

REPUBLIC OF LIBERIA

PUBLIC PROCUREMENT & CONCESSIONS COMMISSION

EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.ppcc.gov.lr EMAIL: info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. PPCC/RL/CEO/717/25

July 17, 2025

Hon. Dr. Linda A. Birch
CHIEF EXECUTIVE OFFICER
John F. Kennedy Memorial Medical Center
Republic of Liberia

Dear Hon. Dr. Birch:

Subject: PPCC RESPONSE: REQUEST FOR "NO OBJECTION" FOR THE JOHN F. KENNEDY MEMORIAL MEDICAL CENTER TO AWARD CONTRACT TO ENERSOURCE INC. FOR THE SUPPLY, INSTALLATION AND COMMISSIONING OF A STAND-ALONE OFF-GRID SOLAR SYSTEM – FISCAL YEAR 2025

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the John F. Kennedy Memorial Medical Center (JFK) to award a contract to Enersource Inc. for the supply, installation and commissioning of a stand-alone off-grid solar system at a cost of three hundred thousand thirty-three United States Dollars (US\$310,033.00).

The Commission, upon review of your submissions, highlights the following:

- That the JFK submitted (Hard copies) including: bid documents, bid evaluation report, procurement committee meeting minutes, bid opening minutes, etc.;
- That the JFK BEP's Report indicates invitations were sent and three (3) bids were submitted: (Bounceband Energy, Enersource Inc. and Bermuda Inc.);
- That Enersource Inc. was deemed the most responsive to the technical and financial evaluation as per the Commission's findings and the JFK BEP's Report.

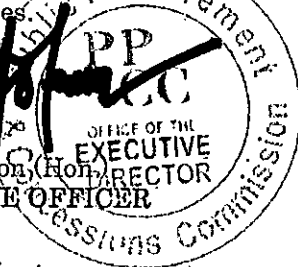
The Commission, upon overall review and scrutiny of your submission renders "No Objection" for the John F. Kennedy Memorial Medical Center (JFK) to award a contract to Enersource Inc. for the supply, installation and commissioning of a stand-alone off-grid solar system at a cost of three hundred thousand thirty-three United States Dollars (US\$310,033.00).

Kindly be reminded that all contracts which cumulative annual value exceeds the threshold of US\$250,000.00 must be signed by the Minister responsible for Finance and attested to by the Minister responsible for Justice.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain, primarily, in compliance with the PPCA, 2010, as we jointly aspire to achieve Transparency, Accountability, Fairness, Equality and ultimately public confidence in our procurement and concessions processes.

Best regards

Bodger Scott Johnson, Hon. DIRECTOR
CHIEF EXECUTIVE OFFICER



Regulating Procurement Compliance for National Development

Ref #: IFB NO: JFK/RB/PSIP/016/2025

July 2, 2025

Hon. Bodger Scott Johnson
Executive Director
Public Procurement & Concessions Commission
Executive Mansion Grounds
Capitol Hill
Monrovia, Liberia

Dear Hon. Johnson:

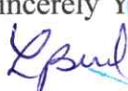
Subject: Request for "No Objection" to Award Contract.

Please accept our compliments and best wishes for those difficult tasks you and your able team are handling professionally. We wish to seek approval of "**No Objection**" to award contract to **Enersource Inc** in the amount of **Three Hundred Ten Thousand Thirty-Three United States Dollars US\$ 310,033.00** for the Supply, Installation and Commissioning of a Stand-Alone Off-Grid Solar System at critical units within the Medical Center. The Bid Evaluation Panel Report has been endorsed by the Procurement Committee.

The Bidding process was conducted through the Restricted bidding (RB) procedure specified in the Public Procurement & Concessions Act (PPCA).

Again, thanks to your honorable office as you continue to guide the procurement process towards achieving accountability and value for money.

Sincerely Yours,


Dr. Linda A. Birch, MD, MPH, FLCP, FWACP
Chair Procurement Committee/ Chief Executive Officer (CEO)
John F. Kennedy Medical Center
Cell#: +231-776-535-462
Email: aramintabirch2018@gmail.com

Received
Theophilus B. Kollie
July 7, 2025
Time: 3:37 PM

Attached: Draft Contract, Evaluation Report, Procurement Committee Minutes, Invitation for Bid, Bidding Document, Bid Opening Check-list, Bidder's Submission, Approved Procurement Plan and Bid Opening Minutes.

PROCUREMENT COMMITTEE MEETING HELD IN THE CEO OFFICE ON July 1, 2025

Agenda:

1. Opening Prayers
2. Welcome Remarks
3. Background of the Meeting
4. Revision and approval of Bid Evaluation Panel (BEP) Report:
 - **Supply, Installation and Commissioning of a Stand-Alone Off-Grid Solar System**

- AOB
- Closing Prayer

No.	Name	Position
1	Dr. Linda A. Birch	Chief Executive Officer
2	Dr. Emmanuel J. Tamba	Chief Medical Officer
3	Mr. Joseph Massah	Chief Financial Officer
4	Dr. Lawrence B. Stepney	Chief Pharmacist
5	Telewoda T. Kennedy	Procurement Director/ Secretary PC

Opening Prayers:

In line with the agenda, opening prayer was offered by Dr. Stepney.

Welcome Remarks:

Dr. Birch briefly welcome the Committee members and encourage everyone to focus and make informed decision. Dr. Birch further acknowledged the efforts of the Bid Evaluation Panel (BEP) and thank them for the hard work. On that note, Dr. Birch, called the meeting to order at about 12:04PM.

Background:

In alignment with the Public Sector Investment Program and in compliance with the Amended and Restated Public Procurement and Concession Act of 2010, JFK Medical Center initiated a **Restricted Bidding** process. An invitation to bid was extended to six (6) eligible solar providers:

1. Bounceband Energy
2. Enersource Inc
3. Bermuda Inc
4. Primevantage Holding Inc
5. Jayee Supplies and Services
6. Office Express

Of these, three (3) companies submitted sealed and signed bids by the submission deadline:

- **Bounceband Energy** – US\$ 366,240.00
- **Enersource Inc** – US\$ 310,033.00
- **Bermuda Inc** – US\$ 877,800.00

The Bid Evaluation Panel conducted assessments based on the following criteria:

- Preliminary Examination
- Commercial Responsiveness
- Technical Responsiveness
- Post-Qualification Assessment





All three bidders passed each stage of the evaluation. Furthermore, physical verification and due diligence were conducted for all bidders. Upon comprehensive review, the Evaluation Panel recommended **Enersource Inc** as the lowest responsive evaluated bidder.

The Procurement Committee reviewed the full report of the Evaluation Panel and submissions taking into consideration the following:

- Cost-effectiveness of Enersource Inc's proposal
- Technical capability and previous project performance
- Alignment with JFK's operational needs and energy sustainability goals

There were no objections raised by any committee member regarding the recommendation after the review. Based on the above-mentioned considerations, the Committee unanimously accepted and approved the recommendation to award contract to Enersource Inc.

On that noted, the Presiding Dr. Birch, thank the committee members for the time spent. At about 1:31 PM, a motion was filed for adjournment of the meeting by Dr. Tamba and was seconded by Dr. Stepney. This brought the meeting to a close.

No.	Name	Position	Signature
1	Dr. Linda A. Birch	Chief Executive Officer	
2	Dr. Emmanuel J. Tamba	Chief Medical Officer	
3	Mr. Joseph Massah B.	Chief Financial Officer	
4	Dr. Lawrence B. Stepney	Chief Pharmacist	
5	Telewoda T. Kennedy	Procurement Secretary PC Director/	