



REPUBLIC OF LIBERIA

PUBLIC PROCUREMENT & CONCESSIONS COMMISSION

EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.ppcc.gov.lr EMAIL: info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/0296/25'**

February 24, 2025

Atty. Cornelia Wonkerleh Kruah
DEPUTY MINISTER FOR ADMINISTRATION
Ministry of State for Presidential Affairs
Executive Mansion Grounds
Republic of Liberia

Dear Atty. Kruah:

Subj: **REQUEST FOR NO OBJECTION TO AWARD CONTRACT TO EXPERT TRAVEL SERVICES FOR THE SUPPLY AND DELIVERY OF AIR TICKETS FOR THE FISCAL YEAR 2025**

We present our compliments and wish to acknowledge receipt of your communication requesting the Commission's approval for the Ministry of State for Presidential Affairs (MoSPA) request as indicated above.

Based on the review, the Commission is pleased to highlight the following:

- ❖ The Ministry submitted its newspaper publication consistent with the National Competitive Bidding procedure, bidding document, bidder's submission (**Expert Travel Services**), Bid Evaluation Report, Procurement Committee meeting minutes, bid opening minutes, letter appointing BEP members, and draft contract.
- ❖ The contract package (**IFB No. MoS/SBA/NCB/001/2025**) was duly planned for in the Ministry's approved procurement plan by the Commission.
- ❖ The Procurement process conducted is consistent with **Section 40** (1, 2, and 3) of the PPCA of 2010.

From the above findings mentioned, the Commission herewith **grants** the Ministry of State for Presidential Affairs "**No Objection**" for the supply and delivery of Air Tickets in keeping with the schedule of requirement at the estimated value of **US\$ 411,000.00 (Four Hundred Eleven Thousand United States Dollars)** for the Fiscal Year 2025. However, the Commission advises that the Ministry of State should not award a contract more than the estimated cost approved on the entity's procurement plan for the Fiscal Year 2025.

Kindly be reminded that all contracts whose cumulative annual value exceeds the threshold of **US\$ 250,000.00** must also be signed by the Minister responsible for Finance and attested by the Minister responsible for Justice.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain compliant with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality, and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,


Bodger Stott Johnson (Hon.)
CHIEF EXECUTIVE OFFICER

Regulating Procurement Compliance for National Development



MINISTRY OF STATE FOR PRESIDENTIAL AFFAIRS

THE EXECUTIVE MANSION
MONROVIA, LIBERIA

Office of the Deputy Minister
for Administration

CWT/DMA/MOS/0042/RL

February 20, 2025

Bodger Scott Johnson
Executive Director
Public Procurement and Concessions Commission (PPCC)
Capitol Hill
Monrovia, Liberia

REF: Notice of Intent to enter into Contract agreement for the Supply Foreign Means of Travel (Air Tickets)

Dear Mr. Johnson:

I extend my Compliments and write to request the commission's "No Objection" to enter into Framework contract with Expert Travel Services for the procurement of **Foreign Means of Travel (Air Tickets)** in the amount of **US\$411,000.00 (Four Hundred Eleven Thousand United States Dollars)**.

Please find attached, all other documents pertaining to the procurement proceedings for your review and subsequent approval.

This request is pursuant to section 31(1) of which states "Except in the case of emergency and with the prior approval of the Commission, the Procurement Committee shall deliver to the Commission a notice of intent to award a contract exceeding the Thresholds as establish by Regulations promulgated by the Commission. No Procuring Entity shall enter into a procurement contract above the Thresholds establish by Regulations promulgated by the Commission unless a minimum of fourteen (14) days have lapsed since the notification of intent to award a contract was delivered to the Commission....".

Thank you for your usual cooperation and I look forward to your timely response.

Kind regards,

Sincerely yours,


Atty. Cornelia Wonkerleh Kruah
Deputy Minister for Administration

John Sambo
0776591767
02/20/2025
TIME: 4:59PM