



Republic of Liberia

# Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref. PPCC/RL/CEO/1003/'20

January 22, 2020

Hon. J. Nanborlor F. Singbeh, Sr.

**SECRETARY**

The Liberian Senate

Republic of Liberia

Dear Hon. Singbeh:

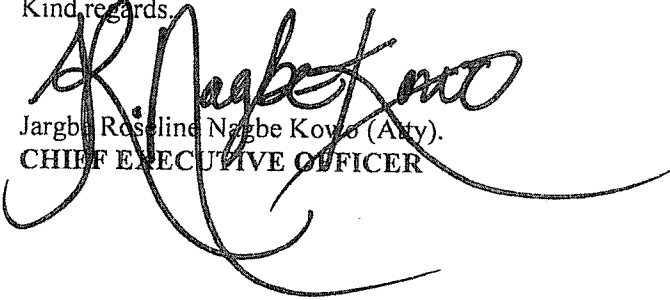
Subject: **RECEIPT AND APPROVAL OF SBA AND NON SBA PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Liberian Senate SBA and Non SBA Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your Procurement Plan has been forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission advises that you observe **Section 40 (5)** of the PPCA, 2010 which states that a Procuring Entity shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plan. The Commission and the Ministry responsible for Finance should be notified in writing of any material changes in the procurement plan and be provided with a copy of the updated procurement plan. Please note that an approval of a method on the procurement plan is deemed as the Commission's full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards,

  
Jargbe Roseline Nagbe Kowo (Acty).  
CHIEF EXECUTIVE OFFICER

**Liberian Senate**  
**Procurement Plan (Core Budget)**  
**Source of Funding: GOL National Budget 2019/2020**  
**Fiscal year: 2019/2020**

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
BASIC DATA							IMPLEMENTATION DATES											
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUS. ACT. CODE:	QTY.	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRA WINGS	PREP. OF BID DOCUMENT	PC APPROVAL- BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC.	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL- BIDEVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY/INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE	
PLANNED	1.	IFB NO. LS/CB/NCB/00 1/19/20	Repairs & Maintenance Services- Vehicles	G4520	1 Firm	36,074.00	NCB	10/9/19	10/21/2019	11/8/19	11/19/19	12/17/19	01/3/20	01/13/20	01/31/20	N/A	06/18/20	06/
UPDATE																		
ACTUAL																		
		<b>Sub. Total</b>				<b>36,074.00</b>												
		<b>Grand Total</b>				<b>36,074.00</b>												

Prepared by:   
**Reagan S. Bropleh, (Rev.) Director/Procurement Unit**

Approved by:   
**Sen. Nyonblee K. Lawrence Head of Entity/Chairman Proc. Committee**

Date: 21/01/2020



Name of Entity: Liberian Senate  
 Procurement Plan (Core Budget) Explanatory Notes  
 Fiscal Year: 2019/2020


Item NO.	Contract Package Code	Contract Package	Content of Contract Package
1.	IFB NO.LS/CB/NCB/001/19/20	Repairs & Maintenance Services- Vehicles	This package will be used to hire the services of a qualified firm to do the repair and maintenances of the Senate 48 Vehicles .Which includes routine maintenances etc.

This plan is for both the Offices of the President Pro Tempore and The House of Senate.

These items are not procure by the procurement unit but rather done by the finance section. Direct payments are made to the senators to underwrite whatever travels cost that arises.

Here are the items:

1. Domestic Travel
2. Local Scholarship
3. Foreign Travel

Prepared by:   
 Procurement Director

Date: 21-01-20

  
 P. N. N. N. N.  
 01/22/2020

