



REPUBLIC OF LIBERIA
PUBLIC PROCUREMENT & CONCESSIONS COMMISSION

EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.ppsc.gov.lr EMAIL: info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/255/'24**

May 30, 2024

Hon. G. Warsuwab Barvoul, Sr.
DIRECTOR
Liberia National Fire Service
Republic of Liberia

Dear Hon. Barvoul:

Subject: **PPCC RESPONSE: REQUEST FOR "NO OBJECTION" TO AWARD CONTRACT TO AMINATA & SONS, INC. FOR THE SUPPLY OF PETROLEUM PRODUCTS - FISCAL YEAR 2024**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Liberia National Fire Service (**LNFS**) to award contract to **Aminata & Son, Inc.** for the supply of Petroleum Products (Gasoline / Diesel) at a cost of thirty-six thousand thirty-four United States Dollars and twenty-six cents **US\$36,034.26.**

The Commission, upon review of your submissions, highlights the following:

- That the **LNFS** submitted ((**Hard copies**) including: bid documents, bid evaluation report, procurement committee meeting minutes, bid opening minutes, copy of notification to award, letter of rejection, etc.;
- That the LNFS BEP's Report indicates invitations were sent to five bidders and only (2) potential bidders responded: (**Petro Trade, Inc. and Aminata & Sons**);
- That **Aminata & Sons** was deemed the most responsive as per the LNFS BEP's Report.

The Commission, upon overall review of your submission renders "No Objection" for the Liberia National Fire Service (**LNFS**) to award a contract to **Aminata & Son, Inc.** for the supply of Petroleum Products (Gasoline / Diesel) at a cost of thirty-six thousand thirty-four United States Dollars and twenty-six cents **US\$36,034.26.**

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain, **primarily**, in compliance with the PPCA, 2010, as we jointly aspire to achieve Transparency, Accountability, Fairness, Equality and ultimately public confidence in our procurement and concessions processes.

Best regards,


Bodger Scott Johnson (Hon.)
CHIEF EXECUTIVE OFFICER

Inter-Office Memo

To: Bodger Scott Johnson
Executive Director/CEO

Thru: Himmie E. Langford
Director, CMD

From: Alfred T. Jellue, Jr.
Compliance Manager

Subj: Request for "No Objection" to Award Contract to Aminata & Sons, Inc. for the for the supply of Petroleum Products FY 2024

Date: May 27, 2024

In compliance with Section 31(1) of the PPCA, the Liberia National Fire Service (LNFS) intends to award a contract to **Aminata & Sons, Inc.** for the supply of Petroleum Products (Diesel & Gasoline) for fiscal year 2024.

The LNFS applied the Restricted Bidding (RB) procurement method to solicit bids from eligible bidders. The LNFS invited four entities namely: Don-Kan, Inc, Petro Trade Inc, Aminata & Sons, Inc. and Conex Petroleum. Out of the four vendors invited two submitted bids.

The following documents accompanied the transmittal Letter:

- Issued Bid Document
- Bidders' Submissions
- Bid Opening Minutes
- Letters of Invitation (Lols)
- Bid Document Receipt Form
- Bid Submissions Attendance
- Bid Opening Attendance
- Bid Evaluation Report
- Procurement Committee Minutes
- Copy of Notification to Award
- Copy of Letter of Rejection

Findings:

- It was found out that Petro Trade, Inc, one of the bidders that submitted bid failed to provide **Bid Security** and **Article of Incorporation** as required;
- After an independent review, it was observed that **Aminata & Sons, Inc.** satisfied all of the requirements stipulated in the issued bidding document.

Josephine Celestio
May 27, 2024
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Recommendation:

Because of the above, it is with this recommended that:

The Commission grants the LNFS' request to award **Aminata & Sons, Inc.** a contract for **US\$36,034.26** to procure petroleum products (Diesel & Gasoline).

However, the LNFS should be advised according to Section 72 (a,b,c) of the PPCA, that the Government of Liberia (GoL) can not be committed without an approved budget.

Regards,