



MINISTRY OF STATE FOR PRESIDENTIAL AFFAIRS
THE EXECUTIVE MANSION
MONROVIA, LIBERIA

*Office of the Minister
& Chief of Staff to the President*

February 8, 2024

Bodger Scott Johnson
Executive Director
Public Procurement and Concessions Commission (PPCC)
Capitol Hill
Monrovia, Liberia

Dear Mr. Johnson:

I present my compliments.

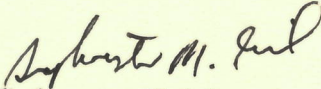
I have been informed by our Technical Department that the Elevator used to convey the President and VIPs at the Executive Mansion has been down for the past few days and needs to be urgently repaired by specialized technicians.

With the aforementioned, the Ministry requests '**no objection**' to single source **CAGEM, INC** to perform the service in the amount of **US\$19,800.00 (Nineteen Thousand Eight Hundred United States Dollars)**. **CAEM INC** is the company that installed the Elevator and therefore, we believe they are best suited to perform the service.

This request is in line with Section 55(b) of the Public Procurement and Concessions Act and the security nature of the work to be done.

Please find attached Procurement Plan. I look forward to your prompt action.

Kindly Regard,


Sylvester Grisby

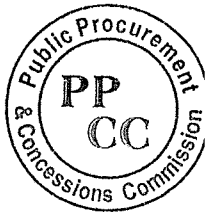


REPUBLIC OF LIBERIA

PUBLIC PROCUREMENT & CONCESSIONS COMMISSION

EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.ppcc.gov.lr EMAIL: info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. PPCC/RL/CEO/023/24'

February 13, 2024

Hon. Sylester Grisby

MINISTER

Ministry of State for Presidential Affairs

Monrovia, Liberia

Dear Hon. Grisby:

Subj: **REQUEST FOR NO OBJECTION TO SINGLE SOURCE CAGEM INCORPORATED FOR THE REPAIR AND MAINTENANCE OF THE PRESIDENT'S ELEVATOR**

We present our compliments and wish to acknowledge receipt of your communication dated February 8, 2024, which sought the approval of the Ministry's request to single source the services of **CAGEM Incorporated** for the urgent repair and maintenance of the President's elevator. The Commission upon thorough review of your documentation submission is pleased to highlight the following:

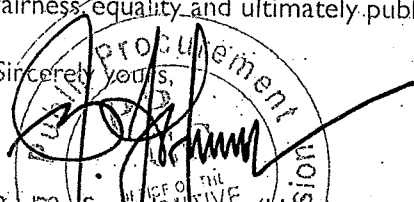
- ❖ That the Ministry's request was accompanied with adequate documentation to include the Consultancy procurement Plan, Budget allotment (availability of funding), and explanatory notes;
- ❖ That the Ministry justification submission is in line with **Section 55** (b) of the PPCCA;

From the above findings mentioned, the Commission **hereby** grants an approval of the Ministry's single source request for the urgent repair and maintenance of the President's elevator.

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such, a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain in compliance with the PPCCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,


Bodger Seved Johnson (Hon)
CHIEF EXECUTIVE OFFICER