



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. **PPCC/RL/CEO/0678/19**

September 30, 2019

Hon. Patrick P. Davies

DIRECTOR

Zorzor Rural Teacher Training Institute
Republic of Liberia

Dear Hon. Davies:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Zorzor Rural Teacher Training Institute SBA and Non SBA Procurement Plans for FY 2019/2020 in accordance with **Section 40** (3) of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you **ascertain the availability of funding**. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>


Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for ZRTTI's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours



Jargbe Roseanne Nabbe Kowo (Atty).
CHIEF EXECUTIVE OFFICER

ZORZOR RURAL TEACHER TRAINING INSTITUTE (ZRTTI)
 PROCUREMENT PLAN (CORE BUDGET)
 SOURCE OF FUNDING: GOL NATIONAL BUDGET
 FISCAL YEAR 2019/2020

Procured

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20
BASIC DATA						IMPLEMENTATION						DATES							
Item	Code	Cont. Package	Business Activity Code	Qty	Est. Cost	Proc. Method	Tech. Spec	Prepared Bid Doc	Entity PC/APP1	Release Doc	Bid Sub/Public Opening	Bid Eval. Report	Entity PC/APP2	Cont Award Sign	Advance Payment	Delivery	Acceptance Final Payment	Remark	
Plan	1/2019/2020	Food Items	G-4630	Assorted	\$183,000.00	Single Source	7/29/2019	8/13/2019	8/20/2019	8/30/2019	9/27/2019	10/14/2019	10/31/2019	11/8/2019	N/A	11/22/2019	4/3/2020		
Update																			
Actual																			
GRAND TOTAL					US\$183,000.00														

Signature: _____

Mr. Eugene R. Tolay
 Procurement Director

Approved: _____

Mr. Patrick P. Davies
 Director ZRTTI



Date: _____

July 18, 2019

6/18/19
6/18/19

8/19

Zorzor Rural Teacher Training Institute
 Core Budget Procurement Plan Explanatory Notes
 Fiscal Year 2019/2020

Item No.	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB No. ZRTTI/SS/001/2019/2020	Food Items	This contract package is intended to procure assorted food items: A. Rice (50kg) 750 Bags B. Flour (50kg) 400 Bags C. Sugar (50kg) 250 Bags D. Veg. Oil (20liters) 250 Tins E. Sardine (5opcs) 300Ctns F. Luncheon Meat 250Ctns This package will be funded from the budget line food & catering services

Signature: _____

Mr. Eugene R. Tokay
 Procurement Director

Approved: _____

Mr. Patrick P. Davies
 Director
 Chairman – Procurement Committee



Date: _____

July 18, 2019