

Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0743/'19

November 1, 2019

Hon. Neved P. Kortu.

ACTING DIRECTOR GENERAL

National Lottery Authority

Republic of Liberia

Dear Hon. Kortu:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the National Lottery Authority SBA, Non SBA and Consultancy Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you **ascertain the availability of funding**. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

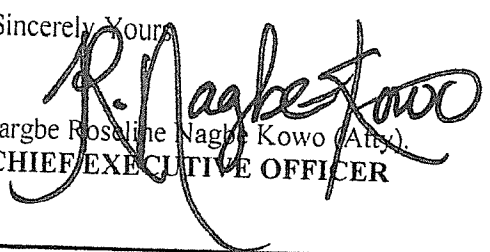
Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for the NLA's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours


Jargbe Rosaline Nagbe Kowo (Actg.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

National Lottery Authority (NLA)
 SBA PROCUREMENT PLAN (Consultancy)
 SOURCE OF FUNDS: GOL&INTERNAL REVENUE
 FISCAL YEAR: 2019/2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20				
BASIC DATA								REQUEST FOR EXPRESSION OF INTEREST, if								IMPLEMENTATION DATES				REQUEST FOR PROPOSALS AND APPROVAL OF AWARD			
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	No. of FIRMS/PERSONS	Business Activity Code	ESTIMATED COST (USD)	SELECTION METHOD	PREP. OF TOR & PC APPROVAL	PUBLICATION OF REOI	REOI CLOSING/ OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL- EVALUATION REPORTS/SHORTLIST	PREPARATION & SUBMISSION OF RFP DOCUMENT	PC APPROVAL- FINAL TOR/RFP DOCUMENT	INVITATION OF PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL & FINANCIAL EVALUATION REPORT	PC APPROVAL- COMBINED EVALUATION REPORT	CONTRACT AWARD & SIGNING					
1	RFP NO:NL/A/LCS//SBA/19/20	Management Consultancy	1 person	M-7020	\$ 3,860.00	LCS	7/15/2019	7/15/2019	7/29/2019	8/12/2019	8/19/2019	8/26/2019	9/2/2019	9/16/2019	9/30/2019	10/7/2019	10/10/2019	10/17/2019					
2	RFP NO:NL/A/LCS//SBA/19/20	Legal consultancy	1 person	M-6910	12,000.00	LCS	7/15/2019	7/15/2019	7/29/2019	8/12/2019	8/19/2019	8/26/2019	9/2/2019	9/16/2019	9/30/2019	10/7/2019	10/10/2020	10/17/2019					
GRAND TOTAL																			\$ 15,860.00				

Prepared by: *S. Jeremiah*
 Garmeh C. Jeremiah
 Director Of PROCUREMENT UNIT

Approved: *Neved P. Kortu*
 Neved P. Kortu
 Acting Director General



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November 1, 2019

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NATIONAL LOTTERY AUTHORITY (NLA)

NLA SBA PROCUREMENT PLAN EXPLANATORY NOTE (Consultancy)
 Source of funding GOL & Internal Revenue
 Fiscal Year 2019/2020

6	IFB No: NLA/SBA/LCS/001 / 19/20	Legal consultant	NLA will hire an individual lawyer to provide needed legal service for NLA
6	IFB No: NLA/ SBA/ LCS/ 002 /19/20	Management consultant services	Under this contract a professional management specialist will be hired to provide the following services; develop training manual for M&E staff, guide management on all administrative matters, advice in the development of personnel manual, conduct in house refresher training of all staff, development strategic plan for creating public awareness on illegal gaming activities.



Handwritten signature and date:
 11/01/19

Handwritten note:
 attached
 November 1, 2019