



Republic of Liberia

# Public Procurement & Concessions Commission

Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: [www.ppcc.gov.lr](http://www.ppcc.gov.lr) | Email: [info@ppcc.gov.lr](mailto:info@ppcc.gov.lr) | Phone Short Code: 4357

Ref. **PPCC/RL/CEO/0698/19**

October 7, 2019

Hon. J. Adams Manobah, Sr. (Atty.)

**MANAGING DIRECTOR**

Liberia Land Authority

Republic of Liberia

Dear Hon. Manobah:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Liberia Land Authority SBA and Non SBA Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you **ascertain the availability of funding**. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

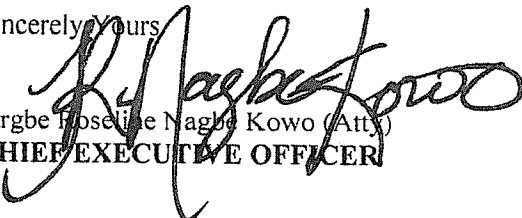
Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for LLA's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours

  
Jargbe Roseline Nagbe Kowo (Atty.)  
**CHIEF EXECUTIVE OFFICER**

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Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia



# Liberia Land Authority (LLA)

## Procurement Plan (Small Business Act)

Source of Funding: Government of Liberia-National Budget

Fiscal Year: 2019/2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	
BASIC DATA								IMPLEMENTATION DATES										
Item No.	Package Number (code)	Contract Package	Business Activity Code	Qty	Estimated Cost (USD)	Procurement Method	Technical Specification	Prep. of Bid Document	PC Approval- Bid Doc./Tech. Specs.	Bid Invitation & Release of Bid Doc.	Bid submission/ Public Opening	Submission of Bid Evaluation Report	PC Approval- Bid Evaluation Report	Contract Award & Signing	Advance Payment (Mobilization)	Delivery, Inspection (Substantial completion)	Acceptance	
Planned	1	IFB No.LLA/SBA/RB/001/ 019-020	Petroleum Product (Diesel & Gasoline)	G4661	9,483.75	\$35,090.00	RB	7/16/2019	7/23/2019	7/30/2019	8/2/2019	8/30/2019	9/13/2019	9/24/2019	10/15/2019	N/A	6/30/2020	6
Update																		
Act:																		
		<b>Grand Total</b>				<b>\$35,090.00</b>												

Prepared by: Julius M. Vanyanbah  
Procurement Manager

*Julius M. Vanyanbah*

*[Signature]*  
10/19/19

Approved by: J. Adams Manobah, Sr. (Atty)

*J. Adams Manobah Sr. Director*

Date: 10/10/19

*Provisional*

*all day  
October 7, 2019*

*R. H. [Signature]  
10/07/19*

## ANNEX 2

### Notes to Procurement Plan

Item	Contract Package	Description
1	Petroleum Product ( Diesel & Gasoline)	<p>This contract package is intended for the procurement of 9483.774 gallons of Fuel &amp; Lubricants for the Liberia Land Authority Vehicles and Generators for Fiscal Year 2019/2020. The Restricted Bidding Method of procurement is used for this contract package. Please see break down of Fuel &amp; Lubricants: 5,429.72 gallons Fuel and Lubricants totalling US\$ 20,090.00 is for Vehicles and 4,054.054 gallons Fuel and Lubricants totalling is US\$ 15,000.00 is for Generator</p>

*[Signature]*  
10/17/19

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*Oil  
October 7, 2019*

*[Signature]*  
10/07/19