



Republic of Liberia

Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0440/'19

July 25, 2019

Hon. William Kamba Tamba

SUPERINTENDENT

Lofa County Administration (MIA)

Republic of Liberia

Dear Hon. Tamba:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter dated June 17, 2019 which sought the approval of the Commission for the Lofa County Administration SBA Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you **ascertain the availability of funding**. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for Your entity's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours

Jargbe Roseline Nagbe Kowo (Atty).

CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

MINISTRY OF INTERNAL AFFAIRS / LOFA COUNTY ADMINISTRATION
SBA PROCUREMENT PLAN,
SOURCE OF FUNDING: (GOL National Budget)
FISCAL YEAR: 2019/20

	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	
	ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	BUSINESS ACTIVITY CODE	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BOQ/DRAWINGS	PREP. OF BID DOCUMENT	APPROVAL OF BID DOCS/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEPTANCE & FINAL PAYMENT	REM	
																				BASIC DATA
PLANNED	1	IFB/NOI/LCA/RB/001/2019/2020	Petroleum products	Q4661	625.13@320	2,313,000 RB		7/5/2019	7/12/2019	7/12/2019	7/12/2019	7/19/2019	7/29/2019	8/28/2019	9/12/2019	10/14/2019 N/A		3/31/2020	4/16/2020	
UPDATE																				
ACTUAL																				
PLANNED	2	NOI/LCA/RB/QOQ/3/2019/2020	Stationery	Q4761	Assorted	2,041,000 RFQ		7/5/2019	7/12/2019	7/12/2019	7/19/2019	7/29/2019	8/28/2019	9/12/2019	10/14/2019 N/A		3/31/2020	4/16/2020		
UPDATE																				
ACTUAL																				
TOTAL						4,354,000														

Prepared By: Mulbah D. Duoku Date: 07/22/2019
Procurement Officer

Approved By: William Tamba Kamba Date: July 23, 2019
Superintendent, Lofa County
Chairman, Procurement Committee

Witnessed
July 24, 2019

Witnessed
7/25/19

REPUBLIC OF LIBERIA
MINISTRY OF INTERNAL AFFAIRS
VOINJAMA CITY, LOFA COUNTY

EXPLANATORY NOTES

1. PETROLEUM PRODUCTS

The entity intends to procure Fuel and Gasoline for Vehicles and Generator to enhance the smooth operation of the country administration in FY2019/2020.

2. STATIONARIES

Package will consider procurement of assorted stationeries and related items for the use of the county Administration; 4 Dozens of pencils, stable Machine and pin, one (1) Dozen of paper club, 16 cartoon of AA paper, 4 cartoon of legal paper, 10 PCS of ledger, 10 poxes of folders.

*all
5-11-19 2:54, 2019*