



REPUBLIC OF LIBERIA

**PUBLIC PROCUREMENT & CONCESSIONS COMMISSION**  
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) EMAIL: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/0312/25'**

March 4, 2025

Atty. Cornelia Wonkerleh Kruah  
**DEPUTY MINISTER FOR ADMINISTRATION**  
Ministry of State for Presidential Affairs.  
Executive Mansion Grounds  
Republic of Liberia.

Dear Atty. Kruah:

Subj: **REQUEST FOR NO OBJECTION TO AWARD CONTRACT TO CACTUS MOTORS FOR THE SUPPLY AND DELIVERY OF VEHICLES FOR THE FISCAL YEAR 2025**

We present our compliments and wish to acknowledge receipt of your communication requesting the Commission's approval for the Ministry of State for Presidential Affairs (MoSPA) request as indicated above.

Based on the review, the Commission is pleased to highlight the following:

- ❖ The Ministry submitted its invitation letter to potential suppliers, bidding document, bidder's submission (*Tayo Motors, Cactus Motors, and United Motors*), Bid Evaluation Report, Procurement Committee meeting minutes, bid opening minutes, letter appointing BEP members, and draft contract.
- ❖ The contract package (*IFB No. MoSISBA/IRB/003/2025*) was duly planned for in the Ministry's approved procurement plan by the Commission.
- ❖ The Procurement process conducted is consistent with **Section 51** (1, 2, 3, and 4) of the PPCA of 2010.

From the above findings mentioned, the Commission herewith **grants** the Ministry of State for Presidential Affairs "**No Objection**" to award a contract to **Cactus Motors** (Lot #1-SUV) for the supply and delivery of vehicles in keeping with the schedule of requirement at the estimated value of **US\$ 301,000.00 (Three Hundred One Thousand United States Dollars)** for the Fiscal Year 2025. However, the Commission advises that the Ministry of State should not award a contract for more than the estimated cost approved on the entity's procurement plan for the Fiscal Year 2025.

Kindly be reminded that all contracts whose cumulative annual value exceeds the threshold of **US\$ 250,000.00** must also be signed by the Minister responsible for Finance and attested by the Minister responsible for Justice.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain compliant with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality, and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,

  
Rodger Scott Johnson (Hon.)  
**CHIEF EXECUTIVE OFFICER**

  
Public Procurement & Concessions Commission

Regulating Procurement Compliance for National Development



Office of the Deputy Minister  
for Administration

# MINISTRY OF STATE FOR PRESIDENTIAL AFFAIRS

THE EXECUTIVE MANSION  
MONROVIA, LIBERIA

CWK/DMA/MOS/ 0038/2025/RL

February 18, 2025

Bodger Scott Johnson  
**Executive Director**  
**Public Procurement and Concessions Commission (PPCC)**  
Capitol Hill  
Monrovia, Liberia

**REF: Notice of Intent to enter into Contract agreement for the Supply of Transport Equipment (Vehicles)**

Dear Mr. Johnson:

I extend my Compliments and write to request the commission's "No Objection" to enter into contract with Cactus Motors for the procurement of Vehicles in the amount of **US\$301,000.00 (Three Hundred One Thousand United States Dollars)**. The ministry had initially intended to procure 10 Units of SUVs. Post evaluation of the bidding process and the Ministry's budgetary allocation, the ministry is able to procure an additional one more vehicle instead of the initial ten (10) in this Lot without exceeding the originally approved budget or incurring any additional costs.

Please find attached, all other documents pertaining to the procurement proceedings for your review and subsequent approval.

This request is pursuant to section 31(1) of which states "Except in the case of emergency and with the prior approval of the Commission, the Procurement Committee shall deliver to the Commission a notice of intent to award a contract exceeding the Thresholds as establish by Regulations promulgated by the Commission. No Procuring Entity shall enter into a procurement contract above the Thresholds establish by Regulations promulgated by the Commission unless a minimum of fourteen (14) days have lapsed since the notification of intent to award a contract was delivered to the Commission....".

Thank you for your usual cooperation and I look forward to your timely response.

Kind regards,

Sincerely yours,

Atty. Cornelia Wonkerleh Kruah  
**Deputy Minister for Administration**

John Suro  
02/18/2025

TIME: 3:30pm