



REPUBLIC OF LIBERIA

PUBLIC PROCUREMENT & CONCESSIONS COMMISSION

EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

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Ref. PPCC/RL/CEO/0031/25'

January 20, 2025

Hon. Augustiine Kpehe Ngafuan
MINISTER
Ministry of Finance and Development Planning
Monrovia, Liberia

Dear Hon. Ngafuan:

Subj: REQUEST FOR "NO OBJECTION" TO EXTEND CONTRACT WITH SAAR INSURANCE INC. FOR THE PROVISION OF PERSONNEL INSURANCE SERVICES

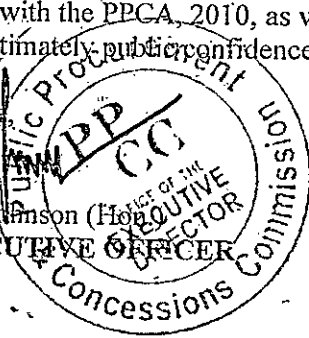
We present our compliments and wish to acknowledge receipt of your communication dated January 13, 2025, which sought the approval of the Commission for the Ministry of Finance and Development Planning (MFDP) to extend contract with SAAR Insurance Incorporated for the provision of Personnel Insurance services.

Based on the stated request and following a thorough review of the Ministry's documentations to the Commission, it was observed that the signed contract with SAAR Insurance Incorporated elapsed on the 31st of December 2024, hence the MFDP should prepare and submit to the Commission, its procurement plan for FY 2025 for approval which should include procurement line "Personnel Insurance". Furthermore, the Ministry may request to use the Sole Source Method of Procurement "IF" the Justification to be provided is consistent with Section 55 of the PPCA, 2010.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,


Bodger Scott Johnson (Hon.)
CHIEF EXECUTIVE OFFICER





REPUBLIC OF LIBERIA
MINISTRY OF FINANCE & DEVELOPMENT PLANNING
P. O. BOX 10 - 9016
1000 MONROVIA, 10 LIBERIA



OFFICE OF THE MINISTER

GOL/MFDP/1-1/AKN/ymj/13600/'24

January 13, 2025

Bodger Scott Johnson
Chief Executive Officer
Public Procurement & Concession Commission (PPCC)
Executive Mansion Grounds, Capitol Hill
Monrovia, Liberia

Dear Hon. Johnson:

With compliments, I write to inform you that in 2024 the Ministry of Finance and Development Planning awarded a contract to Saar Insurance, Inc for the provision of health and life insurance services to its employees. The cost of the insurance was \$35.00 per employee and the Ministry Finance and Development Planning was billed monthly based on the strength of the workforce. During the contract period, we found the policy and services provided by the firm to be excellent. The firm is in partnership with reputable health centers and hospitals which are accessible to the employees throughout the fifteen (15) counties.

In addition, Saar Insurance, Inc in partnership with Pacific Clinic is opening an onsite emergency clinic within the Ministry of Finance and Development Planning. Furthermore, going into a new procurement process will cause interruption in the insurance services being provided to the employees currently.

In view of the above, we are kindly requesting the commission's No Objection to extend the contract with Saar Insurance, Inc for another year.

This request for "No Objection" to extend the contract with Saar Insurance, Inc is in consonance with Section 55 (1)(b) of the PPC Act, 2010 which required procuring entities to seek the Commission's No Objection in the use of a sole source procurement

Thanks for your usual corporation and please accept the assurance of my highest esteem.

Sincerely yours,

Augustine Kpehe Ngafuan
MINISTER

John S. M. O.
TIME: 10:53AM
01/14/2025