



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. **PPCC/RL/CEO/0961/19**

December 18, 2019

Dr. John S. Flomo, Jr.
DIRECTOR GENERAL
Liberia Agriculture Commodity Regulatory Authority
Republic of Liberia

Dear Dr. Flomo:

Subject: **RECEIPT AND APPROVAL OF SPECIAL PROJECT (SMALL HOLDER COCOA FARMERS REHABILITATION AND EXPANSION) PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to notify you that the Public Procurement and Concessions Commission has received and approved the Liberia Agriculture Commodity Regulatory Authority Special Project Procurement Plan (*Goods and Services*) for Fiscal Year 2019/2020 in accordance with Section 40 (3) of the PPCA, 2010. The Commission informs you that your special project Procurement Plan has been duly forwarded to the Ministry of Finance and Development Planning (MFDP), and that the MFDP will process allotments in keeping with the approved Procurement Plans.

The Commission counsels that you observe Section 40 (5) of the PPCA, 2010 which states “each Procuring Entity, shall, on a quarterly basis and whenever it becomes necessary, review and update its procurement plans and notify the Commission in writing and the Minister of Finance of any material changes in its plan. An updated procurement plan shall accompany said notice to the Commission.”

Please note that an approval of a method on the procurement plan is deemed as the Commission’s full approval and as such a Procuring Entity will not be required to again request the use of said approved method.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Best regards.

Yours sincerely,


Jargbe Roseline Nagbe Kowo (Atty.)
CHIEF EXECUTIVE OFFICER

Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

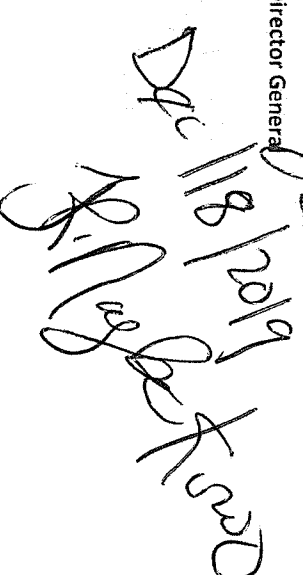
**LIBERIA AGRICULTURE COMMODITY REGULATORY AUTHORITY (LACRA)
ADDENDUM/SPECIAL PROJECT PROCUREMENT PLAN:
SMALLHOLDER COCOA FARMERS REHABILITATION AND EXPANSION PROJECT
FOR THE FISCAL PERIOD 2019/2020**

| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 |
|-------------------|-----------------------|-------------------------|-----------------------------------|----------------------|--------------------|------------------------------|-----------------------|----------------------------------|-------------------------------------|--------------------------------|-------------------------------------|-------------------------------------|--------------------------|--------------------------------|---|----------------------------|------------|----|
| BASIC DATA | | | | | | | | | | | | | | | | | | |
| ITEM NO. | PACKAGE NUMBER (CODE) | CONTRACT PACKAGE | QTY | ESTIMATED COST (USD) | PROCUREMENT METHOD | TECHNICAL SPECS/BOQ/DRAWINGS | PREP. OF BID DOCUMENT | PC APPROVAL - BID DOC/TECH SPECS | BID INVITATION & RELEASE OF BID DOC | BID SUBMISSION /PUBLIC OPENING | SUBMISSION OF BID EVALUATION REPORT | PC APPROVAL - BID EVALUATION REPORT | CONTRACT AWARD & SIGNING | ADVANCE PAYMENT (MOBILIZATION) | DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION) | ACCEPTANCE & FINAL PAYMENT | REMARKS | |
| PLANNED | 1 | IFB/NOILA CRA/0011.1920 | Capacity Building (Training) | 200 Persons | USD 9,600,000 | RFQ | 11.13.19 | 11.23.19 | 12.13.19 | 11.6.20 | 2.13.20 | 2.10.20 | 2.22.20 | 3.15.20 | N/A | 6.12.20 | 6.26.20 | |
| UPDATE | | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | | |
| PLANNED | 2 | IFB/NOILACRA/0011.1920 | Agricultural Supplies and IMP/UTS | Various | USD 205,753,000 | NCB | 11-4-2019 | 11-23-2019 | 12-30-2019 | 01-6-2020 | 03-18-2020 | 03-24-2019 | 07-10-2019 | 07-29-2019 | N/A | 08-6-2019 | 06-30-2020 | |
| UPDATE | | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | | |
| PLANNED | 3 | IFB/NOILACRA/0021.1920 | Pre-Project Assessment | 1 firm | USD 17,280,000 | NCB | 05-6-2019 | 05-13-2019 | 05-20-2019 | 07-11-2019 | 08-03-2019 | 08-08-2019 | 08-22-2019 | 09-03-2020 | N/A | 09-12-2020 | 07-30-2020 | |
| UPDATE | | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | | |
| SUB TOTAL | | | | | UDS 232,633 | | | | | | | | | | | | | |


Prepared by: 
Menson Brown
Procurement Director

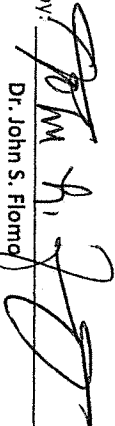
Approved by: 
Dr. John S. Homod
Director General

Date: 12/16/2019

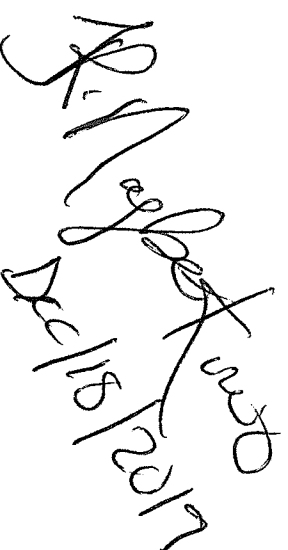

11/8/2019
Dr. J. J. J. J. J.

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|--------------|---|-------------------------------|--|--------|-------------------|-----|----------------|------------|------------|------------|------------|------------|------------|------------|------------|----------------|----------------|
| PLANNED | 4 | IFB NOILACRA 100311920 | Consultancy Services | 1 FIRM | USD 76,380.00 | NCB | 05-04- 2019 | 05-15-2019 | 05-22-2019 | 07-10-2019 | 07-24-2019 | 07-30-2019 | 08-06-2019 | 08-13-2019 | N/A | 08-22-2019 | 06-30- 2020 |
| UPDATE | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | |
| PLANNED | 5 | IFB NOILACRA 100411920 | Vehicle rental | 1 Firm | USD 15,000.00 | NCB | 05-08-2019 | 05-15-2019 | 05-22-2019 | 07-22-2019 | 08-07-2019 | 08-14-2019 | 08-21-2019 | 08-28-2019 | N/A | 09-04-2019 | 06-27- 2020 |
| UPDATE | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | |
| PLANNAD | 6 | IFBINOLLA CRA1005L1 920 | Petroleum Product (Diesel and Gasoline) | 1 Firm | USD 39,880.00 | NCB | 05-07- 2019 | 05-14-2019 | 05-21-2019 | 07-15-2019 | 07-21-2019 | 08-09-2019 | 08-16-2019 | 08-23-2019 | N/A | 08-30-2019 | 06-30- 2019 |
| UPDATE | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | |
| PLANNED | 7 | IFB NOILACRA 1002 | Repairs and maintenance Vehicles | 1 Firm | USD 3,000.00 | RFQ | 05-07- 2019 | 05-21-2019 | 07-11-2019 | 08-16-2019 | 08-23-2019 | 08-03-2019 | 09-06-2019 | 09-12-2019 | N/A | 10-10-2019 | 06-20- 2020 |
| UPDATE | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | |
| PLANNED | 8 | IFB NOILACRA 100311920 | Repairs and MAINTENANCE Motor Cycles | 1 FIRM | USD 6,000.00 | RFQ | 05-08- 2019 | 05-15-2019 | 05-22-2019 | 05-25-2019 | 06-27-2019 | 07-04-2019 | 07-08-2019 | N/A | 08-12-2019 | 06-30- 2020 | |
| UPDATE | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | |
| SUB TOTAL | | | | | USD 140,260.00 | | | | | | | | | | | | |


Prepared by: 
Menphon Brown
 Procurement Director

Approved by: 
Dr. John S. Flomg
 Director General

Date: 12/16/2019

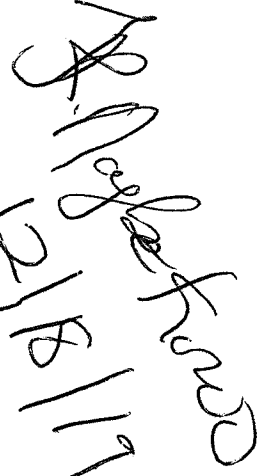

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|--------------|----|-----------------------------------|---|---------|---------------|-----|----------------|------------|------------|------------|------------|------------|------------|------------|-----|------------|----------------|
| PLANNED | 9 | IFB NOILACRA 10041920 | Repairs and Maintenance Generators (Water Pumps and Saws) | 1 Firm | USD 2,000.00 | RFQ | 05-10- 2019 | 05-17-2019 | 05-24-2019 | 05-31-2019 | 06-24-2019 | 07-05-2019 | 07-28-2019 | 06-12-2019 | N/A | 06-26-2019 | 06-30- 2020 |
| UPDATE | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | |
| PLANNED | 10 | IFB NOILACR A1005 | Stationeries | 1 FIRM | USD 3,000.00 | RFQ | 05-09- 2019 | 05-16-2019 | 05-23-2019 | 06-30-2019 | 07-23-2019 | 08-6-2019 | 08-20-2019 | 08-26-2019 | N/A | 11-26-2019 | 06-30- 2020 |
| UPDATE | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | |
| PLANNED | 11 | IFB NOILACRA 100601912 0 | Computer Supplies, Parts and CABLING | 1 FIRM | USD 2,820.00 | RFQ | 05-17- 2019 | 05-24-2019 | 05-31-2019 | 06-24-2019 | 07-22-2019 | 07-29-2019 | 08-06-2019 | 08-19-2019 | N/A | 11-25-2019 | 06-30- 2020 |
| UPDATE | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | |
| PLANNED | 12 | IFBNO/LA CRA0071/ 19/20 | ADVERTISING AND PUBLIC Relations | VARIOUS | USD 8,000.00 | RFQ | 05-09- 2019 | 05-16-2019 | 05-23-2019 | 06-20-2019 | 07-18-2019 | 07-25-2019 | 08-01-2019 | 08-15-2019 | N/A | 11-21-2019 | 06-30- 2020 |
| UPDATE | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | |
| PLANNED | 13 | IFBNO/LA CRA/0081 9/20 | VEHICLE AND MOTOR BIKES INSURANCE | 1FIRM | USD 1,475.00 | RFQ | 05-17- 2019 | 05-24-2019 | 05-31-2019 | 06-24-2019 | 07-22-2019 | 07-29-2019 | 08-05-2019 | 08-19-2019 | N/A | 11-25-2019 | 30-06- 2020 |
| UPDATE | | | | | | | | | | | | | | | | | |
| ACTUAL | | | | | | | | | | | | | | | | | |
| SUB TOTAL | | | | | USD 17,295.00 | | | | | | | | | | | | |

Prepared by: 
Menison Brown
 Procurement Director

Approved by: 
Dr. John S. Flomo
 Director General

Date: 12/16/2019


 12/16/19

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|--|---|
| Transport equipment, vehicle and motor bike | This contract package will be used to purchase all transport equipment, vehicles, and motor bikes |
| Purchase of generator, water pump machine, and power saw | This contract package is intended to purchase generator, water pumps and power saws for the project |
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Dec 18 / 2019
[Handwritten Signature]
 Project Fund