



Republic of Liberia

# Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref. **PPCC/RL/CEO/0713/19**

October 18, 2019

Hon. Emma Metieh Glassco

**DIRECTOR GENERAL**

National Fisheries and Aquaculture Authority

Republic of Liberia

Dear Hon. Glassco:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the National Fisheries and Aquaculture Authority SBA, Non SBA and Consultancy Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for NaFAA's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please duly revert to the Commission as indicated by the stated responses made to the queries, submitted by Mr. Augustine Manoballah on October 16, 2019 (See attached)

Please be reminded to also duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours


Jargbe Roseline Nagbe Kowo, Atty.  
**CHIEF EXECUTIVE OFFICER**

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

NATIONAL FISHERIES AND AQUACULTURE AUTHORITY  
 CONSULTANCY SERVICES PROCUREMENT PLAN (EU SECTORAL SUPPORT PROJECT PROCUREMENT PLAN)  
 Source of Funding: EU SECTORAL SUPPORT FUNDS 2019/2020  
 Fiscal period: July 1, 2019 - June 30, 2020

ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code	No. of Firms/Persons	ESTIMATED COST (USD)	SELECTION METHOD	IMPLEMENTATION DATES													
							PREP. OF TOR & PC APPROVAL	PUBLICATION OF REOI	REOI CLOSING/OPENING	SUBMISSION OF EVALUATION REPORT	PC APPROVAL - EVALUATION REPORT/SHORTLIST	PREPARATION AND SUBMISSION OF RFP DOCUMENT	PC APPROVAL - FINAL TOR & RFP DOCUMENT	INVITATION FOR PROPOSALS	PROPOSAL SUBMISSION & OPENING	SUBMISSION OF TECHNICAL AND FINANCIAL EVALUATION REPORT	PC APPROVAL - EVALUATION REPORT	CONTRACT AWARD & SIGNING	COMPLETION (FINAL REPORT) & PAYMENT	
1	NFAAEU/QCBS/001/19/20	Development of Terms of Reference - Integration of VMS, ERS & AIS Systems	M-7020	1 firm	10,900.00	QCBS	5/15/2019	N/A	N/A	N/A	N/A	6/9/2019	6/16/2019	6/23/2019	7/14/2019	7/28/2019	8/11/2019	8/25/2019	10/24/2019	
GRAND TOTAL					10,900.00															

Prepared By:   
 Patrick B. Kiadii  
 PROCUREMENT DIRECTOR

Approved by:   
 Emma Meteh Glasco  
 DIRECTOR GENERAL

Date: Sept. 6, 2019



*Approved*  
 09/18/19  
