



THURSDAY: JULY 3, 2025

INVITATION FOR BIDS

Liberia Telecommunications Authority (LTA)
Menetamba Road, Cooper's Beach Community
Payneville, Liberia

Supply of Goods & Provision of Non-Consultancy Services

The Government of Liberia, through the Liberia Telecommunications Authority (LTA), has apportioned funds from its budget towards the cost of procuring assorted goods and services in different categories as stated in the packages.

The LTA now invites qualified firms to submit sealed bids for the supply/provision of the below mentioned goods/services. Bidding will be conducted through National Competitive Bidding (NCB) Procedures as specified in the Amended and Restated Public Procurement and Concessions Act (PPC Act) of September 2010. The supply of these items as per LTA's needs, quantities, and requirements is included in various Bid documents as per the packages:

No.	Ref: No	Package Description	Description of Lot	Quantity	Bid Security (USD)
1.	IFB No. LTA/NCB/002/2025	ICT System Maintenance	ICT System Maintenance Services	N/A	300.00
2.	IFB No. LTA/SBA/NCB/012/2025	Vehicle Rental	Vehicle Rental Services	N/A	300.00
3.	IFB No. LTA/NCB/013/2025	Generator Spare Parts	Supply of generator spare parts	Assorted	350.00
4.	IFB No. LTA/SBA/NCB/008/2025	Printing & Binding	Printing & Binding Services	Assorted	300.00
5.	IFB NO. LTA/SBA/NCB/001/2025	Stationery & Supplies	Lot 1 Stationery	Assorted	300.00
			Lot 2 Ink/Cartridge	Assorted	350.00
6.	IFB NO. LTA/SBA/NCB/010/2025	Security Guard Services	Lot 1 Headquarters	N/A	250.00

			Lot 2	Residential		250.00
7.	IFB No. LTA/NCB/006/2025	Office Furniture	Supply of Office Furniture	Assorted		400.00
8.	IFB NO. LTA/NCB/004/2025	Office Equipment	ICT Equipment	Assorted		500.00
9.	IFB No. LTA/NCB/005/2025	Set of Generators	N/A Supply of 22.5 KVA Generators	1 Set		300.00
10.	IFB No. LTA/NCB/007/2025	Electrical Appliances	Supply of electrical appliances	Assorted		350.00
11.	IFB No. LTA/NCB/007/2025	QoS Benchmarking equipment	QoS Benchmarking equipment	Assorted		500.00
12.	IFB No. LTA/SBA/NCB/009/2025	Furniture & Fixture Repairs	Furniture & Fixture Repairs	Assorted		250.00

Complete sets of soft copies of bidding documents can be obtained free of charge at the address below. Bid security and all requirements must be submitted together with the bid document, and *must be per the amount stated in each lot above in the Manager's Check or Bank Guarantee. Bids submitted electronically will not be accepted.*

Qualification requirements include the following:

- *Current Business Registration Certificate (Liberia Business Registry);*
- *Current Tax Clearance Certificate (Liberia Revenue Authority);*
- *Must provide two (2) references of previous or current clients over the last two (2) years;*
- *Must provide proof of being registered with the Public Procurement & Concessions Commission (PPCC);*
- *Company's profile*
- *Letter of assurance of availability of supply (ies)/preparedness to provide services upon the issuance of an approved Local Purchase Order (LPO), and within a minimum period of 10 days' goods shall be delivered*
- *Ability to pre-finance on an approved local purchase order after which payment will be made in thirty (30) days*
- *All bids must be signed and sealed in an envelope before submission*
- *Ministry of Justice permit (Where applicable)*

You may obtain the soft copy of the bidding documents and further information from the Procurement & Logistics Section, at the Liberia Telecommunications Authority (LTA), 2nd Floor Room # 029, from Monday- Friday (9:00 A.M- 5:00 P.M) daily.

Submission must be marked, signed, and sealed in an envelope, including other requested information as follows: For Example (IFB No: LTA/SBA/NCB/010/2025) **CONFIDENTIAL BID- for the Provision Security Guard Services to the Liberia Telecommunications Authority (LTA) for Fiscal Year 2025** and addressed to:

Procurement & Logistics Section
Liberia Telecommunications Authority
2nd Floor, Room # 029
Menetamba Road, Cooper's Beach
ELWA Community, RIA Highway
Paynesville, Liberia
Mobile number: +231-777564210/886589047
Email Address: procurement@lta.gov.lr

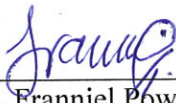
A pre-bid opening meeting will be held at the Liberia Telecommunications Authority (LTA) Board Conference Room on Thursday, July 24, 2025, at 1:00 pm to answer questions relevant to the bidding process. Seven (7) days after which, all clarification requests will not be answered.


Bid must be submitted in both hard and soft copies at the respective addresses above on or before Thursday, July 31, 2025, before 2:00 PM.

Bid Opening will be done promptly after closing at 2:00 PM, in the Board Conference Room, 3rd Floor, in the presence of bidders' representatives or those who choose to attend.

Execution of these procurement packages is subject to the availability of funding during the Fiscal Year 2025. Winning bidders shall be willing to accept payments either in Liberian or United States Dollars using the Central Bank of Liberia exchange rate.

The Liberia Telecommunications Authority reserves the right to reject or accept any bid submitted, including the annulment of the entire process by notifying bidders without incurring any liability thereof.

Signed: 
T. Franniel Powell
Acting Procurement & Logistics Manager

Approved: 
Hon. Clarence K. Massaquoi
Acting Chairperson, LTA/BoC