Position</u>	<u>PPCC's Position</u>
1 Abraham Billy	Director General	Chairman
2 Alphanso P. Korto	Deputy Direc. Adm.	Member
3 Armstrong W. Dillon	Finance Director	Member
4 Evelyn T. Flahn	Human Resource	Member
5 Fayia A. Korkor, Sr.	Actg. Procurement Director	Secretary

Procurement Unit

<u>Name</u>	<u>AITB's Position</u>	<u>PPCC's Position</u>
1 Fayia A. Korkor, Sr.	Actg. Procurement Director	Chairman
2 Armstrong W. Dillon	Member	Member
3 Martha N. Graham	Secretary	Member

Thanks for the institutional guidance rendered to the Bureau as well as the Local Vendors Policy being engendered by your entity for the up-liftment of our citizenry.

Kind regards,

Sincerely yours,


Abraham Billy

DIRECTOR-GENERAL/AITB