



Republic of Liberia
Public Procurement & Concessions Commission
Executive Mansion Grounds, Capitol Hill, Monrovia, Liberia



Website: www.ppcc.gov.lr | Email: info@ppcc.gov.lr | Phone Short Code: 4357

Ref. PPCC/RL/CEO/0514/'19

September 25, 2019

Hon. J. Marvin Cole

CO-CHAIRMAN, PROCUREMENT COMMITTEE

The Honorable House of Representatives

Republic of Liberia

Dear Hon. Cole:

Subject: **PROVISIONAL APPROVAL OF DRAFT PROCUREMENT PLAN FOR FISCAL YEAR 2019/2020**

We present our compliments and wish to acknowledge receipt of your letter which sought the approval of the Commission for The Honorable House of Representatives SBA and Non SBA Procurement Plans for FY 2019/2020 in accordance with **Section 40 (3)** of the PPC Act. The Commission however wishes to inform you that your plan has been **Provisionally Approved** pending the passage of the national budget.

Please be advised that your Entity can carry out procurement activities based on this provisionally approved draft procurement plan culminating in **framework agreements** for recurrent procurement items. Similarly, you are also advised to carry out procurement activities for non-recurrent procurement items in advance of the passage of the National Budget, but contracts for these packages **MUST** not be signed until the budget is approved by the President and you **ascertain the availability of funding**. Please ensure to include notifications of this information in the tender documents for both framework agreements and advance procurement. For your guidance, the Commission has produced a short note explaining the processes for framework agreements and advance procurement which you can download at <http://ppcc.gov.lr/vr/index.php/documents>

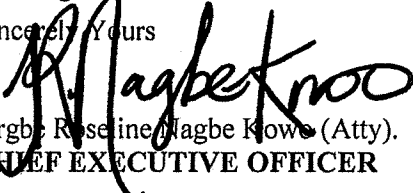
Upon passage of the FY 2019/2020 National Budget, you are required to submit a revised/updated procurement plan, detailed budget for HOR's allocation in the approved budget, Cash Plan, names and positions of Procurement Committee members for FY 2019/2020 and staff of your Procurement Unit.

Please be reminded to duly submit your contract award information for all procurement contracts awarded in the previous fiscal year (2018/2019), for stated submission will serve as a precursor for the Commission granting you final approval of your procurement plan for fiscal year 2019/2020.

The Public Procurement and Concessions Commission admonishes and deems it a priority that you remain **primarily** in compliance with the PPCA, 2010, as we jointly aspire to achieve transparency, accountability, fairness, equality and ultimately public confidence in our procurement and concessions processes.

Kind regards.

Sincerely Yours


Jargbe Roseline Jagbe Kowo (Atty).
CHIEF EXECUTIVE OFFICER

HOUSE OF REPRESENTATIVES
DRAFT PROCUREMENT PLAN (NON-SBA)
GOVERNMENT OF LIBERIA NATIONAL BUDGET
FISCAL YEAR 2019/2020

ITEM NO.	PACKAGE NUMBER (CODE)	BASIC DATA				IMPLEMENTATION DATES												REMARKS
		CONTRACT PACKAGE	Business Activity code (s)	QTY	ESTIMATED COST (USD)	PROCUREMENT METHOD	TECHNICAL SPECS/BO Q/DRAWINGS	PREP. OF BID DOCUMENT	PC APPROVAL - BID DOC/TECH SPECS	BID INVITATION & RELEASE OF BID DOC	BID SUBMISSION N/PUBLIC OPENING	SUBMISSION OF BID EVALUATION REPORT	PC APPROVAL - BID EVALUATION REPORT	CONTRACT AWARD & SIGNING	ADVANCE PAYMENT (MOBILIZATION)	DELIVERY, INSPECTION (SUBSTANTIAL) COMPLETION	ACCEPTANCE & FINAL PAYMENT	
N 1	IFB No. HOR/NCB/001/19/20	Office Equip. & spare parts	C3312	5 Units	13,070	NCB	07/08/19	07/15/19	07/22/19	07/29/19	08/26/19	09/02/19	09/09/19	09/16/19	N/A	06/15/20	06/29/20	
		Subtotal			13,070													
		Grand Total			13,070													

TSD/PLU

Approved by:

Eugene T.S. Collins
Head of Procurement Unit



Approved by:

Hon. Mariamu B. Fofana
Head of Procurement Committee

Date: Sept. 12, 2019

09/15/19
Mariamu B. Fofana

A. K. P.
September 23, 2019

Name of Entity: House of Representatives
 Procurement Plan Explanatory Notes (CORE BUDGET)
 Fiscal year: 2019/2020

Contract package code	Contract Package	Content of Contract package
IFB No. HOR/NCB/001/19/20	Office Equipment & Spare Parts	This object of procurement is from the budget repair and maintenance-equipment, and is intended to procure the following items; a. Computer hard drive (desktop) -----80 PCS b. Photo copier Roller small size -----90 PCS c. Printer Roller -----20pcs d. Giant size photo copier roller -----10pcs e. Computer hard drive (lap top) -----70pcs

Robert Kono
09/25/19

Prepared by: *TJ [Signature]*
 Mr. Eugene T. S Collins
 Director of Procurement

Date: _____

*Attached
 5/23/2019*