



# Republic of Liberia



## ANNUAL REPORT for Calendar Year 2020

PUBLIC PROCUREMENT & CONCESSION COMMISSION  
(PPCC)

Executive Mansion Grounds Capitol Hill, Monrovia, Liberia

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“ENSURING ECONOMIC & EFFICIENT USE OF PUBLIC FUNDS”



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Republic of Liberia  
**Public Procurement & Concessions Commission**  
Executive Mansion Grounds  
Capitol Hill, Monrovia, Liberia, Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr)



December 31, 2020

The Honorable Members of the National Legislature  
Capitol Building  
Monrovia, Liberia

Honorable;

The Chairperson, Board of Commissioners along with the Secretariat present its compliments.

The Commission, in line with PPCA Section, is herewith submitting the Annual Report of the Public Procurement Concession Commission (PPCC) highlighting achievements and challenges covering the period January 1 through December 31, 2019.

The Amended and Restated Public Procurement and Concessions Act of 2010 gives the Commission oversight responsibilities for public procurement and concessions in Liberia.

Honorable, the Act also ensures that the economic and efficient use of public funds in the procurement of goods, works and services as well as the granting of concessions is followed through a process that are competitive, transparent and non-discriminatory.

Honorable Ladies and Gentlemen, the Commission would like to thank you for your support to the work of the Commission; which has enabled us to make progress in the implementation of the procurement and concessions reform program of the Government. The Commission looks forward to your continued support and a harmonious working relationship during the years ahead.

With sentiments of our highest consideration and esteem.

Respectfully yours,

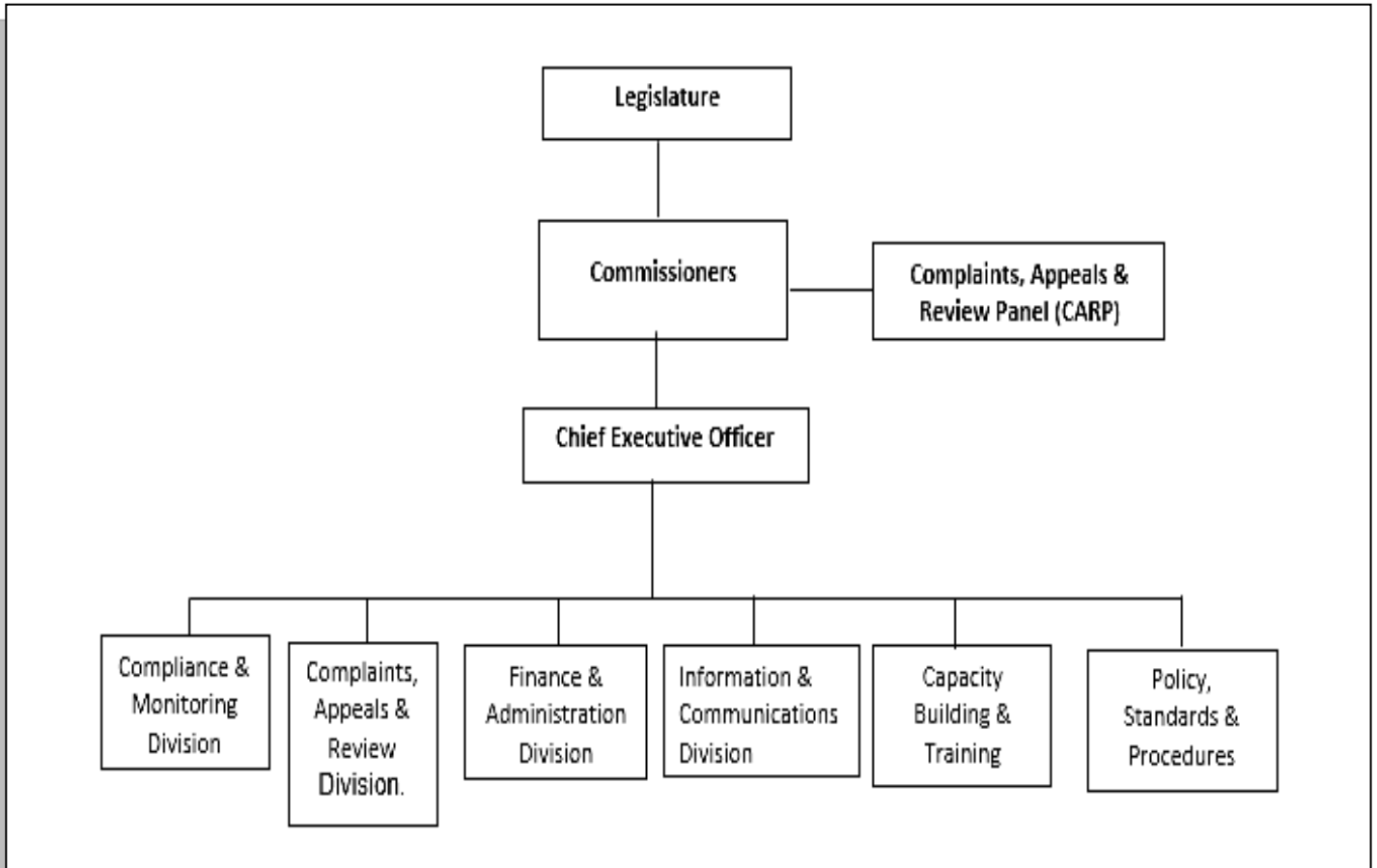
Bouger Scout Johnson  
ACTING CHAIRPERSON

## ACRONYMNS

<b>PE</b>	Procuring Entity
<b>CARP</b>	Complaints, Appeals & Review Panel
<b>STAOP</b>	Strengthen Transparency, Accountability, Oversight and Participation
<b>NCB</b>	National Competitive Bidding
<b>MME</b>	Ministry of Lands, Mines & Energy
<b>PPCA</b>	Public Procurement & Concessions Act
<b>PPCC</b>	Public Procurement & Concessions Commission
<b>WB</b>	World Bank
<b>UNDP</b>	United Nations Development Program
<b>CQS</b>	Selection Based on Consultant Qualification
<b>RFQ</b>	Request for Quotations
<b>FY</b>	Fiscal Year
<b>IFB</b>	Invitation for Bid
<b>EOI</b>	Expression of Interest
<b>IFMIS</b>	Integrated Financial Management Information System (IFMIS)
<b>CIPS</b>	Chartered Institute of Purchasing & Supply
<b>C4DE</b>	Strengthening National Capacities for Development Effectiveness
<b>VR</b>	Vendors Register

A. Structure of the PPCC

Public Procurement and Concessions Commission Organizational Structure





# 1.0 EXECUTIVE SUMMARY

## THE PPCC PROFILE

The Public Procurement & Concessions Commission (PPCC) was established in 2006 to oversee all public procurement and concessions processes in accordance with the PPCA 2005 as amended and restated in 2010. The PPCC monitors compliance of all procuring entities with the governing procurement laws, which are stipulated in the Public Procurement and Concession Act of Liberia. The Act regulates all forms of public procurement and Concessions, establishes the Public Procurement and Concessions Commission, provides for institutional structures for public procurement and concessions, and stipulates methods and procedures for public procurement and concessions and for purposes related thereto (PPCA Section 4 and 5).

The importance of adherence to procurement laws is fundamental to any positive reform process in Liberia, as procuring and concession granting entities, meeting up with their obligations to comply with stipulated laws, will yield many benefits that are essential to national development. This report sums up the activities of the Public Procurement and Concession Commission in 2020.

## ACHIEVEMENTS/PROGRESS IN 2020

### ELECTRONIC PROCUREMENT PLATFORM

The Commission sought and secured funding assistance from the World Bank & African Development Bank for the modernization of public procurement. The work-plans, detailing the activities leading to the establishment of the eProcurement platform, have been prepared, submitted and for the most part, approved by the different partner institutions. Implementation of activities has since commenced, evidenced by the study tour visits to the Republic of Georgia in Eastern Europe, during the month of January 2020, as well as those made to the Republics of Rwanda and Botswana in December 2019. These activities were spearheaded by the Chief Executive Officer. The objective was to derive a robust electronic procurement system in Liberia, with linkages to other online platforms including the Integrated Financial Management Information System (IFMIS), revenue portal of Liberia Revenue Authority (LRA), Liberia Business Registry, amongst others. Series of other activities approved by the World Bank and African Development Bank on the subject matter are under serious implementation consideration. It is anticipated that the successful implementation of these precursor activities will solidify the foundation for the establishment of a robust and user's-friendly eProcurement platform in Liberia.

### STRATEGIC PLAN

Strategic Planning Developed a Strategic Plan that represents the strategic direction of the PPCC for the next five years, (2020-2024). The Plan is essentially a road-map that provides direction for key undertakings of the Commission during this period. It takes into consideration the development objectives of the Government of Liberia as contained in the National Development Plan (Pro-Poor Agenda for Prosperity and Development (PAPD)). This Plan upon finalization and validation will become the basis for annual planning, stakeholders, donor engagements and resource mobilization

### COMPLIANCE TO THE PPCA

During the year 2020, 146 (One Hundred Forty-Six) Procuring Entities were invited to attend the Annual Procurement Plan Hearing and to submit their procurement plans for review. Out of this total number, 119 or 81.5% showed up and presented their plans to PPCC for review and approval. Based on the reviews, the plans were approved and the entities were given the greenlight to undertake procurement consistent with the approved plans. However, 27 procuring entities or 18.5% did not show up for the exercise as required by Section 40 of the PPCA.

Also, Entities' compliance to Section 27(g) of the PPCA became a serious challenge during the period under review. For the record, only 9 (Nine) entities or 6.1% of the total number of Procuring Entities (PEs) submitted quarterly procurement reports to the Commission. This shows that 136 or 93.9% of the total number of PEs did not report to the Commission on the progress or status of their respective procurement activities as required by the PPCA.

#### CONTRACTS AWARDED IN THE 2019/2020 FISCAL YEAR

For the period July 1, 2019 to June 30, 2020 (Fiscal Year 2019/2020), a total of 158 contractual documents were submitted to the Commission by procuring entities. Such contracts sum stood at **\$15,118,545.50**. Of the total amount mentioned, **\$379,974.00 or 3%** were procured under Sole Sourcing arrangements; while **\$263,688.80 or 2%** were acquired through the request for quotation method. Additionally, **36% or \$5,449,756.46** was spent using Restricted Bidding and **\$6,173,932.59 or 41%** was expended for goods and services under the National Competitive Bidding (NCB) process; while at least **17% or \$2,585,793.65** of the reported amount was disbursed through the International Competitive Bidding (ICB) process. The rest was expended through various consultancy selection methods, representing **1.4% or \$265,390**.

#### Capacity Building and AWARENESS

In November 2020, a One-day Public Procurement Sensitization workshop was convened in Monrovia to foster collaboration with the media and civil society groups aimed at enhancing Liberia's Public Procurement Reform Program. The workshop was attended by sixty (60) professionals and it sought to strengthen the knowledge of journalists on matters relating to public procurement, forge partnership with the media in aiding with the information dissemination mechanism, narrow the existing knowledge gaps of the media and civil society in public procurement. PPCC collaborated with the Open Government Partnership (OGP) Secretariat to conduct the workshop.

#### VENDOR REGISTER

In an effort to popularize and sensitize the public and various procurement stakeholders about the existence of the online vendor registration platform and other initiatives, a local artistic group was contracted to produce jingles and dramas to facilitate the information delivery efforts of the Commission. When finalized, the jingles and drama will be aired on several radio stations in Montserrado and other parts of Liberia to support the information dissemination mechanism of the Commission.

In 2020, staff of the PPCC were deployed in several communities within Montserrado County to conduct assessment of businesses enrolled on the vendor registration database. The objective was to determine the visibility of businesses and accuracy of information contained in the VR database for update purposes. A total of 578 businesses/companies were visited during the period.

#### CHALLENGES

It is noteworthy to state that there has been buttressing support from partners for selected activities. However, on the overall; the Commission is faced with hitches in implementing its key mandates that will generate proactive reform in the public procurement and concession sectors. In reference, the Commission highlights the following challenges:

- ❖ Inadequate budget to fully execute the mandates of the Commission;
- ❖ The unwillingness of some public procurement and concession granting entities to comply with the processes and procedures of the PPCA;
- ❖ Insufficient manpower to effectively carryout the mandates of the Commission; and
- ❖ Inadequate office space and equipment/working tools such as laptop/computers, furniture and vehicles to enable the Commission fully perform its statutory responsibilities.

## CONCLUSION

The Commission is exerting every effort and is tapping on every available resource(s) to ensure the achievement of its mandates in an effective and efficient manner. Discussions and interventions with donors and partners' institutions like the World Bank, African Development Bank, as well as the United Nations Development Program (UNDP), are all centered on ensuring that additional support is provided to implement the mandates of the Commission, such as compliance monitoring, capacity building and awareness creation, and policy formulation. Though the Commission has made some strides in the implementation of its core program objectives, the absence of a digitized procurement platform is presenting some serious bottlenecks to the effective and efficient implementation of the Public Procurement Reform Program. This is why the need for the establishment of a robust electronic procurement platform cannot be overemphasized.

## RECOMMENDATIONS

If the following issues are given serious consideration, remarkable progress can be achieved in the implementation of the Public Procurement & Concessions Act of Liberia:

- ❖ The Government of Liberia through the Ministry of Finance and Development Planning (MFDP) should only make allotment for Goods and Services to agencies that have approved procurement plans in compliance with Section 24 of the Public Financial Management Act. Notice of this legal requirement should be included in the Fiscal Rules.
- ❖ The Commission should strengthen the already existing collaboration with the Accounting Services Unit of MFDP to ensure full PPCA compliance before payment is made on any procurement contract; with the Internal Audit Agencies (IAA) to ensure that IAA technicians assigned at various MACs are fully conversant with the procurement compliance requirements; and with the Ministry of Justice to ensure that contracts for attestation by the Minister are fully compliant with the PPCA.
- ❖ The Commission should adopt the Name and Shame mechanism to deter the noncompliance posture usually exhibited by some Procuring Entities during the Annual Procurement Plan Hearing exercise.

## 2.0 INTRODUCTION

The Public Procurement and Concessions Act (PPCA) of 2005 as amended and restated in 2010 established the Public Procurement and Concessions Commission (PPCC) in 2006, to among other things, ensure compliance with the provisions of the Act to whom all it applies. The Commission has the core objective to ensure that public procurement and concessions activities are done in a fair, transparent, competitive and non-discriminatory manner. In compliance with Section 20 (2) and (3) of the PPCA, which states “The Commission shall, not later than the end of each calendar year, publish and submit to the Legislature and the President, a report including:

- ❖ The Commission’s activities and operations for such fiscal year;
- ❖ A copy of the Commission’s audited accounts;
- ❖ A report on the complaints, appeals and administrative reviews for the fiscal year and their outcome;
- ❖ Recommendations for improvement of procurement of specific areas of goods, works, services, disposals and the Concessions process and the planned program for the implementation of the recommendations;
- ❖ Report on the annual procurement forum held by virtue of Section 5(i) in the previous fiscal year;
- ❖ Any general or specific recommendations for improvement of the work of the Commission; and
- ❖ Without limiting the generality of subsections (1) and (2) of this Section, the Commission at the request of the Legislature shall provide periodic reports to the Legislature on the activities and operations of the Commission for the period so requested; this report provides an account of the Commission’s activities for the year 2020. In what follows is the detailed report that provides a full coverage of all the major activities implemented by the different divisions and units of the Commission.

## 3.0 DETAILED REPORT

### 3.1 OFFICE OF THE EXECUTIVE DIRECTOR

Atty. Jargbe Roseline Nagbe Kowo serves as Chief Executive Officer of the Commission and administers the day to day functions of the Commission in close coordination with:

- ❖ Director of Policy, Standards & Procedures;
- ❖ Director of Training & Capacity Building;
- ❖ Director of Compliance & Monitoring;
- ❖ Director of Information Dissemination & Communications;
- ❖ Director of Complaints, Appeals & Reviews; and
- ❖ Director of Finance & Administration.

The Office of the Chief Executive Officer is staffed with four staff; namely: Chief of Office Staff, Executive Assistant, Research Officer and Secretary.

During the year 2020, the Office of the Chief Executive Officer implemented the following activities, alongside other operational activities as per the mandates of the Secretariat:

#### ELECTRONIC PROCUREMENT PLATFORM

In 2020, the Commission secured funding assistance from the World Bank & African Development Bank to modernize public procurement. The work plans of the Commission, detailing the activities leading to the establishment of the eProcurement platform, have been prepared, submitted and for the most part, approved by the different partner institutions. Implementation of activities has since commenced, evidenced by the study tour visits to the Republic of Georgia in Eastern Europe, during the month of January 2020, as well as those made to the Republics of Rwanda and Botswana in December 2019. The objective was to derive a robust electronic procurement system in Liberia, with linkages to other online platforms including the Integrated Financial Management Information System (IFMIS), revenue portal of Liberia Revenue Authority (LRA), Liberia Business Registry, amongst others. Series of other activities approved by the World Bank and African Development Bank for the sole purpose of establishing an electronic

procurement platform in Liberia are being implemented by the PPCC. The following activities have been launched and are ongoing:

No	Activity	Desired Outcome	Status
1	Revision of the PPC Act, 2010	PPCA reviewed and Amended to concur with the public procurement modernization efforts	Request for Proposal (RFP) solicited and received. Proposals undergoing review and result expected soon.
2	Development of e-GP Strategy and Business Process Re-engineering (BPR)  (This involves the step by step processes in the migration from manual to the electronic procurement system).	eProcurement system introduced as part of the on-going public procurement reform	Consultant hired, inception report produced and reviewed and work ongoing. Completion is in 90 days.
3	Acquire Two vehicles to support the E-GP project.	PPCC Capacity enhanced to implement E-GP Project	Procurement process launched and near completion.

## 4.0 DIVISIONAL REPORTS

### 4.1 FINANCE AND ADMINISTRATION DIVISION

The Division of Finance and Administration is the custodian of the Public Procurement and Concessions Commission's (PPCC) assets, both financial and fixed while ensuring proper accounting and internal control systems. The Division comprises several units, namely:

- ❖ Human Resource
- ❖ Procurement,
- ❖ Information Technology(IT), and
- ❖ Maintenance

The functions of the Division include:

- ❖ Managing and operating the accounting systems of the PPCC to ensure the accountability of staff transacting business and facilitating the efficiency of the transactions;
- ❖ Ensuring that the PPCC financial management system is compatible and consistent with the GoL treasury financial management system;
- ❖ Ensuring the efficient and effective use of appropriations under the control of the PPCC in compliance with enactments and/or regulations issued under the authority of any enactment;
- ❖ Ensuring that all books of accounts under the control of the PPCC are correctly posted and kept up-to-date;

- ❖ Producing, when required by the MFDP, the IAU, the AG, or other Authorized Officers, all cash, books, records, vouchers or other items of value in the charge of the PPCC; and
- ❖ Managing and reconciling the bank accounts authorized for the PPCC;
- ❖ Exercising oversight over donor-funded project accounts, etc.

During the FY2020/2021, the total appropriation amounted to US\$752,754 based on the ceiling provided to the Commission by the Ministry of Finance and Development Planning. This amount is broken down as follows: Compensation of Employees US\$721,253 and Goods and Services US\$31,501.00.

#### BUDGET PERFORMANCE OVERVIEW

However, during the reporting period, the Commission received the total amount of US\$789,939.35 representing the last two quarters in FY 2019/2020 and the first two quarters in FY 2020/2021. Compensation amounted to US\$691,993.15, representing 87.60%, while goods and services amounted to US\$97,946.20, representing 12.40%.

#### BUDGET PERFORMANCE

During the year under review, five members of the PPCC staff were retired following years of service to the Government of Liberia. The retirement is in keeping with the Standing Orders of the Civil Service Agency. As a result of the retirement, the PPCC compensation package was reduced from US\$721,253 to US\$691,993.15.

#### ACTIVITIES COMPLETED FOR THE PERIOD

During the reporting period, the Division completed the following activities;

- Prepared quarterly reports (3<sup>rd</sup> and 4<sup>th</sup>), and the Annual Financial Report for 2019/2020
- Prepared Fiscal Year 2020/2021 First Quarter Report
- Prepared Fiscal Year 2020/2021 Budget
- Planned and participated in Public Financial Management Workshop for the Finance Office and other Departments of the Commission
- Coordinated with other Departments/Units for the smooth operation of the Commission

#### 4.1.1 HUMAN RESOURCE UNIT

##### INTRODUCTION

The Human Resource Unit is charged with the responsibility to coordinate all personnel activities of the Commission. This report is centered on its activities for the period under review.

##### INTERNAL TRANSFERS

During the period under review, there were internal transfers to ensure effective use of staffs' expertise and greater optimization of work productivity. Those transferred during the period are as follows:

No	Name of staff	Previous Area of Work	Current Area
1.	Mr. Desmond Ville	Office of the Chief Executive Officer as Executive Assistant	Communication Division as Media Monitoring Analyst
2.	Ms. Ruby Nabie	Office of the Chief Executive Officer as Project Officer	Policy, Standards and Procedures Division as Standard and Procedure Officer

## RECRUITMENT AND EMPLOYMENT

The Unit provided technical support and oversight in the recruitment processes for the head of the Legal Division and members of the Complaints, Appeals, & Review Panel (CARP). Based on the interview report's recommendations, the Director of the Complaints, Appeal and Review Division and Legal Counsel to the Commission was appointed while interview report recommendations regarding CARP members have been submitted to the Office of the President of the Republic of Liberia for further action.

## DISMISSAL

There was one dismissal during the period under review. After over-staying his official annual and sick leave request in the United States of America and failure to communicate with the Commission regarding his health condition or otherwise, the PPCC was left with no other option but to terminate the services of Mr. Ben B. Teah, Junior Compliance Officer, from the Division of Compliance and Monitoring.

## RETIREMENT

Five staffs who dedicatedly served the Commission were retired during the period under consideration. They are as follows:

No	Name of Staff	Last Position Served	# of Years Employed
1	Mr. Joseph S.D. Suah, Sr.	Director, Division of Finance and Administration	12 years
2	Mr. Lysander B. Wokpeh	Director, Division of Policy, Standards and Procedures	11 years
3	Mr. Anthony P. Tarbah, Sr.	Director, Division of Compliance and Monitoring	14 years
4	Mr. Fasini Kamara	Executive Driver	15 years
5	Mr. Dennis O. Taylor	Human Resource Officer	15 years

## PROMOTIONS

Five staff were promoted during the period under review. They are as follows:

No	Name of staff	Previous Position	New Position
1	Mr. Himmie E. Langford	Senior Compliance Officer	Director, Division of Compliance & Monitoring
2	Stevenson S. Yond	Comptroller	Director of Finance & Administration
3	Isaac P. K. Dioh	VR Coordinator	Director of VR
3	James T. Sengar	Accountant	Comptroller, Division of Finance & Adm.
4	Gloria Zaza Dole	Policy Officer	Human Resource Manager
5	Absalom Kendor	Policy Analyst	Policy Manager
6	Pauline Mulbah	Research Officer	Executive Assistant



## BEREAVEMENT

During the period under review, the Commission lost two of its dedicated staffs from the Division of Finance and Administration.

No	Name of Staff	Last Position Served
1	Mr. Paye Zuah	Security Officer
2	Mr. Johnny R. Jackson	Maintenance Supervisor

## 4.1.2 PROCUREMENT UNIT

### INTRODUCTION

The Procurement Unit is charged with the responsibility to conduct all procurement activities on behalf of the Commission consistent with requirements of the Public Procurement and Concession Act of Liberia (PPCA-Section 29). The Unit plans and sources the supply of quality goods, works and services for the Commission through appropriate procurement methods. It works under the supervision of the Division of Finance and Administration, and it is staffed with two persons; a manager and procurement officer.

### SUMMARY OF PROJECT AND GOL FUNDED PROCUREMENT ACTIVITIES

During the period under review, the Commission acquired goods and services amounting to **Sixty-Two Thousand Five Hundred Forty-Four United States Dollars and Sixty-Five Cents (\$62, 544.65)**. The total procurement expenditure incurred for **SBA** amounted to **US\$ \$27,566.35 or 44%**, whilst **NON-SBA** procurement expenditure stands at **US\$ \$34,798.65 or 56%**. There was no procurement expenditure financed by donors during the period under review.

### SUMMARY OF ACTUAL PROCUREMENT EXPENDITURE (JANUARY-NOVEMBER)

Spend Categories	Actual Procurement Expenditure	
	Amount	Percentage
SBA	27,566.00	44%
NON-SBA	34,978.65	56%
Donor	0.00	0%
<b>Combine Total</b>	<b><u>62,544.65</u></b>	<b><u>100%</u></b>

### PROSPECTS

In the next few years, the PU seeks to establish itself as a leader in the practical application of the principles of procurement as enshrined in the PPCA and other accepted international best practices. However, this can only be achieved through the full support of the Commission through the PC in pursuit of the overall organizational goals.

## 4. 2. COMPLIANCE & MONITORING DIVISION

### INTRODUCTION

The Division of Compliance & Monitoring is charged with the responsibility to monitor compliance of procuring and concession entities with the procedures under the law and regulations established by the PPCC; review procurement and concession documents and/or inspect records as necessary and prevent corruption of the process or any intended process; investigate public and private entities as necessary where there are allegations or suspicion that these entities have neglected their obligations under the law;

maintain a list of bidders or entities that have been debarred from public procurement or concessions; provide information to be published in the Public Procurement and Concessions Bulletin as required.

### ACHIEVEMENTS

During the year under review, the Division of Compliance and Monitoring made the following achievements:

#### COMPLIANCE WITH PROCUREMENT PLANNING

During the Fiscal Year 2019/2020 and reporting period, 146 Procuring Entities were invited to attend the Annual Procurement Plan Hearing and to submit their annual procurement plans for their respective core budgets as contained in the 2019/2020 approved National Budgets and the approved budgets of States Owned Enterprises (SOEs). Out of this total number, 119 or 81.5% annual procurement plans were approved by the Commission. This means that 27 or 18.5% of the total number of Procuring Entities (PEs) did not have approved procurement plans.

Comparing the total number of PEs of 119 with approved annual procurement plan during the 2019/2020 FY with that of the total number of PEs of 84 with approved annual procurement plan during the 2018/2019 FY, 35 or 41.6% additional PEs annual procurement plans were approved during the 2019/2020 FY.

Though having an approved procurement plan does not translate into full compliance with the PPCA, but it expresses an intention on the part of a PE to comply with the requirements of the PPCA by submitting its annual procurement plan for approval. In contrast, executing procurement activities without an approved procurement plan exposes procurement activities to flaw and mis-procurement that could result in the misappropriation, misapplication and underutilization of scarce public resources. To this end, all the entities that implemented procurement activities without an approved procurement plan put the fraction of the 2019/2020 National Budget allocated to them at risk. The listing of entities with and without approved procurement plans for the FY 2019/2020 is provided in annexure 1 of this report.

It is worthwhile to report that 38 or 26% of the total number of PEs mentioned above also submitted project procurement plans that were approved by the Commission. The listing of entities that submitted project procurement plans is provided under annex 2 of this report. **(Please see Appendix A: Approved Main Line & SOE's Procurement Plans for FY 2019/2020).**

#### SUBMISSION OF QUARTERLY PROCUREMENT REPORT

Section 27 (g) of the PPC Act requires the Procurement Committee (PC) of every procuring entity to provide the Commission with quarterly reports. For this reporting period, only 9 or 6.1% of the total number of entities submitted quarterly procurement reports to the PPCC as required by section 27 (g) of the PPC Act. This means that 136 or 93.9% of the total number of PEs did not report to the PPCC on the progress or status of their respective procurement activities. This non-complaint posture stalled the review process and presented some difficulties in determining whether or not they conducted their procurement activities in line with the PPC Act. The listing of non-compliant entities in this category for 2019/2020 is provided in annex 3 of this report.

## SUBMISSION OF QUARTERLY REPORTS

Section 37 of the PPCA and Section 9 of the Schedule of Threshold on Procurement Regulation No.003 require that procuring entity shall promptly furnish the Commission with information on every contract award in which the price exceeds US\$20,000.00 for goods; US\$10,000.00 for services and US\$30,000.00 for works. It particularly requires the indication of the reference number, contract price, name and address of the successful bidder, a brief description of the goods, services or works procured and the procurement method utilized in awarding the contract. For the period under review, only 9 or 6.1% of the total number of Entities provided information to the Commission regarding contracts awarded above the stipulated thresholds. This means that all other Entities that awarded contracts for goods above US\$20,000.00, services above US\$10,000 and works above US\$30,000 did not provide their contract award information reports to the Commission for review and subsequent publication as required by the PPC Act **(Please see attached Table 4.1 in Appendix D on Quarterly Reports).**

## NO OBJECTION APPROVALS, QUERIES AND REJECTIONS IN F/Y 2019-2020

The PPC Act provides that except in the case of emergency and with the prior approval of the Commission, the Procurement Committee shall deliver to the Commission a notice of intent to award a contract exceeding US\$200,000 for Goods, US\$100,000 for Non-Consulting Services, US\$100,000 for Consulting Services without soliciting Expression of Interest, US\$200,000 for Consulting Services following the solicitation of Expression of Interest, and US\$400,000 for Works. No Procuring Entity shall enter into a procurement contract above the Thresholds established by Regulations promulgated by the Commission unless a minimum of fourteen (14) days have lapsed since the notification of intent to award a contract was delivered to the Commission.

During the period under review, 25 (twenty-five) or 17.1% of the total number of PEs sought the “Prior Approval” of the Commission to award 38 contracts for Goods, Works and Services in excess of the thresholds stipulated under Section 7 of the Schedule of Threshold (Reg. No.003). Of the 38 requests for “No Objection” to award contracts that the Commission received during the FY under review, 34 or 89.4% were approved and 4 or 10.6% were queried. The percentage of queried requests shows that there are still institutions that are not conducting procurement activities in keeping with requirements of the PPCA **(Please see attached Appendix E: Requests for “No Objection” to Award Contract).**

## 4. 3 INFORMATION & COMMUNICATIONS DIVISION

The Division of Communication is charged with the responsibility to disseminate information related to the Act such as the development and publication of the quarterly Public Procurement and Concessions Bulletin, managing Public Relations on behalf of the Commission, and publishing the annual report of the Commission, amongst others. During the year under review, the Division made the following achievements/representations:

### MEDIA & CSOs ENGAGEMENT WORKSHOP

In November 2020, the Public Procurement & Concessions Commission received funding from the Government of Liberia to sensitize journalists and representatives of civil society organizations about the rules governing the conduct of public procurement in Liberia. It was also intended to strengthen their reportage on matters related to public procurement. The session was held at the iCampus facility located on Carey Street in Central Monrovia. A total of sixty (60) journalists (editors and reporters) and civil society representatives attended the workshop. Some heads and representatives of international institutions including Embassy of Sweden, United States Embassy, and United Nations Development Program, attended the opening session and made separate remarks. PPCC collaborated with Open Government Partnership (OGP) to conduct the workshop, held on November 3, 2020, on the theme:

“COLLABORATING WITH THE MEDIA TO STRENGTHEN PUBLIC PROCUREMENT INFORMATION CONVEYANCE FOR NATIONAL DEVELOPMENT.

### DONOR FUNDED ACTIVITIES (E-GP PROJECT)

The Commission is working along with stakeholders to establish an electronic procurement platform in Liberia, and is currently working on series of preliminary activities approved by the donors (World Bank and African Development Bank). Key amongst activities being pursued under the donor assistance portfolio include revision of the PPC Act, 2010 to concur with the public procurement modernization effort, development of Strategy and Business Process Reengineering (BPR), as well as conduct of procurement processes to enhance institutional support for the E-GP project.

### UNDP FUNDED PROJECTS

During the period under review, the PPCC joined the United Nations Development Program (UNDP) and other institutions to develop the Country Program Document for Liberia. The document attempts to address the issue of inclusive governance and seeks to support the Liberian Government improve the quality of democratic governance-legal and policy frameworks, systems, institutions, and capabilities required to deliver essential services to the population. As part of the operating portfolio, the Commission will be strengthened to reduce corruption in Liberia. This initiative will be done through training interventions to be able to prevent and investigate corruption cases. A work plan detailing activities earmarked for implementation in the first year (2021) was developed, approved and submitted to UNDP. The activities concur with the objectives of Liberia’s national development plan, namely, **Pro-Poor Agenda for Prosperity and Development (PAPD)**.

### INCREASING AWARENESS

The Commission has developed a set of jingles and drama through a local artistic group to educate the public and different stakeholders on the public procurement implementation reform program as well as some of the new strategies/initiatives developed by the PPCC to enhance public procurement. This is intended to create more awareness to the public about the available public procurement opportunities and the results thereof. Also, scripts writing and editing of PPCC’s official newsletter, ‘Alert’ have been completed and is pending publication. The Alert contains interesting articles and major information about PPCC’s activities to include contracts awards information and capacity building interventions.

### MONITORING AND REVIEW OF PROCUREMENT NOTICES

This engagement is an integral part of the Division because of its role in gathering relevant procurement information from the print and electronic media. The Division has been able to keep up with the monitoring and review of anomalies in the procurement notices published in local dailies by Ministries, Agencies and Commissions (MACS) and other information related to public procurement. These reports are analyzed in consultation with the Compliance and Monitoring Division for onward submission to the Chief Executive Officer's office.

## 4. 4 POLICY, STANDARDS AND PROCEDURES DIVISION

### INTRODUCTION

The Policy, Standards and Procedures Division (PSPD) is charged with the responsibilities to develop rules, instructions, regulations and related documentations on public procurement and concessions processes and procedures including designing formats in furtherance of the PPC Act 2010. This report is the 2020 Annual report on the division’s administrative and operational activities.

### REGULATION TO REVIEW OR REJECT UNSOLICITED CONCESSION BID

In an effort to curtail influx of requests for no objection by concession entities to accept unsolicited concession bids as the basis for granting concessions, and in fulfillment of the PPCA Section 101, which requires the Commission to

adopt regulation to provide for the procedures for accepting unsolicited bids as the basis for negotiating concession agreement, the Division of Policy in collaboration with the Division of Compliant, Appeal and Review completed the development of a draft regulation to guide Concession entities in accepting unsolicited bid and is pending approval.

#### MEMORANDUM OF UNDERSTANDING

As part of effort to strengthen the procurement capacity of procurement professionals, the Commission engaged independent procurement schools (vocational, universities/colleges to form and implement collaborative frameworks to develop procurement capacity and expand employment opportunities both in and outside of Liberia for graduates from the Procurement and Supply Chain Management programs in Liberia. The Commission concluded the Memorandum of Understanding with the United Methodist University (UMU) and an understandable working framework with the University of Liberia to develop procurement capacity.

#### DEVELOPMENT OF THE STRATEGIC PLAN FOR THE PPCC

A Strategic Plan was developed to guide and direct PPCC for the next five years (2021-2025). The draft was completed and is pending approval. The auxiliary plans, the Procurement and Resource Mobilization Strategies are under development.

### 4. 5 COMPLIANTS, APPEALS & REVIEW DIVISION

The Complaints, Appeals and Review Division is charged with the responsibility to:

- ❖ Coordinate all legal matters of the Commission
- ❖ Provide legal guidance to the Secretariat
- ❖ Represent the Commission in all legal matters
- ❖ provide technical, research & secretariat support to the Complaints, Appeals and Review Panel (CARP)
- ❖ Receive and advise on all complaints, appeals or requests for review;

A new recruitment process was instituted for the CARP, in newspapers, the PPCC and executive mansion websites. There were 23 applicants, and 14 was shortlisted for interview and 10 were shortlisted finally and submitted to the President in line with procedures for a Selection of five panel members in consonance with PPCA, Section 10 of the PPC Act.

#### LEGAL DIVISION

The Division, working along with Compliance Division, received and reviewed the following complaints in line with PPCA Section 11.

- ❖ SEGAL vs. RIA – the matter was investigated and amicably resolved.
- ❖ Universal Press Corporation(UPC) vs. Liberia Immigration Service (LIS) – the matter was investigated and disposed of;
- ❖ Wilder Import & Export vs. NPA- the matter has been investigated and pending resolution;
- ❖ M-Tosh vs. NEC- the matter was resolved with instruction to M-Tosh to exhaust the complaint mechanism beginning with NEC.
- ❖ Liaised with the Chief Executive Officer and Chairman of the Board of Commissioners to counter the enactment of a parallel procurement act advanced by the Ministry of Health.

### 4.6 VENDORS REGISTRATION UNIT

#### INTRODUCTION

The Vendor Registration(VR) Unit is charged with the responsibility to process/register all businesses and consultants that desire to obtain contract from the Government of Liberia, upload all registered businesses on the PPCC Online Vendors Register, update vendors' data on an ongoing basis, and monitor interested businesses listed in the VR database.

## UTILIZATION OF VR DATABASE

During the period under review, various procuring entities were able to utilize the Vendors Register to identify and invite old and new potential suppliers when conducting public tendering, most especially, restricted bidding and sole source procurements thereby reducing their procurement timeframes. Also, many informal and non-compliant businesses were caused to formally register and start paying taxes to Government.

## ASSESSMENT TOUR

Teams of PPCC staff were deployed in several communities within Montserrado County to conduct assessment of businesses enrolled on the vender registration database. The objective was to determine the visibility of businesses and accuracy of information contained in the VR database for update purposes. The tours took the teams to several communities in Central Monrovia, Sinkor, Congo Town, Paynesville, Bushrod Island, Somalia Drive, Duala, Brewerville, Virginia, etc. A total of 578 businesses/companies were visited during the period.

## APPLICATIONS RECEIVED AND PROCESSED

Several private sector businesses took advantage of the opportunities presented by the VR and submitted their documents for review and enrollment in the VR database. The table below summarizes the number of packages received and processed during the period under review:

No.	Activity	Quantity
<b>A</b>	Total number of packages received up to 2018	989
	Add: Number of packages received in 2019-2020	<u>120</u>
	Total packages received to date	1,109
<b>B</b>	Total registered business/consultants up to 2018	475
	Add: Registered businesses/consultants in 2019-2020	<u>103</u>
	Total registered to date	578
<b>C</b>	Number of businesses discussed pending registration	238
	Add: Number of businesses pending discussion	<u>293</u>
	Total number of businesses/consultants in process to date	531
<b>D</b>	Total registered and in process businesses/consultants(B+C)	1,109

**Note:** The 578 registered businesses comprise 431 Liberians, 146 Non-Liberian businesses and 1 International NGO; and by gender comprise 462 males, 82 females, and equal sex, 34.

## 5.0 CHALLENGES

It is noteworthy to state that there has been buttressing support from partners for selected activities, however, on the overall; the Commission is faced with hitches in implementing key mandates of the institution that will generate proactive reform in the public procurement and concession sectors. In reference, the Commission highlights the following challenges:

- ❖ Inadequate budget to fully execute the mandate areas of the Commission;

- ❖ The unwillingness of some public procurement and concession granting entities to comply with the processes and procedures of the PPCA;
- ❖ Insufficient manpower to effectively carryout the mandate areas of the Commission; and
- ❖ Inadequate office space and equipment/working tools such as laptop/computers, furniture and vehicles to enable the Commission fully perform its statutory mandates.
- ❖ Failure of procuring entities to submit their procurement plans to the Commission as required by Section 40 of the PPCA

## 6.0 CONCLUSION

The Commission is exerting every effort and is tapping every available resource to ensure that its mandate is achieved in an effective and efficient manner. Discussions and interventions with our donor partners like the World Bank, African Development Bank, as well as the United Nations Development Program (UNDP), are all centered on ensuring that additional support is provided to fully implement the mandate areas of the Commission, such as compliance monitoring, capacity building and awareness creation, and policy formulation. Though the Commission has made some strides in the implementation of its core program objectives, the absence of a digitized procurement platform is presenting some serious bottlenecks to the effective and efficient implementation of the public procurement reform program. This is why the need for the establishment of a robust electronic procurement platform cannot be overemphasized.

## 7.0 RECOMMENDATIONS

The Commission notes that, if the below issues are given serious consideration, remarkable progress can be achieved in the implementation of the Public Procurement & Concessions Act and enormous improvement of Liberia' Public Procurement System of Liberia:

1. The Government of Liberia through the Ministry of Finance and Development Planning(MFDP) should make allotment for Goods and Services to agencies that have approved procurement plans in compliance with Section 24 of the Public Financial Management Act. Notice of this legal requirement should be included in the Fiscal Rules.
2. That the Commission be provided continuous required financial support to facilitate the execution of its monitoring and review mandate of public entities and subsidized institutions;
3. Expansion or relocation of the Commission to accommodate existing staff, other units relevant to the functions of the Commission and create training space;
4. Continuous Support by the GOL for provided for the implementation of the eProcurement establishment.
5. The National Legislature should provide budgetary support to the Commission to implement the capacity building mandate as required

# APPENDICES

## APPENDIX A: APPROVED MAIN LINE & SOE'S PROCUREMENT PLANS FOR FY 2019/2020

**Approved Main Line & SOE's Procurement Plans for FY 2019/2020 (Table1.2)**

<b>No.</b>	<b>NAME OF ENTITIES</b>	<b>Fiscal Year</b>	<b>Status</b>	<b>Date of Approval</b>
44.	Ministry of Youth and Sports	2019-2020	Core Budget	Aug. 27, 2019
45.	Liberia Refugee Repatriation & Resettlement Commission	2019-2020	Core Budget	24-Jul-19
46.	National Commission on Disabilities	2019-2020	Core Budget	Sept. 13, 2019
47.	Liberia Agency for Community Empowerment	2019-2020	Core Budget	Aug.7, 2019
48.	Ministry of Gender, Children & Social Protection	2019-2020	Core Budget	Jan. 27, 2020
49.	Rivercess County Administration-MIA	2019-2020	Core Budget	March 19,2020
50.	Gbarpolu County Administration	2019-2020	Core Budget	March 19,2020
51.	Ministry of Education	2019-2020	Core Budget	13-Feb-20
52.	Monrovia Consolidated School System	2019-2020	Core Budget	3-Oct-19
53.	Booker Washington Institute	2019-2020	Core Budget	11-Sep-19
54.	National Commission on Higher Education	2019-2020	Core Budget	18-Dec-19
55.	Zorzor Rural Teacher Training Institute	2019-2020	Core Budget	30-Sep-19
56.	Webbo Rural Teacher Training Institute	2019-2020	Core Budget	dec-20-19
57.	Cuttington University	2019-2020	Core Budget	19-Mar-20
58.	Kakata Rural Teacher Training Institute	2019-2020	Core Budget	23-Oct-19
59.	Bomi County Community College	2019-2020	Core Budget	17-Jan-20
60.	Bomi County Administration	2019-2020	Core Budget	19-Mar-20
61.	Nimba County Community College	2019-2020	Core Budget	28-Feb-20
62.	Lofa County Community College	2019-2020	Core Budget	3-Mar-20
63.	Bong Technical College	2019-2020	Core Budget	oct.3, 2019
64.	Grand Gedeh Community College	2019-2020	Core Budget	12-Feb-20
65.	Harbel College	2019-2020	Core Budget	2-Mar-20
66.	Sinoe County Community College	2019-2020	Core Budget	27-Feb-19
67.	Sinoe County Community College	2019-2020	Core Budget	19, march-2020
68.	Environmental Protection Agency	2019-2020	Core Budget	aug.15, 2019
69.	Ministry of Mines & Energy	2019-2020	Core Budget	13-Aug-19
70.	National Water Sanitation & Hygiene Commission	2019-2020	Core Budget	23-Aug-23



<b>71.</b>	Rural Renewable Energy Agency	2019-2020	Core Budget	24-Jul-19
<b>72.</b>	Liberia Agriculture Commodity Regulatory Authority	2019-2020	Core Budget	12-Aug-19
<b>73.</b>	Ministry of Agriculture	2019-2020	Core Budget	18-Sep-19
<b>74.</b>	Central Agricultural Research Institute	2019-2020	Core Budget	4-Sep-19
<b>75.</b>	Liberia Broadcasting Agency	2019-2020	Core Budget	18-Sep-19
<b>76.</b>	National Housing Authority	2019-2020	Core Budget	30-Oct-19
<b>77.</b>	Ministry of Posts & Telecommunication	2019-2020	Core Budget	10-Sep-19
<b>78.</b>	Ministry of Transport	2019-2020	Core Budget	16-Sep-19
<b>79.</b>	Ministry of Public Works	2019-2020	Core Budget	18-Feb-20
<b>80.</b>	National Transit Authority	2019-2020	Core Budget	18-Sep-19
<b>81.</b>	Liberia Airport Authority– JSPA	2019-2020	Core Budget	12-Feb-20
<b>82.</b>	Liberia Airport Authority –RIA	2019-2020	Core Budget	10-Oct-19
<b>83.</b>	National Investment Commission	2019-2020	Core Budget	19-Jul-19
<b>84.</b>	Ministry of Commerce & Industry	2019-2020	Core Budget	9-Oct-19
<b>85.</b>	Ministry of Labor	2019-2020	Core Budget	28-Aug-19
<b>86.</b>	National Lottery Authority	2019-2020	Core Budget	Nov-1-19

**Approved Main Line & SOE's Procurement Plans for FY 2019/2020 (Table1.3)**

<b>No.</b>	<b>NAME OF ENTITIES</b>	<b>Fiscal Year</b>	<b>Status</b>	<b>Date of Approval</b>
87.	National Bureau of Concessions	2019-2020	Core Budget	17-Jan-20
88.	House of Representatives	2019-2020	Core Budget	Mar-2-2020
89.	The Liberian Senate	2019-2020	Core Budget	Jan 22,2020
90.	Liberia Telecommunications Authority	2019-2020	Core Budget	2-Mar-20
91.	National Fisheries & Aqua-Culture Authority	2019-2020	Core Budget	18-Oct-20
92.	Redemption Hospital	2019-2020	Core Budget	3/13/2020
93.	National Commission on Small Arms	2019-2020	Core Budget	3/4/2020
94.	Cooperative Development Agency	2019-2020	Core Budget	3/9/2020
95.	Financial Intelligence Unit	2019-2020	Core Budget	3/17/2020
96.	National Insurance Corporation of Liberia	2019-2020	Core Budget	3/18/2020
97.	Grand Bassa County Administration– MIA	2019-2020	Core Budget	3/9/2020
98.	Independent National Commission on Human Rights	2019-2020	Core Budget	3/13/2020
99.	Liberia Intellectual Property Office	2019-2020	Core Budget	3/9/2020
100.	Grand Bassa County Community College	2019-2020	Core Budget	3/17/2020
101.	Office of the Vice President	2019-2020	Core Budget	3/17/2020
102.	Liberia Board for Nursing & Midwifery	2019-2020	Core Budget	3/9/2020
103.	West African Examination Council	2019-2020	Core Budget	3/19/2020
104.	Grand Kru County Administration–MIA	2019-2020	Core Budget	3/18/2020
105.	Liberia Medical & Dental Council	2019-2020	Core Budget	3/18/2020
106.	Rubber Development Fund Incorporated	2019-2020	Core Budget	3/18/2020
107.	Bomi County Administration	2019-2020	Core Budget	3/19/2020
108.	National Road Fund	2019-2020	Core Budget	11/12/2019
109.	Liberia Petroleum Regulatory Authority	2019-2020	Core Budget	1/17/2020
110.	National Water Sanitation & Hygiene Commission	2019-2020	Core Budget	2/18/2020
111.	Liberia Maritime Authority	2019-2020	Core Budget	13-Sep-19
112.	Liberia Petroleum Refining Company	2019-2020	Core Budget	10-Oct-19
113.	Liberia Telecommunications Corporation	2019-2020	Core Budget	11-Oct-19

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**Approved Main Line & SOE's Procurement Plans for FY 2019/2020 (Table 1.4)**

<b>No.</b>	<b>NAME OF ENTITIES</b>	<b>Fiscal Year</b>	<b>Status</b>	<b>Date of Approval</b>
<b>114.</b>	National Port Authority	2019-2020	Core Budget	30-Sep-19
<b>115.</b>	Forestry Development Authority	2019-2020	Core Budget	11-Sep-19
<b>116.</b>	Liberia Water & Sewer Corporation	2019-2020	Core Budget	20-Dec-19
<b>117.</b>	National Oil Company of Liberia	2019-2020	Core Budget	18-Sep-19
<b>118.</b>	National Social Security & Welfare Corporation	2019-2020	Core Budget	22-Nov-19
<b>119.</b>	Liberia Electricity Corporation	2019-2020	Core Budget	2-Mar-19

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APPENDIX B: APPROVED PROJECT PROCUREMENT PLANS FOR FY 2019/2020

APPROVED PROJECT PROCUREMENT PLANS (TABLE 2.1)

NO.	NAME OF ENTITIES	FISCAL YEAR	PROJECT NAME	APPROVAL DATE
1	Ministry of Health	2019-2020	GAVI Special Project	3/12/2020
2	Grand Cape Mount County Health Team	2019-2020	FARA Project	10/8/2019
3	Grand Gedeh County Health Team	2019-2020	FARA Project	10/8/2019
4	Liberia Airport Authority-RIA	2019-2020	SPECIAL Project	2/5/2020
5	Liberia Agency for Community Empowerment	2019-2020	SPECIAL Project	1/29/2020
6	Liberia Agriculture Commodity Regulatory Authority	2019-2020	SPECIAL Project	12/18/2019
7	Lofa County Health Team	2019-2020	FARA Project	10/8/2019
8	Liberia Revenue Authority	2019-2020	Excise Stamp Special Project	12/12/2019
9	Margibi County Administration	2019-2020	Special Project	7/10/2019
10	Ministry of Gender, Children and Social Protection	2019-2020	Special Project	7/25/2019
11	Ministry of Foreign Affairs	2019-2020	Special Project	2/7/2020
12	Ministry of Health (Central Office)	2019-2020	FARA Project	1/3/2020
13	Ministry of Health	2019-2020	National Leprosy & TB Control	8/29/2019
14	Ministry of Health	2019-2020	National Malaria Control Program	1/17/2020
15	Ministry of Public Works	2019-2020	Special Project	9/12/2019
16	Ministry of Public Works	2019-2020	Special Project	8/5/2019
17	Ministry of Public Works	2019-2020	Special Project	9/12/2019
18	National Public Health Institute of Liberia	2019-2020	Special Project- IDHS	9/24/2019
19	National Public Health Institute of Liberia	2019-2020	Laser Fever Special Project	10/23/2019
20	National Public Health Institute of Liberia	2019-2020	WHO-IDSR Special Project	9/24/2019
21	National Public Health Institute of Liberia	2019-2020	Special Project Vital Strategies	9/24/2019
22	River Gee County Health Team	2019-2020	FARA Project	10/8/2019
23	Redemption Hospital	2019-2020	PBF Special Project	9/30/2019
24	Liberia Water & Sewer Corporation	2019-2020	Special Project	1/27/2020

<b>25</b>	Ministry of Gender, Children & Social Protection	2019-2020	Special Project	7/25/2019
<b>26</b>	Bong County Health Team	2019-2020	Special Project	9/17/2019
<b>27</b>	Ministry of Health	2019-2020	GAVI HSS Grant Special Project	11/21/2019
<b>28</b>	Ministry of Health-National AIDS Control Program	2019-2020	Special Project	8/14/2019
<b>29</b>	Nimba County Health Team	2019-2020	FARA Project	9/25/2019
<b>30</b>	Liberia Revenue Authority	2019-2020	Special Project	12/12/2019
<b>31</b>	Ministry of Finance & Development Planning	2019-2020	Special Project	12/26/2019
<b>32</b>	Lofa County Administration	2019-2020	LSFRP Special Project	1/10/2020
<b>33</b>	Ministry of Public Works	2019-2020	LSFRP Special Project	1/10/2020
<b>34</b>	Grand Cape Mount County Health Team	2019-2020	Special Project	5/8/2019
<b>35</b>	National Fisheries & Aquaculture Authority	2019-2020	EU Special Project	10/18/2019
<b>36</b>	National Oil Company of Liberia	2019-2020	Special Project Addendum	1/27/2020
<b>37</b>	National Oil Company of Liberia	2019-2020	Special Project	2/13/2020
<b>38</b>	Bong County Administration	2019-2020	LSFRP Special Project	1/14/2020
<b>39</b>	Liberia Agriculture Commodity Regulatory Authority	2019-2020	Special Project	12/18/2019
<b>40</b>	Ministry of Health	2019-2020	Global Funds	3/24/2020
<b>41</b>	Ministry of Public Works	2019-2020	National Road Fund	12-Sep-19
<b>42</b>	Ministry of Public Works	2019-2020	Swedish Feeder Road	28-Oct-19

APPENDIX C: NON-COMPLIANCE TO PROCUREMENT PLANS - F/Y 2019/2020

**NON-COMPLIANCE TO PROCUREMENT PLANS - F/Y 2019/2020 (TABLE 3.1)**

<b>No</b>	<b>Entity Name</b>	<b>Fiscal Year</b>
1	Mano River Union	2019-2020
2	Bureau of State Enterprises	2019-2020
3	National Food Assistance Agency	2019-2020
4	National Council of Chiefs and Elders	2019-2020
5	Central Bank of Liberia	2019-2020
6	Independent Information Commission	2019-2020
7	National Security Agency	2019-2020
8	Phebe Hospital and School of Nursing	2019-2020
9	Liberia Medical & Health Products Regulatory Authority	2019-2020
10	National Veteran Bureau	2019-2020
11	University of Liberia	2019-2020
12	William V.S Tubman University	2019-2020
13	Agriculture and Industrial Training Bureau	2019-2020
14	Forestry Training Institute	2019-2020
15	Liberia Industrial Free Zone Authority	2019-2020
16	Liberia Industrial Property System	2019-2020
17	Bong County Administration	2019-2020
18	Grand Cape Mount County Administration	2019-2020
19	Maryland County	2019-2020
20	Montserrado County Administration	2019-2020
21	Grand Gedeh County Administration	2019-2020
22	River Gee County Administration	2019-2020
23	Diversity Farm	2019-2020
24	Farmer Network Union	2019-2020
25	Liberia Post Graduate & Medical College	2019-2020
26	National Drug Service	2019-2020

APPENDIX D: COMPLIANCE TO QUARTERLY REPORTING - F/Y 2019/2020

<b>Compliance to Quarterly Reporting (Table 4.1)</b>						
<b>No.</b>	<b>Entity Name</b>	<b>1st Qtr.</b>	<b>2nd Qtr.</b>	<b>3rd Qtr.</b>	<b>4th Qtr.</b>	<b>Comments</b>
1	Liberia Maritime Authority	yes	Yes			Report was not prepared using the approved template
2	General Auditing Commission	yes				Report did not include the summary table
3	Judiciary (Temple of Justice)	yes	Yes			
4	Governance Commission	yes	Yes			
5	National Aids Commission	yes				
6	Executive Protection Service	yes				
7	Ministry of Labor	yes				
8	Liberia Petroleum Refining Company	yes	Yes			
9	Environmental Protection Agency	yes				

Sections 27 (g) and 43 (9) of the PPCA require that Procuring Entities should furnish the Commission on a quarterly basis a report for monitoring and evaluation purposes of the contracts awarded during the preceding period. For the reporting period under review, in accordance with the table above, of the one hundred and forty-five (145) procuring entities that received monies for goods and services in the 19/20 approved budget, only nine (9) or 6.2% of the total number of procuring entities submitted a report as required by Sections 27 (g) and 43 (9) of the PPCA for either one (1) of the four (4) quarters of the reporting period. This means that one hundred and thirty-six (136) or 93.8% of the Procuring Entities did not comply with the requirements of Sections 27 (g) and 43 (9) of the PPCA respectively. It is worth mentioning that the failure of the non-compliant entities to submit their quarterly procurement reports as required denied the Commission the possibility of monitoring their compliance with the PPCA regarding the signing and awarding of contracts.

APPENDIX E: REQUESTS FOR “NO OBJECTION” TO AWARD CONTRACT - F/Y 2019/2020

2019/2020 Requests for “No Objection” to Award Contract (Table 5.1)

No.	Entity	Fiscal Year	Approval Date	Query/Rejection	Explanation	Value
1.	Booker Washington Institute	2019-2020	10/17/2019	n/a	No objection to award framework contract to Harbel Supermarket corporation for the supply of assorted non frozen imported food for student feeding	\$19,167.00
2.	Environmental Protection Agency	2019-2020	n/a	9/4/2020	No Objection for the procurement process conducted for the procurement and deployment of ICT enterprise resources planning (ERP)	
3.	Executive Protection Service	2019-2020	9/3/2019	n/a	No objection to use framework contract agreement to award contract to super petroleum incorporated for the supply and delivery of petroleum products	\$30,000.00
4.	Executive Protection Service	2019-2020	9/17/2019	n/a	No objection to use framework contract agreement to award contract to uptown garage for the supply and delivery pf vehicle spare parts	\$6,686.50
5.	House of Representatives	2019-2020	10/1/2019	n/a	No objection to use framework contract agreement to award contract to super petroleum products	\$236,110.09 – diesel \$35,201.72 – gasoline
6.	Liberia agency for community empowerment	2019-2020	10/17/2019		“No objection” to award contract to BMC Group Construction Company for the construction of Duala market for fiscal year 2019/2020	\$3,827,714.00
7.	Liberia National Police	2019-2020	9/25/2019	n/a	No objection to use framework contract agreement to award to super petroleum incorporated for the supply and delivery of petroleum products	\$30,887.84 – diesel \$25,604.40 - Gasoline
8.	Liberia Petroleum	2019-2020	5/13/2020	n/a	no objection to award contract to Office Express for	\$224,440.00



	Refining Company				office furniture & supplies (lot#2)	
9.	Liberia Petroleum Refining Company	2019-2020	4/8/2019	n/a	no objection to award contract to condor trading & industry for the loading of equipment	\$237,500.00
10.	Liberia Petroleum Refining Company	2019-2020	1/31/2020	n/a	No object to award framework contract to super petroleum for the supply and delivery of petroleum products	\$269,986.40

**2019/2020 Requests for “No Objection” to Award Contract (Table: 5.2)**

No.	Entity	Fiscal Year	Approval Date	Query/Rejection	Explanation	Value
11.	Liberia revenue authority	2019-2020	4/17/2020 approved		Response to LRA’s request for “no objection” to award a four –year contract to madras security printer limited for printing of excise stamps, track and trace system and stamp management services	\$23.99 per 1000 stamps
12.	Liberia revenue authority	2019-2020	6/22/2020		Receipt and approval of the Liberia Revenue Authority (LRA) updated procurement plan (ICT) infrastructure and tele-communication equipment) and change of procurement method to award contract to PROCTECH solution for the supply and installation of cisco Ethernet switches	\$21,000.00
13.	Liberia revenue authority	2019-2020	2/20/2020 approved		response to LRA’s request for “no objection” to award a contract to madras security printer limited for printing of excise stamps, track and trace system and stamp management services	\$23.99 per 1000 stamps
14.	Liberia Revenue Authority	2019-2020	10/17/2019	n/a	Notification of intent to award contract to Sodjatt guard security services for the provision of security guard services	\$15,570.00

15.	Liberia Water and Sewer Corporation (LWSC)	2019-2020	3/25/2020		Request for no objection to award contract to universal group for the supply and installation of 12,430 sets of electronic pre-paid water meters	\$8,367,678.91
16.	Liberia Water and Sewer Corporation	2019-2020	12/16/2019	n/a	No objection to award contract to Mayoubah and Sons, Inc. and Aminata & sons for petroleum products	\$27,710.00 (#lot1 bulk fuel-Mayoubah) \$24,202.80 (lot2 Aminata)
17.	Ministry of Education	2019-2020	3/17/2020	n/a	No objection to use framework contract agreement to award contract to Aminata & sons for the supply and delivery of petroleum product	\$383,933.50
18.	Ministry of Health	2019-2020	2/25/2020	n/a	No objection to use framework contract agreement to award contract to DCL Laboratory Product Limited	
19.	Ministry of Health	2019-2020	n/a	7/10/2019	No Objection to award contract for essential medical drugs and products to IMRES B, V. Mission Pharma and DCL Laboratory Products Ltd	\$629,790.00 \$1,971,644.61

**2019/2020 Requests for “No Objection” to Award Contract (Table: 5.3)**

No.	Entity	Fiscal Year	Approval Date	Query/Rejection	Explanation	Value
20.	Ministry of Health	2019-2020	n/a	3/18/2020	response to “no objection” to award contract for six vehicles	
21.	Ministry of Health	2019-2020		June 17 2019 query	query on no objection request to award contract to united motors company for the procurement of six vehicles for Nimba, Lofa, Bong, River Gee and Grand Gedeh counties under the FARA project for the fiscal year 2019/2020	\$315,980.00
22.	Ministry of Health	2019-2020		7-Apr-20	request for “no objection” for ministry of health to award contract to Afrique Construction and maintenance company for the construction and completion of the new partners building (compound of ministry of	\$750,000.00

					health's head office) using the sole source method of procurement	
23.	Ministry of Mines and Energy	2019-2020	12/10/2019	n/a	no objection to award a consultancy contract to diamond counsellor international for the provision of diamond valuation and training services	\$10,416.67
24.	Ministry of National Defense	2019-2020	10/10/2019	n/a	No objection to use framework agreement to award contract to Aminata and sons incorporated for petroleum products	\$74,004.83
25.	Ministry of National Defense	2019-2020	10/10/2019	n/a	No objection to use framework contract agreement to award contract to James Davies and sons incorporated for the supply and delivery of rice	\$96,120.00
26.	Ministry of Public Works	2019-2020	n/a	1/6/2020	query on no objection to award contract to ABK Incorporated for earth moving equipment	\$127,980.00 (lot1) \$155,100.00 (lot2)
27.	Ministry of Public Works	2019-2020	5/3/2020	n/a	clarification on request for "No Objection" to award contract to JLN Construction Company and Sidani Group of Companies for paved roads for Fiscal Year 2019/2020. framework contract JLN construction company (lot#6) Johnson Street to St. Paul bridge and Sidani group lot#7 urban paved road	\$150,111.88 (lot#6) \$54,906.67 (lot#7)
28.	Ministry of Public Works	2019-2020	6/22/2020		No objection to award contract to Solid Rocks Investment and Quality Group of Companies for the periodic maintenance of paved and laterites roads for 19/20 and lot#3 urban pavement. (Note: only lot#3 was approved).	\$517,942.68 (lot#8) \$543,000.00 (lot#3)
<b>2019/2020 Requests for "No Objection" to Award Contract (Table: 5.4)</b>						
<b>No.</b>	<b>Entity</b>	<b>Fiscal Year</b>	<b>Approval Date</b>	<b>Query/Rejection</b>	<b>Explanation</b>	<b>Value</b>

29.	Ministry of Public Works	2019-2020	5/8/2020		Clarification on “No Objection” request from Ministry of Public Works to award contracts to stipulated recommended companies for periodic maintenance – urban paved road 2019/2020	\$1,801,342.53 (lot4) \$658,880.00 (lot2)
30.	Ministry of Public Works	2019-2020	11/5/2019		“no objection” to award a contract to West Africa construction incorporated, SSF Entrepreneurs Inc, and YSM for the construction of 7.5km of double chips seal road in three counties.	\$1,067,338.51 (lot 1) \$923,259.63 (lot 2) \$900,000.00 (lot 3)
31.	Ministry of Public Works	2019-2020	5/23/2020 (approved)		Receipt and approval of ministry of public works special project procurement plan- and to single source solid rock investment and cement and steel for (construction of defined drainage and sidewalk on rehab road and construction of Presidential motorcade parking facility)	\$548,901.98
32.	Ministry of Public Works	2019-2020	5/8/2020		Clarification on “No Objection “request from Ministry of Public Works to award contracts to stipulated recommended companies for periodic maintenance – urban paved road for FY 2019/2020	\$1,801,342.53 (lot2) \$658,880.00 (lot4)
33.	Ministry of Public Works	2019-2020	1/17/2019 Approved	n/a	“No Objection” to award contracts for periodic maintenance and road rehabilitation under the Liberia-Swedish Feeder Roads Projects (LSFRP), for Grand Gedeh, Bong, Rivergee, Maryland, Grand Kru and Lofa counties (To BK Enterprise)	\$444,214.41
						Constar \$279,790.79
						SSF Entrepreneur \$219,552.65 Nimenly Equipment \$234,197.13
						Continental \$560,269.78
						Sidani Holdings Group \$425,277.29
						SSF Entrepreneur \$740,358.06
34.	Ministry of State	2019-	9/12/2019	n/a	no objection to use	\$42,180.00 (lot1)

	for Presidential Affairs	2020			framework contract agreement to award contract to super petroleum incorporated and Mayoubah and sons for petroleum products	coupon- SP) \$37,800.00 (lot2 bulk-Mayoubah)
35.	National Election Commission	2019-2020	6/12/2020	n/a	Request for “no objection” from NEC to award contract to Unique Enterprise for the supply and delivery of data center processing equipment for the 2020 Senatorial Elections and National Referendum	\$249,043.00
<b>2019/2020 Requests for “No Objection” to Award Contract (Table: 5.5)</b>						
No.	Entity	Fiscal Year	Approval Date	Query/Rejection	Explanation	Value
36.	National Fisheries and Aquaculture Authority	2019-2020	10/21/2019	n/a	No objection to use framework contract agreement to award contract to super petroleum incorporated for petroleum products	\$19,805.83
37.	National Investment Commission	2019-2020	8/8/2019		request for approval to commence negotiation and subsequent award with the most responsive bidder Tracom for electronic fiscal device system bot concession	
38.	National Port Authority	2019-2020	3/31/2020	n/a	No Objection to Award Contract to Techno it for the procurement of office equipment for its corporate head quarters	
39.	National Social Security & Welfare Corporation	2019-2020	n/a	2/28/2020	query on request for no objection to award contracts to GBK and Africa motors for the supply of vehicles and motorbikes	
40.	NASSCORP	2019-2020		3/13/2020	Request for “no objection” from NEC to award contract to Unique Enterprise for the supply and delivery of data center processing equipment for the 2020 Senatorial Elections and National Referendum	\$769,552.95
41.	National Transit Authority	2019-2020	11/12/2019	n/a	Notification of intent to award framework contract to Mayouba and sons Inc. (lot#1) for the petroleum products	\$7,660.00

42.	National Transit Authority	2019-2020	10/16/2019	n/a	intent to award framework contract to Aminata and sons, inc. (lot#2) for the supply of petroleum products	\$6,380.00
43.	The Liberian Senate	2019-2020	2/17/2020	n/a	No objection to award framework contract to Aminata and sons incorporated for the supply and delivery of mixed petroleum products	\$793,369.00
44.	Webbo Teacher Training Institute	2019-2020	11/27/2019	n/a	Intent to award framework contract to shop rite for the supply of food items	\$13,208.50
45.		2019-2020			Request for "no objection" to award contract to Toyo Motors for the supply of ten vehicles	\$21,000.00 9 (lot 1) \$39,000.00 (lot-2)

## APPENDIX F: REQUESTS FOR “NO OBJECTION” FOR REDUCTION OF LEAD TIME AND CHANGE OF PROCUREMENT METHOD

**Requests for “No Objection” for Reduction in Lead Time and Change of Method (Table 6.1)**

No	Name of Entity	Fiscal Year	Approval Date	Query/Rejection Date	Description
1.	Grand Bassa County Administration	2019-2020		10/16/2019	Query on no objection to approve draft procurement plan for 19/20
2.	Liberia Agency for Community Empowerment	2019-2020	6/15/2020	n/a	request for approval for change of procurement method from ncb to rb and a reduction in the lead time for the renovation of the ebk barracks
3.	Liberia Immigration Service (LIS)	2019-2020	6/17/2020		Receipt and approval of the liberia immigration service special project procurement plan and no objection for a change of procurement method and a reduction in lead time six(6) to four (4) weeks for works as indicated
4.	Liberia Institute of Statistics & Geo-Information Services	2019-2020	n/a	11/26/2019	response to LISGIS request for reduction in lead time for the procurement of assorted census materials
6.	Liberia Revenue Authority	2019-2020	6/22/2020		Receipt and approval of the Liberia revenue authority updated procurement plan (ICT infrastructure and tele – communication equipment and no objection to change method of procurement from ncb to sole source method for the supply and installation of cisco ethernet switches
7.	Liberia Water and Sewer Corporation		27-Jan-20		Receipt and approval of special project procurement plan for fiscal year 2019/2020 and reduction in implementation lead time
8.	Ministry of Health	2019-2020	June 18 2020		Receipt and approval of the ministry of health updated and addendum procurement plans for the service of covid-19 response vehicles and the use of restricted bidding method to procure communication cards
9	Ministry of Foreign Affairs	2019-2020	1/15/2020	n/a	Request for approval: change in procurement method for contract package (printing, binding and publications)
10.	Ministry of Foreign Affairs	2019-2020		3/3/2020	Query on special project procurement plan for the printing and personalization of passports
11.	Ministry of Health	2019-2020	6/18/2020		Receipt and approval of ministry of health updated and addendum procurement plans for the service of covid-19 response vehicles and the use of restricted bidding method to procure communication cards.
12.	Ministry of Health	2019-2020	6/18/2020		Receipt and approval of ministry of health updated and addendum procurement plans for the service of covid-19 response vehicles and the use of restricted bidding method to procure communication cards.
13.	Ministry of Health	2019-2020	21-Jan-20		Response to request for “no objection” for reduction in lead time from six(6) weeks to four(4) weeks to procure medical drugs and supplies
14.	Ministry of Public Works	2019-2020	15-Aug-19		Advisory on special project procurement plan for coastal corridor rehabilitation and pavement upgrade for fiscal year.
15.	Nimba Community College	2019-2020	6/17/2020		Request for no objection to use the force account method of procurement for the construction of six (6) classrooms and four office and conference room

## APPENDIX G: REQUESTS FOR “NO OBJECTION” TO USE THE SOLE SOURCE METHOD OF PROCUREMENT

**Requests for “No Objection” to use the Sole Source Method of Procurement (Table 6.2)**

No	Name of Entity	Fiscal Year	Approval Date	Query/rejection date	Description
1	General Service Agency	2019-2020		5/13/2020	response to gsa’s communication on existing stalemate with contracted supplier (sp) and request to emergency petroleum products
2	General Service Agency	2019-2020	n/a	5/13/2020	no objection to sole source Gboni enterprise inc. for the supply of petroleum products
3	Liberia Airport Authority/Roberts International Airport	2019-2020		query jan 24, 2020	request for “no objection” to single source star africa aviation security services (saass) for the provision of airport security upgrade services
4	Liberia Immigration Service	2019-2020		5/13/2020	query on the Liberia immigration service to use the sole source method of procurement to award contract to speedo print liberia ltd for provision of multiple – re- entry permits
5	Liberia Water and Sewer Corporation	2019-2020	2/13/2020	n/a	no objection to single source hammer incorporated for the supply of emergency 300bags of aluminium sulphate
6	Ministry of Agriculture	2019-2020		query march 31, 2020	request for “no objection” for the ministry of agriculture to use sole source procurement method for the purchase of a vehicle
7	Ministry of Education	2019-2020		11/5/2019	query on no objection to approve draft procurement plan for the fiscal year 19/20 and request to use sole source for the procurement of stationery, laboratory and teaching materials
8	Ministry of Health	2019-2020	n/a	1/31/2020	query on request for no objection to single source afrique construction and maintenance company for the completion of a newly constructed partner’s office building

## APPENDIX H: CONTRACT AWARDS INFORMATION



CONTRACTS AWARDS INFORMATION - FY 2018/2019 & 2019/2020 (TABLE 7.1)

JUDICIAL BRANCH (SUPREME COURT)							FISCAL YEAR 2019/2020				
No.	Package Code	Package Description	Source of Fund	Proc Method	Plan Type	Contract Type	Estimated Contract Value	Actual Contract Value	Contractor/Supplier/Service Provider	Contract Start Date	Contract End Date
1	IFB.No.JUD/NCB/001/19/20	Stationary	GOL	NCB	CORE BUDGET	Framework		\$146,704.00	Metro Stationary Store		6/30/2020
2	IFB.No.JUD/NCB/002/19/20	Vehicle repairs & Maintenance	GOL	NCB	CORE BUDGET	Framework		\$123,000.00	Africa Motor, Ajini Auto Elegance		6/30/2020
3	IFB.No.JUD/NCB/003/19/20	Generator Repairs & Maintenance	GOL	NCB	CORE BUDGET	Framework		\$58,500.00	Technotech		6/30/2020
4	IFB.No.JUD/NCB/001/19/20	Catridges	GOL	NCB	CORE BUDGET	Framework	15,400.00	\$14,900.00	Office Express		6/30/2020
5	IFB.No.JUD/SBA/NCB/001/19/20	Printing Materials	GOL	NCB	SBA CORE BUD.	Framework	5,225.00	\$5,150.00	Afrique Printing Press		6/30/2020
6	IFB.No.JUD/SBA/NCB/001/19/20	Air Ticketing	GOL	NCB	CORE BUDGET	Framework		\$29,408.00	Richmars Airline		7/1/2020
7	IFB.No.JUD/NCB/003/19/20	Vehicle Purchase	GOL	NCB	CORE BUDGET	Framework		\$235,047.47	Alliance Motor		7/2/2020
8	IFB.No.JUD/NCB/003/19/21	vehicle purchase	GOL	NCB	CORE BUDGET	Framework		\$120,000.00	GBK Motors		7/3/2020
9	IFB.No.JUD/SS/001/19/20	Elevator Repairs & Maintenance	GOL	SS	CORE BUDGET	Framework	5,000.00	\$620.00	Liberia Elevator Company		7/4/2020
10	IFB.No.JUD/NCB/001/19/20	Air Condition	GOL	RFQ	CORE BUDGET	Framework	2,200.00	\$430.00	Super Cold		3/30/2020
11	IFB.No.JUD/SBA/NCB/001/19/20	Publication	GOL	RFQ	SBA CORE BUD.	Framework		\$3,300.00	John T. Manjoe		
12	IFB.No.JUD/sba/RFQ/001/19/20	Furniture Repairs & Maintenance	GOL	RFQ	SBA CORE BUD.	Framework	305.00	\$4,385.00	Furniture Ground		
13	IFB.No.JUD/RFQ/001/19/20	Uniform	GOL	RFQ	CORE BUDGET	Framework		\$4,000.00	Matelco		
14	IFB.No.JUD/NCB/	Food Stuff	GOL	NCB	CORE	Framework		\$26,500.00	Nour. Farah Business		33

	001/19/20				BUDGET	rk			Center		
15	IFB.No.JUD/RFQ/002/19/20	Computer Supplies	GOL	RFQ	CORE BUDGET	Framework		\$5,000.00	Office Express		
16	IFB.No.JUD/RFQ/003/19/20	Curtain	GOL	RFQ	CORE BUDGET	Framework		\$1,500.00	Beatrice Interior Design		
17	IFB.No.JUD/SBA/NCB/001/19/20	Petroleum Product	GOL	RB	SBA CORE BUD.	Framework	714,449.25	\$547,740.00	Super Petroleum		
18	IFB.No.JUD/SBA/NCB/001/19/20	Food & Catering Services	GOL	RB	CORE BUDGET	Framework	17,378.00	\$16,003.00	Kpayee Catering Service		
19	IFB.No.JUD/RB/002/19/20	Scratch Cards	GOL	RB	CORE BUDGET	Framework	57,041.00	\$56,816.00	Lone Star & Orange		5/30/2020
20	IFB.No.JUD/RB/003/19/20	Vehicle Insurance	GOL	RB	CORE BUDGET	Framework		\$19,875.00	Secure Risk		5/30/2020

**JUDICIAL BRANCH (Supreme Court) - (Table 7.2)**

No.	Package Code	Package Description	Source of Fund	Proc Method	Plan Type	Contract Type	Estimated Contract Value	Actual Contract Value	Contractor/Supplier/Service Provider	Contract Start Date	Contract End Date
21	IFB.No.JUD/RFQ/004/19/20	Flag	GOL	RFQ	CORE BUDGET	Framework		\$1,100.00	Alfonso Tailoring Shop		5/30/2020
22	IFB.No.JUD/RFQ/005/19/20	Building Materials	GOL	RFQ	CORE BUDGET	Framework		\$2,500.00	Saoud Gen. Supplies		5/30/2020
23	IFB.No.JUD/RFQ/006/19/20	Electrical Materials	GOL	RFQ	CORE BUDGET	Framework	999.50	\$98.50	Hammer		5/30/2020
24	ifb.No.JUD/RFQ/008/19/20	Spare Part of Computer/Copier	GOL	RFQ	CORE BUDGET	Framework	5,500.00	\$4,610.00	Office Express		5/30/2020
25	IFB.No.JUD/SBA/NCB/002/19/20	Cleaning Materials	GOL	NCB	SBA CORE BUD.	framework	13,300.00	\$12,250.00	Metro Tech		5/30/2020
26	IFB.No.JUD/SBA/RFQ/003/19/20	Newspapers	GOL	RFQ	SBA CORE BUD.	Framework		\$1,883.85	John T. Manjoe		5/30/2020
27	IFB.No.jud/sba/ss/002	Internet	GOL	SS	SBA	Frame		\$19,190.00	Libtelco		5/30/2020

	/19/20	Services			CDR E BUD.	work					
<b>28</b>	IFB.No.JUD/SBA/RFQ/0 05/19/20	Water Supply	GOL	RFQ	SBA CDR E BUD.	Frame work	5,000. 00	\$3,000.00	Musa		5/30/2020
<b>29</b>	IFB.No.JUD/SBA/RFQ/0 06/19/20	Repairs/Maint enance:  Type Writer	GOL	RFQ	SBA CDR E BUD.	Frame work		\$1,050.00	Nil		5/30/2020
								<b><u>\$1,459,410.82</u></b>			

LAW REFORM COMMISSION							FISCAL YEAR 2018/2019				
Item No.	Package Code	Package Description	Source of Fund	Procurement Method	Plan Type	Contract Type	Estimated Contract Value	Actual Contract Value*	Contractor/Supplier/Service Provider	Contract Start Date	Contract End Date
1	IFB.No.LRC/RFQ/002/18/19	VEHICLE SPARE PARTS	GOL	RFQ	CO RE	Frame work	2,000.00	\$2,000.00	Divine Destiny General Spare Parts	10/1/2018	6/30/2019
2	IFB.No.LRC/RFQ/003/18/19	STATIONARY	GOL	RFQ	CO RE	Frame work	1,728.00	\$1,728.00	Office Ideas	10/1/2018	6/30/2019
3	IFB.No.LRC/SBA/RFQ/001/18/19	PETROLEUM PRODUCTS	GOL	RFQ	SBA	Frame work	7,705.00	\$7,705.00	Super Petroleum	10/1/2018	6/30/2019
4	IFB.No.LRC/SBA/RFQ/002/18/19	SECURITY GUARD SERVICES	GOL	RFQ	SBA	Frame work	9,000.00	\$9,000.00	Houtros Security Services	7/2/2018	6/30/2019
5	N/A	LEASE: OFFICE BUILDING	GOL	SS	N/A	Lease Agreement	50,000.00	\$50,000.00	Fatu Addy	1/25/2018	6/30/2019
								<b>\$70,433.00</b>			

GENERAL AUDITING COMMISSION							FISCAL YEAR 2019/2020				
Item No.	Package Code	Package Description	Source of Fund	Procurement Method	Plan Type	Contract Type	Estimated Contract Value	Actual Contract Value*	Contractor/Supplier/Service Provider	Contract Start Date	Contract End Date
1	IFB.No.GAC/NCB/001/19/20	VEHICLE SPARE PARTS	GOL	NCB	NON SBA	N/A	100,000.00	\$179,297.00	EVER GREEN AUTO SERVICE	11/11/2019	6/30/2020
2	IFB.No.GAC/RFQ/004/19/20	PRINTING MATERIALS	GOL	RFQ	NON SBA	N/A	9,625.00	\$100,000.00	OFFICE EXPRESS	11/12/2019	6/30/2020
3	IFB.No.GAC/SBA/NCB/001/19/20	STATIONERY	GOL	NCB	SBA	N/A	482,466.00	\$482,466.00	METRO TECHNOLOGIES	11/11/2019	6/30/2020
4	IFB.No.GAC/NCB/004/19/20	CLEANING MATERIALS	GOL	NCB	NON SBA	N/A	56,843.00	\$18,120.00	METRO TECHNOLOGIES	11/12/2019	6/30/2020
5	IFB.No.GAC/NCB/002/19/20	VEHICLE REPAIRS/MAINTENANCE	GOL	NCB	NON SBA	N/A	65,878.00	\$65,878.00	AFRICA MOTOR SERVICE CENTER	11/11/2019	6/30/2020
6	IFB.No.GAC/SBA/ICB/001/19/20	AIR TICKETS	GOL	ICB	NON SBA	N/A	233,000.00	N/A	EXPERT TRAVEL SERVICE	N/A	6/30/2020

					A							
									\$845,761.0			
<b>GOVERNANCE COMMISSION</b>							<b>FISCAL YEAR 2019/2020</b>					
Item No.	Package Code	Package Description	Source of Fund	Procurement Method	Plan Type	Contract Type	Estimated Contract Value	Actual Contract Value*	Contractor/Supplier/Service Provider	Contract Start Date	Contract End Date	
1	IFB.No.GC/SBA/NCB/001/19/20	SECURITY GUARD SERVICES	GOL	NCB	SB A	Framework	21,000.00	\$21,000.00	BENJAH SECURITY GUARD SERVICE, INC.	8/20/2019	6/30/2020	
								\$21,000.00				
<b>ENVIRONMENTAL PROTECTION SERVICE (EPS)</b>							<b>FISCAL YEAR 2019/2020</b>					
Item No.	Package Code	Package Description	Source of Fund	Procurement Method	Plan Type	Contract Type	Estimated Contract Value	Actual Contract Value*	Contractor/Supplier/Service Provider	Contract Start Date	Contract End Date	
1	IFB.No.EPS/RB/001/19/20	PETROLEUM PRODUCTS	GOL	RB	NON SBA	Framework	360,000.00	\$360,000.00	Super Petroleum Co	9/23/2019	6/30/2020	
2	IFB.No.EPS/NCB/002/19/20	VEHICLE SPARE PARTS	GOL	NCB	NON SBA	Framework	241,200.00	\$241,200.00	Up Town Garage & Auto Parts	9/24/2019	6/30/2020	
3	IFB.No.EPS/SBA/NCB/001/19/20	SECURITY UNIFORMS	GOL	NCB	NON SBA	Framework	30,000.00	\$30,000.00	Matelco, Inc.	NA	6/30/2020	
4	RFP.No.EPS/LCS/001/19/20	SECURITY CONSULTING SERVICES	GOL	LCS	SB A	NA	55,200.00	\$55,200.00	Ret/US Army Sgt. Osel Williams/ Cllr. Dexter Tiah	7/1/2019	6/30/2020	
								\$886,400.00				

MINISTRY OF MINES and ENERGY							FISCAL YEAR 2018/2019				
Item No.	Package Code	Package Description	Source of Fund	Procurement Method	Plan Type	Contract Type	Estimated Contract Value	Actual Contract Value*	Contractor/Supplier/Service Provider	Contract Start Date	Contract End Date
1	IFB.No.MME/NCB/001/18/19	STATIONERY SUPPLIES	GOL	NCB	SBA	NA	NA	21,506.00	OFFICE EXPRESS	10/29/2018	6/30/2019
								<b>\$21,506.00</b>			

MINISTRY OF MINES and ENERGY							FISCAL YEAR 2019/2020				
Item No.	Package Code	Package Description	Source of Fund	Procurement Method	Plan Type	Contract Type	Estimated Contract Value	Actual Contract Value*	Contractor/Supplier/Service Provider	Contract Start Date	Contract End Date
1	RFP.No.MME/QCBS/001/19/20	Diamond Valuation Consultant Services	GOL	QCBS	NON SBA	NA	125,000.00	\$125,000.00	Diamond Counsellor International	7/1/2019	NA
2	IFB.No.MME/RB/001/19/20	Stationery Supplies	GOL	RB	NON SBA	NA	11,044.00	\$11,044.00	Mattar Trading Co.	NA	NA
								<b>\$136,044.00</b>			

ENVIRONMENTAL PROTECTION AGENCY							FISCAL YEAR 2019/2020				
Item No.	Package Code	Package Description	Source of Fund	Procurement Method	Plan Type	Contract Type	Estimated Contract Value	Actual Contract Value	Contractor/Supplier/Service Provider	Contract Start Date	Contract End Date
1	IFB.No.EPA/SBA/RB/001/19/20	Petroleum Products	GOL/ internal revenue	RB	SBA	NA	195,700.00	\$190,360.88	Super Petroleum Co.	11/14/2019	6/30/2020
								<b>\$190,360.88</b>			

LIBERIA IMMIGRATION SERVICE							FISCAL YEAR 2018/2019				
Item No.	Package Code	Package Description	Source of Fund	Procurement Method	Plan Type	Contract Type	Estimated Contract Value	Actual Contract Value	Contractor/Supplier/Service Provider	Contract Start Date	Contract End Date
1	IFB.No.LIS/NCB/002/18/19	Repair & Maintenance - Veh.	GOL	NCB	NON SBA	NA	\$99,360.00	\$99,360.00	AUTO LINK	NA	NA
2	IFB.No.LIS/RFQ/001/18/1	Stationery	GOL	RFQ	NON	NA	\$7,900.00	\$7,900.00	LION STATIONERY	NA	NA

	9	Supplies			SBA					STORE		
3	IFB.No.LIS/RB/001/18/19	Petroleum Products	GOL	RB	NON SBA	NA	\$152,500.0	\$152,500.00		AMINATA & SONS, INC.	NA	NA
4	IFB.No.LIS/NCB/001/18/19	Uniforms & Specialized Clothing	GOL	NCB	NON SBA	NA	\$150,000.00	\$150,000.00		MATELCO, INC.	NA	NA
5	IFB.No.LIS/SBA/NCB/001/18/19	PRINTING & BINDING	GOL	NCB	SBA	NA	\$103,000.00	\$103,000.00		YEASU PRINTING PRESS	NA	NA
								\$512,760.00				

LIBERIA PETROLEUM REFINING COMPANY							FISCAL YEAR 2019/2020				
Item No.	Package Code	Package Description	Source of Fund	Procurement Method	Plan Type	Contract Type	Estimated Contract Value	Actual Contract Value	Contractor/Supplier/Service Provider	Contract Start Date	Contract End Date
1	IFB.No.LPRC/NCB/008/19/20	LOADING EQUIPMENT	Internal Revenue	NCB	NON SBA	NA	238,500.00	\$198,000.00	CONDOR TRADING & INDUSTRY	N/A	6/26/2020
2	IFB.No.LPRC/NCB/013/19/20	OFFICE FURNITURE & SUPPLIES FOR LOT 2	Internal Revenue	NCB	NON SBA	NA	466,485.00	\$199,450.00	OFFICE EXPRESS	5/26/2020	6/26/2020
3	IFB.No.LPRC/SBA/RB/001/19/20	PETROLEUM PRODUCTS	Internal Revenue	RB	SBA	NA	1,413,253.00	\$1,619,918.40	SUPER PETROLEUM COMPANY	N/A	6/26/2020
4	IFB.No.LPRC/NCB/013/19/20	OFFICE FURNITURE & SUPPLIES FOR LOT 1 & 3	Internal Revenue	NCB	NON SBA	NA	466,485.00	\$144,145.00	WEST BANK REALTY	4/1/2020	6/26/2020
5	IFB.No.LPRC/NCB/001/19/20	TRUCK LOADING ORDER	Internal Revenue	NCB	NON SBA	N/A	200,000.00	\$162,000.00	IMAGI PRINTING & PUBLISHING COMPANY	4/1/2020	6/26/2020
6	RFP.No.LPRC/QCBS/001/19/20	MONITORING & SUPERVISION SERVICES (FOR LOADING RACK)	Internal Revenue	QCBS	NON SBA	N/A	300,000.00	\$4,500.00			

		MONITORING AND 0.90 PER METRIC TON FOR VESSEL INSPECTION)									
								\$2,328,013.40			

LIBERIA WATER AND SEWER CORPORATION							FISCAL YEAR 2019/2020				
Item No.	Package Code	Package Description	Source of Fund	Procurement Method	Plan Type	Contract Type	Estimated Contract Value	Actual Contract Value*	Contractor/Supplier/Service Provider	Contract Start Date	Contract End Date
1	IFB.No.LWSC/SBA/RB/003/19/20	PETROLEUM PRODUCTS	GOL/Internal Rev	RB	SBA	N/A	521,720.00	\$332,520.00	MAYOUBAH & SONS	1/31/2020	6/30/2020
2	IFB.No.LWSC/NCB/008/19/20	VEHICLE SPARE PARTS & TIRES	GOL/Internal Rev	NCB	NON SBA	N/A	125,000.00	\$145,295.00	OBI STANDARD AUTO SERVICE	10/31/2020	6/30/2020
								\$477,815.00			

JFK MEDICAL CENTER							FISCAL YEAR 2019/2020				
Item No.	Package Code	Package Description	Source of Fund	Procurement Method	Plan Type	Contract Type	Estimated Contract Value	Actual Contract Value*	Contractor/Supplier/Service Provider	Contract Start Date	Contract End Date
1	IFB.No.JFK/SBA/NCB/002/19/20	STATIONERY	GOL/Internal Rev.	NCB	SBA	Framework	84,530.00	\$73,004.75	ATCO INC.	8/30/2019	6/30/2020
2	IFB.No.JFK/NCB/002/19/20	COMPUTERS & ACCESSORIES	GOL/Internal Rev.	NCB	NON SBA	Framework	13,335.00	\$25,574.00	DZIRE STATIONERY STORE	10/28/2019	6/30/2020
3	IFB.No.JFK/SBA/NCB/002/19/20	GENERATOR SPARE PARTS	GOL/Internal Rev.	NCB	SBA	Framework	12,000.00	\$10,198.00	ACTOS GENERAL PARTS	10/25/2019	6/30/2020
4	IFB.No.JFK/NCB/003/19/20	LAB CONSUMABLES (LOT. I)	GOL/Internal Rev.	NCB	NON SBA	Framework	156,312.00	\$149,378.00	BUNTY PHARMACEUTICAL	9/20/2019	6/30/2020



5	IFB.No.JFK/NCB/003/19/20	LAB CONSUMABLES (LOT. 2)	GOL/ Internal Rev.	NCB	NON SBA	Framework	117,867.00	\$32,063.21	MED SYSTEM	9/20/2019	6/30/2020
6	IFB.No.JFK/NCB/003/19/20	LAB CONSUMABLES (LOT. 3)	GOL/ Internal Rev.	NCB	NON SBA	Framework	88,879.00	\$22,391.63	MED SYSTEM	9/20/2019	6/30/2020
7	IFB.No.JFK/NCB/003/19/20	LAB CONSUMABLES (LOT. 4)	GOL/ Internal Rev.	NCB	NON SBA	Framework	12,589.00	\$1,600.00	DCL LABORATORY PRODUCTS INC.	9/20/2019	6/30/2020
8	IFB.No.JFK/NCB/003/19/20	LAB CONSUMABLES (LOT. 5)	GOL/ Internal Rev.	NCB	NON SBA	Framework	90,952.00	\$22,405.00	DCL LABORATORY PRODUCTS INC.	9/20/2019	6/30/2020
9	IFB.No.JFK/NCB/003/19/20	LAB CONSUMABLES (LOT. 6)	GOL/ Internal Rev.	NCB	NON SBA	Framework	4,842.10	\$3,900.20	BUNTY PHARMACEUTICAL	9/20/2019	6/30/2020
10	IFB.No.JFK/NCB/003/19/20	LAB CONSUMABLES (LOT. 7)	GOL/ Internal Rev.	NCB	NON SBA	Framework	18,560.00	\$10,087.78	DCL LABORATORY PRODUCTS INC.	9/20/2019	6/30/2020
11	IFB.No.JFK/NCB/004/19/20	MEDICAL DRUGS/ MEDICINES (LOT 1)	GOL/ Internal Rev.	NCB	NON SBA	Framework	141,603.60	\$139,766.00	BUNTY PHARMACEUTICAL	8/30/2019	6/30/2020
12	IFB.No.JFK/NCB/004/19/20	MEDICAL DRUGS/ MEDICINES (LOT 2)	GOL/ Internal Rev.	NCB	NON SBA	Framework	42,781.00	\$61,063.00	LUCKY PHARMACY	8/30/2019	6/30/2020
13	IFB.No.JFK/NCB/004/19/20	MEDICAL DRUGS/ MEDICINES (LOT 3)	GOL/ Internal Rev.	NCB	NON SBA	Framework	37,351.20	\$52,969.00	G-2 PHARMACY	7/30/2019	6/30/2020
14	IFB.No.JFK/NCB/004/19/20	MEDICAL DRUGS/ MEDICINES (LOT 4)	GOL/ Internal Rev.	NCB	NON SBA	Framework	399,043.60	\$188,850.20	B-KAY PHARMACY	8/30/2019	6/30/2020
15	IFB.No.JFK/NCB/004/19/20	MEDICAL DRUGS/ MEDICINES (LOT 5)	GOL/ Internal Rev.	NCB	NON SBA	Framework	265,478.00	\$225,317.83	T-CHOITRHRAM	8/30/2019	6/30/2020
16	IFB.No.JFK/SBA/NCB/001/19/20	PRINTING & BINDING	GOL/ Internal Rev.	NCB	SBA	Framework	94,000.00	\$65,168.00	VISION PRINTZ	10/28/2019	6/30/2020

17	IFB.No.JFK/NCB/005/19/20	FOOD STUFF (SUPERMARKET)	GOL/ Internal Rev.	NCB	NON SBA	Framework	107,000.00	\$107,926.42	EXCLUSIVE SUPER STORE	8/30/2019	6/30/2020
18	IFB.No.JFK/SBA/NCB/003/19/20	PETROLEUM PRODUCTS	GOL/ Internal Rev.	RB	SBA	Framework	210,356.20	\$253,195.35	SUPER PETROLEUM	10/3/2019	6/30/2020
19	IFB.No.JFK/RFQ/001/19/20	VEHICLE SPARE PARTS	GOL/ Internal Rev.	RFQ	NON SBA	Framework	10,000.00	\$34,175.50	AUTO RUN	10/28/2019	6/30/2020
20	IFB.No.JFK/NCB/006/19/20	BUILDING MATERIALS	GOL/ Internal Rev.	NCB	NON SBA	Framework	6,797.00	\$6,741.10	RAHUL BUILDING MATERIALS	7/29/2019	6/30/2020
21	IFB.No.JFK/NCB/00/19/20	TONERS & CARTRIDGES	GOL/ Internal Rev.	NCB	NON SBA	Framework	13,350.00	\$10,500.00	CLASS STATIONERY	10/15/2019	6/30/2020
								<b>\$1,496,274.97</b>			

CENTER FOR NATIONAL DOCUMENTS & RECORDS AGENCY							FISCAL YEAR 2019/2020				
Item No.	Package Code	Package Description	Source of Fund	Procurement Method	Plan Type	Contract Type	Estimated Contract Value	Actual Contract Value	Contractor/Supplier/Service Provider	Contract Start Date	Contract End Date
1	IFB.No.CNDRA/SBA/NCB/002/19/20	SECURITY GUARD SERVICE	GOL	NCB	SBA	framework	28,800.00	\$28,800.00	SAVANA SECURITY GUARD SERVICE	7/1/2019	7/1/2020
2	IFB.No.CNDRA/RFQ/002/19/20	COMPUTER SUPPLIES & ICT SERVICE	GOL	RFQ	NON SBA	framework	3,500.00	\$9,200.00	SMART SYSTEM & SOLUTIONS	7/1/2019	7/1/2020
3	IFB.No.CNDRA/SBA/RFQ/005/19/20	REFUSE COLLECTION	GOL	RFQ	SBA	framework	3,000.00	\$3,000.00	ENVIRONMENTAL SERVICE ENTERPRISE	7/1/2019	7/1/2020
4	IFB.No.CNDRA/QCBS/001/19/20	MONITORING & SUPERVISION SERVICE	GOL	QCBS	NON SBA	framework	72,000.00	\$72,000.00	CONSULTANTS	7/1/2019	7/1/2020
								<b>\$113,000.00</b>			
BOOKER WASHINGTON INSTITUTE (BWI)							FISCAL YEAR 2019/2020				

Item No.	Package Code	Package Description	Source of Fund	Procurement Method	Plan Type	Contract Type	Estimated Contract Value	Actual Contract Value*	Contractor/Supplier/Service Provider	Contract Start Date	Contract End Date
1	N/A	PETROLEUM PRODUCTS LOT # 1: BULK DELIVERY OF DIESEL FUEL FOR GENERATOR	N/A	RB	SBA	N/A	N/A	\$127,440.00	AMINATA & SONS	9/25/2019	6/30/2020
2	N/A	PETROLEUM PRODUCTS LOT # 2: COUPONS (DIESEL FUEL & GASOLINE)	N/A	RB	SBA	N/A	N/A	\$62,280.00	SUPER PETROLEUM	N/A	6/30/2020
3	N/A	ASSORTED FOOD ITEMS LOT # 1: NON-FROZEN IMPORTED FOOD	N/A	NCB	NON SBA	N/A	N/A	\$230,000.00	HARBEL SUPERMARKET CORPORATION	9/21/2019	6/30/2020
4	N/A	ASSORTED FOOD ITEMS LOT # 1: FROZEN IMPORTED FOOD	N/A	NCB	NON SBA	N/A	N/A	\$97,300.00	GOLDEN FROZEN FOOD	9/21/2019	6/30/2020
5	N/A	ASSORTED FOOD ITEMS LOT # 3: RICE	N/A	NCB	NON SBA	N/A	N/A	\$77,500.00	HARBEL SUPERMARKET CORPORATION	9/21/2019	6/30/2020
6	N/A	CLEANING MATERIALS	N/A	NCB	SBA	N/A	N/A	\$48,000.00	E-KOLLIE BUSINESS CENTER	10/31/2017	6/25/2018
7	N/A	ASSORTED STATIONERY	N/A	NCB	NON SBA	N/A	N/A	\$72,000.00	UNITED OFFICE SUPPLIES & EQUIPMENT	9/14/2017	1/28/2018
								<b>\$714,520.00</b>			

**NATIONAL SOCIAL SECURITY AND WELFARE CORPORATION (NASSCORP)**

**FISCAL YEAR 2018/2019**

Item No.	Package Code	Package Description	Source of Fund	Procurement Method	Plan Type	Contract Type	Estimated Contract Value	Actual Contract Value	Contractor/Supplier/Service Provider	Contract Start Date	Contract End Date
1	N/A	SECURITY GUARD SERVICE	N/A	N/A	SBA	N/A	N/A	\$187,300.00	PREFERRED SECURITY & POLICY ANALYSIS CO.	May-19	6/30/2019
2	N/A	STATIONERY AND SUPPLIES	N/A	N/A	SBA	N/A	N/A	\$126,651.00	SUPER PETROLEUM	Mar-19	6/30/2019
3	N/A	VEHICLE PURCHASE	N/A	RB	NON SBA	N/A	N/A	\$700,000.00	ELIAS ANTOUNE, GBK MOTORS,	Mar-19	N/A

									AFRICA MOTORS		
4	N/A	UNIFORMS	N/A	NCB	SBA	N/A	N/A	\$23,750.00	J & B ENTERPRISES	Apr-19	6/30/2019
5	N/A	PURCHASE OF GENERATORS	N/A	NCB	NON SBA	N/A	N/A	\$75,000.00	E N ENTERPRISE	Apr-19	6/30/2019
6	N/A	ID CARD MACHINES	N/A	NCB	SBA	N/A	N/A	\$48,000.00	MWETENA	May-19	6/30/2019
7	N/A	ACTUARIAL STUDIES	N/A	QCBS	CONSULTANCY	N/A	N/A	\$250,000.00	SERVARI CONSULTING GROUP	Apr-19	6/30/2019
8	N/A	FIRE EXTINGUISHER	N/A	NCB	SBA	N/A	N/A	\$75,000.00	BLU GATES ENTERPRISES	Mar-19	6/30/2019
9	N/A	PETROLEUM PRODUCTS	N/A	NCB	SBA	N/A	N/A	\$887,087.94	AMINATA & SONS	03/2019	6/30/2019
								<b>\$2,372,788.94</b>			