

**NATIONAL SOCIAL SECURITY & WELFARE CORPORATION**  
**INTERNATIONAL COMPETITIVE BIDDING (ICB)**  
**Request for Expressions of Interest (REOI)**  
**~Social Welfare Policy Development Consultancy~**  
**IFB NO.NASSCORP/ICB/016/13/14**

The National Social Security & Welfare Corporation has allocated a portion of its budget for Fiscal Year 2013/2014 towards the procurement of consultancy for the development of a Social Welfare Scheme/Policy for the Government of Liberia. The Scheme, when developed, will be administered by the National Social Security & Welfare Corporation on behalf of the Government.

The National Social Security & Welfare Corporation (NASSCORP) now invites Expressions of Interest (EOI) from eligible and qualified Firms to provide the Consulting Services leading to the development of the Scheme.

The EOI will be employed as a pre-qualifying tool designed to reveal the capacities of bidders to provide the services requested. Those contestants who meet the prequalifying criteria set forth will be shortlisted, issued bid documents, and asked to submit full technical proposals along with their financial proposals. Detailed EOI documents written in English can be obtained from the office of the Coordinator, General Services Department, NASSCORP Complex, 15<sup>th</sup> Street, Sinkor for a price of US\$100.00 non-refundable beginning September 4, 2013 through September 18, 2013 from 10:00 a.m. to 3:00 p.m. on work days.

Qualification requirements include extensive experience and expertise in the development of social welfare systems; designing, directing and administering social welfare programs; developing public policy documents and a host of other related areas that can be utilized to engender a comprehensive Social Welfare Scheme. The requirements will take into consideration knowledge of the Liberian culture and languages, background in international contracting and skills in situational analysis. Only holders of advanced degrees (Masters, PhD, MD) in Public Health, Medicine, Human Development, Economics, Social Studies, Public Administration, and Business Administration need apply. The participating firm must also possess legal documents including articles of incorporation and recent business registration papers; present tax payment receipts or clearances and show evidence of Social Security contribution payments where applicable.

Deadline for the submission of EOI is October 2, 2013 at 2:00 p.m. Proposals will be opened on the same day at 2:00 p.m. in the Board Room of NASSCORP located at the Complex Offices on 15<sup>th</sup> Street, Sinkor, Monrovia in the presence of bidders who choose to attend or their representatives. All proposals must be sealed, marked as stated below, and hand-delivered to the following address:

❖ The Procurement Unit, NASSCORP Complex, 15<sup>th</sup> Street, Sinkor, Monrovia,

**Attention: Coordinator, General Services Department**

Please note that Electronic bidding will not be permitted, and that late bids will be rejected and returned unopened upon the evaluation exercise. NASSCORP reserves the right to reject all bids.<sup>11</sup>

Signed:

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**The Management**  
**NASSCORP**