



REPUBLIC OF LIBERIA  
**PUBLIC PROCUREMENT & CONCESSIONS COMMISSION**

EXECUTIVE MANSION GROUNDS, CAPITOL HILL, MONROVIA, LIBERIA

WEBSITE: www.ppcc.gov.lr EMAIL: info@ppcc.gov.lr PHONE SHORT CODE: 4357 Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Ref. **PPCC/CEO/0337/24'**

June 24, 2024

Hon. Julius D. Dennis  
**DIRECTOR GENERAL**  
Liberia Civil Aviation Authority  
Harbel-Margibi County  
Republic of Liberia

Dear Hon. Dennis:

Subj: **REQUEST FOR NO OBJECTION TO SINGLE SOURCE CICA MOTORS FOR THE SUPPLY AND DELIVERY OF THREE SUV VEHICLES FOR THE FISCAL YEAR 2024**

We present our compliments and wish to acknowledge receipt of your communication which sought the approval of the Commission for the Liberia Civil Aviation Authority's request for "**No Objection**" to single source CICA Motors Incorporated for the supply and delivery of three Suv Vehicles with no estimated cost indicated.

The Commission upon thorough review of your request highlights the following:

- ❖ LCAA did not submit documents justifying the single source requests as required by **Section 55** of the PPCA.
- ❖ LCAA did not submit evidence of funding availability as required by **Section 72** of the PPCA of 2010.
- ❖ LCAA did not submit a procurement plan as required by **Section 40** of the PPCA
- ❖ The LCAA did not also submit price quotation, legal qualification requirements, and draft contract.

From the above-mentioned, the Commission **Cannot grant** the Entity's request for "**No Objection**" to single source CICA Motors Incorporated for the supply and delivery of three SUV vehicles with no estimated cost indicated. Therefore, the Commission requests that the LCAA address the query by resubmitting the indicated documents.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality, and ultimately public confidence in our procurement and concessions processes.

Sincerely yours,

  
Rodger Scott Johnson (Hon.)  
**CHIEF EXECUTIVE OFFICER**

INTER-OFFICE MEMO

To: Bodger Scott Johnson  
Executive Director

Thru: Himmie E. Langford  
Director, Compliance and Monitoring

From: Joseph P. Badio  
Compliance and Monitoring Officer

Date: June 24, 2024

Subj: Liberia Civil Aviation Authority (LCAA)-Request for "No Objection" to Single Source the procurement of three vehicles for FY 2024

The Liberia Civil Aviation Authority has written the Commission seeking "No Objection" to single source CICA for the procurement of three vehicles.

Findings:

In support of the request, the LCAA did not submit the following documents for review:

- Justification for single source as required by Section 55 of the PPCA of 2010
- Evidence of funding as required by Section 72 of the PPCA of 2010
- Procurement plan as required by Section 40 of the PPCA of 2010
- Price quotation
- Legal qualification requirements
- Draft contract

**Recommendation**

In view of the foregoing, and considering that the entity has not complied with the procedures for single source, it is hereby recommended that the Commission rejects the entity request for "NO OBJECTION" to single source CICA for the supply of vehicles.

The Commission should therefore requests the entity to submit it annual procurement plan for approval.

Respectfully yours;

Received:  
Theophilus Kollie  
June 24, 2024  
Time: 10:56 AM





*Office of the Director General*

CAA24/DG/J6-016

June 12, 2024

Hon. Brodger Scott Johnson  
**Chief Executive Officer (CEO)**  
Public Procurement and Concessions Commission  
Executive Mansion Grounds, Capitol Hill  
Monrovia, Liberia

**RE: REQUEST FOR NO OBJECTION TO SINGLE SOURCE PROCUREMENT OF THREE (3) SUVs**

Dear Honorable Johnson,

This letter is to formally request the Public Procurement and Concessions Commission (PPCC) no objection to the Liberia Civil Aviation Authority (LCAA) use of a single-source procurement method for the acquisition of three (3) SUVs.

We request the use of the single-source method due to the following reasons:

- **Specialized Requirements:** The SUVs we require must meet specific operational demands for the daily commute from Monrovia to RIA and other rural airstrips around the country. These include four-wheel drive and other off-road capabilities critical for ensuring the safety and efficiency of our management team. We have conducted market research and determined that only Cica Motors Liberia Incorporated, UN Drive, Sayon Town and United Motors Company (UMC) in Via Town, Monrovia can provide SUVs that meet all these essential criteria.

Due to the time-sensitive nature of this requirement, a competitive bidding process would cause a significant delay in acquiring the necessary vehicles, potentially jeopardizing our operations and stalling movements across our aviation sector. With this, please see below specific details and make of the vehicles:

**Number of Vehicles:** Three (3) SUVs  
**Specifications:**

- ✓ 1 MITSUBISHI Pajero Sport GLS 3.0P 8AT
  - MODEL CODE: KS5WGUPML G52
  - Chassis: MMBGUKS50NH013629
  - Color: Blue

P.O. Box 68, Harbel Margibi County, Republic of Liberia  
Tel: 231-776998848/49 eFax: +1(404) 506-9617  
E-mail: [liberiaca@lcaa.gov.lr](mailto:liberiaca@lcaa.gov.lr) / Website: [www.lcaa.gov.lr](http://www.lcaa.gov.lr)

.../1  
Received:  
Theophilus S. B. Kollie  
June 12, 2024  
Time: 4:18 PM



*Office of the Director General*

- ✓ 2 TOYOTA PRADOS:
  - CH#:349083
  - CH#:349277

**Proposed Suppliers:**

- ✓ Vehicle 1:
  - Cica Motor Liberia Incorporated
  - UN Drive, Sayon Town, Bushrod Island
  
  - Monrovia, Liberia
- ✓ Vehicles 2 & 3:
  - United Motors Company
  - Vai Town
  - Monrovia, Liberia

We have established a long-standing relationship with Cica Motors Liberia Incorporated, and United Motors Company (UMC) who possess a proven track record of supplying reliable SUVs that meet our specific requirements and provide exceptional after-sales support.

The LCAA is committed to transparency and accountability. We understand the preference for open competition. However, in this specific case, we believe the single-source method is the most efficient and effective way to address our urgent need for reliable transportation while ensuring we obtain suitable vehicles that meet the critical operational requirements.

We are happy to provide any additional information the PPCC may require. We look forward to your prompt response regarding this request.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Julius D. Dennis, Jr.', is written over the word 'Sincerely,'.

Mr. Julius D. Dennis, Jr.  
**DIRECTOR GENERAL**

