



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. **PPCC/RL/CEO/0715/19**

October 10, 2019

Hon. J. Allan Klayee

MANAGING DIRECTOR

Liberia Airport Authority/Roberts International Airport

Republic of Liberia

Dear Hon. Klayee:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for the Liberia Airport Authority/Roberts International Airport SBA, Non SBA and Consultancy Procurement Plans for FY 2019/2020 in accordance with **Section 40** (3) of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you **ascertain the availability of funding**. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for LAA/RIA's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours



Jargbe Rosaline Nagbe Kowo (Atty)
CHIEF EXECUTIVE OFFICER

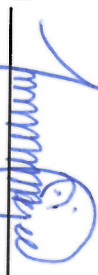
Regulating and Monitoring Compliance with the Public Procurement and Concession Act of Liberia

**Liberia Airport Authority-Roberts International Airport
CONSULTANCY SERVICES PROCUREMENT PLAN (SBA)
Source of Funding: Roberts International Airport Internal Revenue**

Fiscal Year-July 1 2019 -June 30, 2020

1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19
ITEM NO.	PACKAGE NUMBER (CODE)	CONTRACT PACKAGE	Business Activity Code(s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/PROQ/DR AWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL COMPLETION)	ACCEP E & F PAYM	
PLANNED	1	RFPNO.RIA/SB A/OCBS/001/1 9/20	Management Consultancy	144,000.0 0	OCBS	M-7020	6/20/19	7/11/19	7/18/19	7/25/19	8/8/19	8/15/19	8/29/19	8/29/19	11/22/19	N/A	6/8/20	6/15
UPDATE																		
ACTUAL																		
PLANNED	2	RFPNO.RIA/SB A/LCS/001/19/ 20	Legal Services	42,000.00	LCS	M-6910	6/27/19	7/18/19	7/25/19	8/1/18	8/15/18	8/29/19	9/5/19	11/27/19	N/A	6/15/20	6/22	
UPDATE																		
ACTUAL																		
GRAND TOTAL					186,000.00													

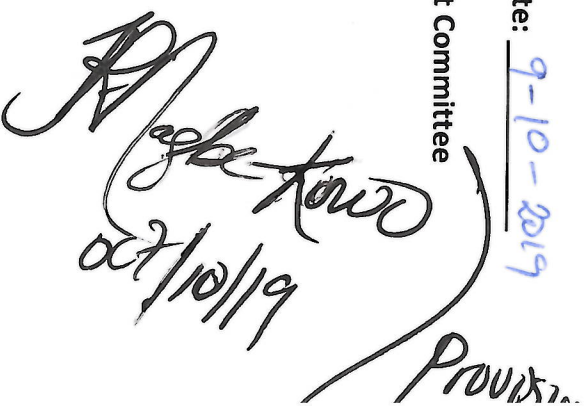
Prepared by:  Date 09-15-19

Approved by:  Date: 9-10-2019

Mr. Elton S. Tuning
Director /Manager- Procurement Unit


Hon. J Allan Klavie
Managing Director /Chairman-Procurement Committee



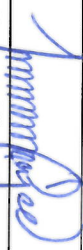

6/10/20
Provided

Notes to Procurement Plan (SBA Budget – CONSULTANCY)

NO	CONTRACT PACKAGES	EXPLANATION/BREAKDOWN
01	RFP No. LAA-RIA/SBA/QCBS/001/19/20 Management Consultancy	This Line Item will be used to cover Professional services which will be funded from Budget Line Consultancy/Professional Fees in the Cash P
02	IFBNO.RIA/SBA/NCB/009/19/20 Legal Services	This Line Item will be used for Legal services from Legal Firm on behalf of RIA. This Line will be funded from budget line Legal charges on the c

Prepared by: 
 Mr. Etton S. Tuning
 Manager/Procurement Unit

Date: 09-15-19

Approved by: 
 Hon. J. Allan Klavie
 Managing Director/Chairman-Procurement Committee

Date: 9-10-2019


 10/10/19
 Provisional

