



REPUBLIC OF LIBERIA  
**PUBLIC PROCUREMENT & CONCESSIONS COMMISSION**  
EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: [www.pccc.gov.lr](http://www.pccc.gov.lr) EMAIL: [info@pccc.gov.lr](mailto:info@pccc.gov.lr) PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/RL/CEO/0370/24'**

July 2, 2024

Hon. Richard Fatorma Ngafuan:

**DIRECTOR GENERAL**

Liberia Institute of Statistics and Geo-Information Services  
Capitol Hill  
Monrovia, Liberia

Dear Hon. Ngafuan:

Subj: **RECEIPT AND APPROVAL OF LIBERIA AGRICULTURE SURVEY SPECIAL PROJECT  
PROCUREMENT PLAN FOR FISCAL YEAR 2024**


We present our compliments and wish to acknowledge receipt of your communication which sought the approval of the Commission for the Liberia Institute of Statistics and Geo-Information Services (LISGIS) Liberia Agriculture Survey Special Project Procurement Plan. Following a thorough review, the Commission hereby approves the LISGIS's special project procurement plan for the fiscal year 2024 in accordance with **Section 40 (3)** of the PPCA, 2010, and informs the LNPATS that the procurement plan will be duly forwarded to the Ministry of Finance and Development Planning (MFDP) and that the MFDP will process allotments in keeping with the approved procurement plan.

The Commission counsels that you observe **Section 40 (5) of the PPCA, 2010**, which states **"each Procuring Entity, shall, quarterly and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. However, an updated procurement plan shall accompany said notice to the Commission."**

Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such, a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain primarily in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality, and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,

  
Bodger Scott Johnson (Hon.)  
**CHIEF EXECUTIVE OFFICER**





# Liberia Institute of Statistics & Geo-Information Services

Statistics House, Capitol Hill  
P.O. Box 629, Monrovia, Liberia



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**LISGIS/DG/RFN/A-1.1/108/06/'24**

**Hon. Bodger Scott Johnson**  
**Executive Director**  
**Public Procurement and Concessions Commission**  
**Capitol Hill, Monrovia Liberia**

**June 26, 2024**

Dear Honorable Johnson:

I extend my compliments on behalf of the Management of the Liberia Institute of Statistics and Geo-Information Services (LISGIS) and I wish to submit for your review and approval LISGIS 2024 special project procurement plans.

LISGIS has received funding from the FAO and UNICEF for the implementation of the Agriculture Survey and Census Report Validation, respectively.

In this regard, the Finance Unit of the Liberia Institute of Statistics and Geo-Information Services (LISGIS) has prepared a spending plan for the implementation of these projects.

Therefore, we have prepared special project procurement plans for the Agriculture survey and UNICEF support to the census report validation for the Fiscal Year 2024 accordingly and wish to submit them for the review and approval of the Commission along with names of members of the Institution's Procurement Committee and Procurement Unit. The three (3) Deputy Director Generals' names will be communicated to you when they are appointed to form part of the Procurement Committee.

### LISGIS Procurement Committee Members

No.	NAME	Position	CONTACT	E-MAIL
1	Hon. Richard Fatorma Ngafuan	DG/Chairman PC	0776210164	<a href="mailto:richardngafuan@live.com">richardngafuan@live.com</a>
2	Mr. Dominic K. Paye	Dir./Finance/PC	0777058370	<a href="mailto:dominic.paye@lisgis.gov.lr">dominic.paye@lisgis.gov.lr</a>
3	Mr. T. Monroe Wesso	Secretary/PC	0777031652	<a href="mailto:ruthiefrankkay25@gmail.com">ruthiefrankkay25@gmail.com</a>

### LISGIS Procurement Unit Members

No.	NAME	Position	CONTACT	E-MAIL
1	Mr. T. Monroe Wesso	Dir. of Procurement	0777031652	<a href="mailto:tmonroewesso@gmail.com">tmonroewesso@gmail.com</a>
2	Mr. Melvin D. Weh	Procurement officer	0770363239	<a href="mailto:melvinweh@gmail.com">melvinweh@gmail.com</a>
3	Ms. Dedia Targbeh	Procurement officer	0776312635	<a href="mailto:dediatargbeh1@gmail.com">dediatargbeh1@gmail.com</a>
4	Mr. Gabriel C. Williams	Procurement officer	0770530435	<a href="mailto:gabrielchriswilliams31@gmail.com">gabrielchriswilliams31@gmail.com</a>
5	Ms. Jeanetta R. Dunbar	Procurement officer	0777672666	<a href="mailto:jeanettaDunbar@yahoo.com">jeanettaDunbar@yahoo.com</a>
6	Mr. Gbilly M. Roberts, II	Procurement Consultant	0777012360	<a href="mailto:mombog2005@gmail.com">mombog2005@gmail.com</a>

Please accept, Honorable Executive Director, the assurance of my highest esteem as we strive to improve statistics for informed decision-making in Liberia.

Yours Sincerely,

Richard Fatorma Ngafuan  
**DIRECTOR GENERAL**

Josephine Celescio  
June 28, 2024  
4:19 PM

Memorandum

To: Bodger Scott Johnson  
Executive Director

Thru: Himmie E. Langford  
Director, Compliance and Monitoring

From: Joseph P. Badio  
Compliance Officer

Subject: Liberia Institute of Statistics and Geo-Information Services (LISGIS)--Request to approve Special Project Procurement Plan for FY 2024

Date: July 1, 2024

The Liberia Institute of Statistics and Geo-Information Services (LISGIS) has submitted its Special Project Procurement Plan to the Commission for approval for FY2024.

The entity submitted the following documents pertaining to its request:

- Special Project Procurement Plan for the Liberia Agriculture Survey and UNICEF support to Census validation for 2024
- Copy of cash plan

**Finding:**

The review of the documents above show that the entity's request is in accordance with Section 40 which requires every procuring entity to undertake procurement planning and Section 72 (a) that allows Entity procurement activity to be duly budgeted for as evidence of the availability of funding consistent with the PPCA of 2010.

**Recommendation**

In view of the above, it is hereby recommended that the Commission approves the entity Special procurement plan.

Josephine Gekescio  
June 2, 2024  
12:30 PM